

CENTERVILLE COMMUNITY SERVICES DISTRICT  
REGULAR BOARD OF DIRECTORS MEETING

Directors Present: President Woodstrom, Vice President Oliver, Director Whitehead, Director Richison and Director Hopson  
Absent: None  
Others Present: David Bayley, Roger Ankeny, Martha Ankeny, Tina Teuscher and Chris Muehlbacher

**PRELIMINARY BUSINESS:**

- I Call to Order: President Woodstrom called the meeting to order at 7:02 pm.
- II Public Comment Period: President Woodstrom opened the public comment period. Mr. Bayley stated that he would like the Board to consider installing his meter so he can clear and burn brush on his property. He is currently a WAC account and is paying the monthly base rate. He lives on Silver King and does not have a hydrant close enough to him for a temporary meter. President Woodstrom suggested that he make an appointment to speak with the District Manager regarding potential options to present to the Resource and Planning Committee for recommendation to the Board. No other comments were received. The public comment period was closed.
- III Authorize Payment of Bills for Current Expenses: Director Richison moved to pay the bills. Vice President Oliver seconded. Mr. Muehlbacher stated that the payment to Bullert Industrial is for the Tank Coating Project. The CA Dept of Tax and Fee Admin is this year's permit fee for the District's Water Rights. The Downey Brand payment is related to the WIIN Act litigation. The Northwoods Backflow payment is for this year's testing of the backflow devices. The Peterson payment is for the maintenance of the Zone A and A1 generators. The Western General Engineering is for the casing boring for two service line replacements on Swasey. The vote was unanimous. Motion carried.
- IV Status of the Budget Report: Mr. Muehlbacher stated that the O&M revenues were \$710,909 verses expenses of \$557,549. He mentioned that the Clear Creek invoices paid this evening were not on the P&L because they were received yesterday.
- Mr. Muehlbacher stated that the Capital revenue was \$25,500 and expenses were \$234,400. He stated that the A1 Tank generator project was complete and finished very close to what was budgeted.
- Reserve Fund Status Sheet: The total reserve is \$1,152,706. The O&M increased by \$19,000, due primarily to the Drought Surcharge.

**CONSENT AGENDA:**

- I Approval of the minutes of November 17, 2021 Regular Board Meeting, and

- II Continue local emergency pursuant to AB 361 due to COVID-19 directly impacting members to meet in person through adoption of Resolution 2021-09:

Director Hopson moved to approve the Consent Agenda. Vice President Oliver seconded. The vote was unanimous. Motion carried.

**NEW BUSINESS:**

- I Board of Director’s Annual Re-organization Session for the 2021 Calendar Year (Section 5010.50, Centerville CSD Board of Director’s Policy): Director Richison moved to elect Vice President Oliver as President for 2022 and Director Whitehead as Vice President. Director Hopson seconded. The vote was unanimous. Motion carried.

President Woodstrom mentioned that if a Director wanted to switch committees, they should let President elect Oliver know prior to January’s regular Board Meeting. The Committees and CEF representative will be announced in January.

- II Bureau of Reclamation’s 54th Annual Mid-Pacific Region Water User’s Conference – Reno, NV. Jan. 19-22, 2022: Director Hopson asked if any of the Director’s could attend this conference. President Woodstrom stated yes. Director Richison stated that he was going and has found this conference to be very informative and believes the relationship with the Bureau is important.

- III January Board Meeting Rescheduled: Mr. Muehlbacher stated that with the Bureau conference happening the week of the Board meeting it needs to be moved to either the week before or after. President Woodstrom stated that the 26<sup>th</sup> worked better for him. Director Hopson moved to change the January Board Meeting to January 26<sup>th</sup>. Director Richison seconded. The vote was unanimous. Motion carried.

**OLD BUSINESS:**

- I Tank Maintenance Program Update: Mr. Muehlbacher stated that the A Tank coating was basically complete. He mentioned that there were a few items like labeling for Confined Space and fall protection remaining. The coating was inspected by PACE Engineering to spot-check thickness and also review metal integrity. Each were within specification. The final report should be arriving in January.

- II Review and Discuss Water Allocation and Water Supply: Mr. Muehlbacher stated that December’s forecast has improved. The forecast for the remainder of the winter month is trending to project dryer conditions. With the water supply and trends, it appears we will use approximately 30 acre-feet of the water purchased from the City of Redding.

**GENERAL BUSINESS:**

- I Correspondence: None

- II President’s Report: None

- III Manager’s Report: Mr. Muehlbacher stated that he is drafting the RFP for the engineering of the Muletown Pump Station Generator project; as well as drafted a response to LAFCO for the MSR and SOI Update.

He will be scheduling a Resource and Planning meeting to discuss the capital planning and various charges to be included in the Policy Manuel.

He mentioned that the field staff replaced two new service lines on Swasey.

He also mentioned that the generator project at the Zone A tank is complete and the safety bollards have been installed by staff.

IV Committee Reports: None

V Announcements: Next month's meeting is on January 26th.

VI Adjournment: 7:55 pm.