

CENTERVILLE COMMUNITY SERVICES DISTRICT
REGULAR BOARD OF DIRECTORS MEETING

Directors Present: President Richison, Vice President Hopson, Director Oliver, Director Woodstrom, and Director Whitehead

Absent: Tina Teuscher

Others Present: Paul Reuter, Byran Gentiles and Chris Muehlbacher

PRELIMINARY BUSINESS:

1. Call to Order: President Richison called the meeting to order at 7:00 pm.
2. Public Comment Period: President Richison opened the public comment period. No comments were received. The public comment period was closed.
3. Approval of October 16, 2024, minutes: Director Woodstrom moved to approve the revised minutes as amended to reflect counsel review. Director Oliver seconded. The vote was unanimous. Motion carried.
4. Authorize Payment of Bills for Current Expenses: Vice President Hopson moved to pay the bills. Director Oliver seconded. Mr. Muehlbacher highlighted the non-routine payments. The vote was unanimous. Motion carried.
5. Status of the Budget Report: Mr. Muehlbacher stated that the O&M revenue for the 2024/25 Fiscal Year to date was \$654,343 versus expenses of \$516,547. He mentioned that water consumption continues to be higher than budgeted.

Mr. Muehlbacher stated that the Capital revenue was \$14,369 versus expenses of \$81482.

Reserve Fund Status Sheet: The total reserve is \$1,162,894. He stated that the balance reflects LAIF interest.

NEW BUSINESS

1. Approval of Financial Statements for Fiscal Year Ending June 30, 2024: Ms. Horton provided an overview of the financial statements. Following the presentation Director Woodstrom motioned to approve the financial statements for the fiscal year ending June 30, 2024. Vice President Hopson seconded. The vote was unanimous. Motion carried.
2. Authorization to Award the PLC, Radio and Antenna Replacement Project: The District received a total of two bids for the project. Following a project overview and discussion, Vice President Hopson motioned to award the project to Wagner Electric. Director Woodstrom seconded. The vote was unanimous. Motion carried.

3. Authorization to Award the Shop Building Path of Travel Project: The District received a total of three bids for the project. Following a project overview and discussion, Director Whitehead motioned to award the project to Zeis Construction. Director Oliver seconded. The vote was unanimous. Motion carried.
4. Consider Adoption of Update to the Capital Improvement Plan Program: An overview of the program update included the funding of ongoing projects as well as pavement improvements for the next fiscal year. The fire flow improvements program was also identified as a priority for future updates. Funding options will be presented for further discussion with the Finance Committee. Director Whitehead motioned to approve the updated CIP Program. Vice President Hopson seconded. The vote was unanimous. Motion carried.

OLD BUSINESS

1. Muletown Pump Station Generator Project Update: Mr. Muehlbacher provided an update which included the need to request a project change of scope as well as confirm Redding Electric Utilities willingness to cover all increased costs.
2. Carr Fire Recovery Project Update: There is no additional information currently.
3. Muletown Wire Replacement Project Update: Mr. Muehlbacher advised that the project was successfully completed and all systems are restored to normal operations.

GENERAL BUSINESS

1. Correspondence: None
2. Director's Report: None
3. Manager's Report: Mr. Muehlbacher advised that the new copier/scanner has been installed. Operations replaced one service line in Nantucket and are planning other line replacements in Rutger, Dartmouth and Melinda. Operators maintained seven air-valves and are planning a leak repair on the 10-in ACP pipe in Placer Road near Placer Heights.
4. Committee Reports: Resource & Planning November 7th meeting was discussed during the meeting.
5. Announcements: The next regular Board Meeting will be held December 18, 2024. The appreciation luncheon will be held December 12th.
6. Adjournment: Meeting adjourned at 8:31 pm.