

CENTERVILLE COMMUNITY SERVICES DISTRICT  
REGULAR BOARD OF DIRECTORS MEETING

Directors Present: President Hopson, Vice President Oliver, Director Woodstrom and Director Richison  
Absent: Director Whitehead and Tina Teuscher  
Others Present: Collin Bogener and Chris Muehlbacher

**PRELIMINARY BUSINESS:**

1. Call to Order: President Hopson called the meeting to order at 7:00 pm.
2. Public Comment Period: President Hopson opened the public comment period. No comments were received. The public comment period was closed.
3. Approval of November 19, 2025, minutes: Director Woodstrom moved to approve the minutes. Vice President Oliver seconded. The vote was unanimous. Motion carried.
4. Authorize Payment of Bills for Current Expenses: Director Richison moved to pay the bills. Vice President Oliver seconded. Mr. Muehlbacher stated that the payment to Superior Tank Solutions is the quarterly Tank Maintenance Agreement. The State Water Resource Control Board payment is the annual permit fees. The vote was unanimous. Motion carried.
5. Status of the Budget Report: Mr. Muehlbacher stated that the O&M revenue thru November was \$767,928 versus expenses of \$659,422. He mentioned that consumption continued to trend slightly under budget. He mentioned that we have not received Clear Creek's invoice for November.

He stated that the only Capital revenue was the interest of \$53. The tank coating payment is the only expense.

Reserve Fund Status Sheet: The total reserve is \$1,506,058. Mr. Muehlbacher stated that the O&M reserve decreased due to cash flow and the Capital Improvement Reserve decreased due to the tank coating payment.

**NEW BUSINESS**

- 1 Board of Director's Annual Re-Organization Session for the 2026 Calendar Year: Director Richison moved to appoint Vice President Oliver to President and Director Woodstrom to Vice President. President Hopson seconded. The vote was unanimous. Motion carried.

Director Woodstrom moved to appoint Lori Mathiesen to the Centerville Education Foundation Committee. Vice President Oliver seconded. The vote was unanimous. Motion carried.

The Standing Committees will be announced at the January 2026 meeting.

- 2 Authorize the Board President to Execute the First Amendment to Water Treatment Plant Dedicated-Capacity Contract: Mr. Muehlbacher stated that this amendment was discussed by the Ad-Hoc Committee and recommended by the attorney. The current agreement has a one-year notice requirement. This will shorten it down to six months giving both sides more time to bring it back to the Boards for consideration. He mentioned that Clear Creek approved this at their meeting held last week.

Vice President Oliver moved to execute the amendment to the Water Treatment Plan Contract. Director Richison seconded. The vote was unanimous. Motion carried.

- 3 Bureau of Reclamation's 58th Annual Mid-Pacific Region Water User's Conference – Reno, NV. Jan. 28-30, 2026: Mr. Muehlbacher stated that this is an information item and asked that if anyone is interested to let the office know and they will set up the reservation.
- 4 Investment Fund Quarterly Report Ending September 30, 2025: Mr. Muehlbacher stated that consistent with the Reserve Policy this is an information item. He stated that LAIF is currently earning approximately 4%.

## **OLD BUSINESS**

- 1 Muletown Pump Station Generator Project Update: Mr. Muehlbacher stated that this project is about to expire on January 6, 2026 without an extension being approved. Cal OES requested a time extension from FEMA; however, as of today, it has not been approved. The entire grant program will expire on January 6<sup>th</sup> if an extension has not been granted.
- 2 Carr Fire Recovery Project Update: Mr. Muehlbacher stated that CalOES provided the Final Inspection Report on November 21<sup>st</sup>. This confirmed that they had everything they required from the District. On December 2<sup>nd</sup>, CalOES confirmed that there is nothing more for the District to do at this time.
- 3 PLC, Radio and Antenna Replacement Project: Mr. Muehlbacher stated that there was a delay with the delivery of the screens. PACE Engineering should be done programming them by the end of the week. Field efforts will resume after the first of the new year.

## **GENERAL BUSINESS:**

- 1 Correspondence: None.
- 2 Director's Report: None.
- 3 Manager's Report: Mr. Muehlbacher stated that the Assistant Fire Chief is not ready to recruit volunteers. He has been here trying to get things up and running like the phone lines and an answering machine. Mr. Muehlbacher offered space in the newsletter to recruit volunteers.

Field staff replaced a service line on Macie Circle. The JPIA infrared imaging took place last Friday. They did find a hot spot in our fuse box, so Wagner Electric changed out the breaker.

The operators ran pump 1 at the Muletown Pump Station and it needs an alignment.

The conference room mini splits failed. He mentioned that the warranty paperwork was not properly filed, and that the contractor's project manager passed away. We are seeking several bids to replace the item.

Mr. Muehlbacher stated that RCAC came out to look at our sites and they found that we were inefficient at pump zones A and A1. Although they are VFD's we are treating them as soft starts, they are not running efficiently. They will be reviewing this to optimize the energy.

President Hopson stated that there has been a metal plate on Middletown Park for about a month. He asked what that was. Mr. Muehlbacher stated that he would follow up with Lead Operator Dan Peters.

4 Committee Reports: Ad Hoc Committee. There is a closed session item tonight to discuss the Ad Hoc Committee meeting.

5 Announcements: The next Board Meeting will be held January 21, 2026.

### **CLOSED SESSION**

1 Real Property Negotiations (§ 54956.8), Property: Water Treatment Plant: The Board entered into closed session at 7:30 pm, and returned at 7:51 pm. No reportable action was taken.

### **GENERAL BUSINESS CONTINUED:**

6 Adjournment: The meeting adjourned at 7:52 pm.