

CENTERVILLE COMMUNITY SERVICES DISTRICT  
REGULAR BOARD OF DIRECTORS MEETING

Directors Present: President Richison, Vice President Hopson, Director Oliver, Director Woodstrom, and Director Whitehead  
Absent: Tina Teuscher  
Others Present: Chris Muehlbacher

**PRELIMINARY BUSINESS:**

1. Call to Order: President Richison called the meeting to order at 7:00 pm.
2. Public Comment Period: President Richison opened the public comment period. No comments were received. The public comment period was closed.
3. Approval of the September 18, 2024, minutes: Director Woodstrom moved to approve the minutes. Director Whitehead seconded. The vote was unanimous. Motion carried.
4. Authorize Payment of Bills for Current Expenses: Director Woodstrom moved to pay the bills. Director Hopson seconded. Mr. Muehlbacher highlighted the non-routine payments. The vote was unanimous. Motion carried.
5. Status of the Budget Report: Mr. Muehlbacher stated that the O&M revenue for the 2024/25 Fiscal Year to date was \$505,521 versus expenses of \$383,160. He mentioned that water consumption continues to be higher than budgeted.

Mr. Muehlbacher stated that the Capital revenue was \$2,306 versus expenses of \$115,441.

Reserve Fund Status Sheet: The total reserve is \$1,149,926. He stated that the O&M Reserve increased by approximately \$32.7k, the Water Treatment Plant increased by approximately \$6.4k and the Capital Improvement Reserve decreased approximately by \$39.9k.

**NEW BUSINESS**

1. Authorization to Award Muletown Wire Replacement Project: Mr. Muehlbacher provided an overview of the project as well as the bids received. A total of five bids were received. The lowest, responsive, responsible bidder was Bullert Industrial Electric in the amount of \$8,900. A brief discussion occurred regarding water intrusion. It was recommended that efforts be made to seal the conduit. Director Hopson moved to award the project to Bullert Industrial Electric. Director Woodstrom seconded. The vote was unanimous. Motion carried.

## **OLD BUSINESS**

1. Muletown Pump Station Generator Project Update: Mr. Muehlbacher provided an update which included the need to request a project change of scope. Also, that staff continues to seek value engineering to lower the cost of the project and will pursue confirmation whether Redding Electric Utilities will cover all increased costs.
2. Carr Fire Recovery Project Update: There is no additional information currently.
3. PLC, Radio and Antenna Replacement Project Update: Mr. Muehlbacher provided a project update and advised that a total of three contractors attended the mandatory pre-bid job walk.

## **GENERAL BUSINESS**

1. Correspondence: Mr. Muehlbacher stated that he placed the letter from the Shasta County Registrar of Voters indicating the appointments of Directors Richison and Woodstrom in lieu of election for the General Election of November 5, 2024.
2. Director's Report: None
3. Manager's Report: Mr. Muehlbacher indicated that the onsite audit work has been completed. He also provided an update for the Shop Building Development Standards Permit. A local concrete contractor advised operator staff of the urgency to complete the concrete. Following a brief discussion a motion was made, subject to review with counsel, from Director Woodstrom to add this to the agenda based upon immediate need and to authorize the Manager to award a project up to \$15k, this one-time, following the receipt of multiple bids for the path of travel work. Director Oliver seconded the motion. Director Whitehead – no; Director Woodstrom – yes; Director Oliver – yes; Vice President Hopson – no and President Richison – no. The motion failed.

Mr. Muehlbacher provided an update on Westridge Development pursuing a ten-year extension with the City of Redding. He also indicated that he was reviewing a new copier lease proposal since the current copier lease was soon expiring.

Mr. Muehlbacher indicated that a temporary clamp was placed upon a service line leak in Rutgers and that two service lines in Olney Park and one service line on Silver King were replaced. Also, indicated that the operators flushed 52 fire hydrants this past month.

4. Committee Reports: None
5. Announcements: The next regular Board Meeting will be held November 20, 2024.
6. Adjournment: Meeting adjourned at 7:46 pm.