

CENTERVILLE COMMUNITY SERVICES DISTRICT  
REGULAR BOARD OF DIRECTORS MEETING

Directors Present: President Richison, Vice President Hopson, Director Oliver, Director Woodstrom and Director Whitehead

Absent: None

Others Present: Tina Teuscher and Chris Muehlbacher

**PRELIMINARY BUSINESS:**

1. Call to Order: President Richison called the meeting to order at 7:02 pm.
2. Public Comment Period: President Richison opened the public comment period. No comments were received. The public comment period was closed.
3. Approval of the November 20, 2024, minutes: Vice President Hopson moved to approve the minutes. Director Woodstrom seconded. The vote was unanimous. Motion carried.
4. Authorize Payment of Bills for Current Expenses: Director Woodstrom moved to pay the bills. Vice President Hopson seconded. Mr. Muehlbacher stated that the payment to the Bureau of Land Management is the processing fee for the right-of-way application for Tank B. The Horton, McNulty and Saeturn payment is the final invoice for the 2024 audit. Kyser CPR is for CPR training for staff. The SWRCB payment is for the District's annual water permit. The vote was unanimous. Motion carried.
5. Status of the Budget Report: Mr. Muehlbacher stated that the O&M revenue thru November was \$753,164 versus expenses of \$647,678. He mentioned that consumption and Zone A1 revenue is on target with what was budgeted. He mentioned that miscellaneous revenue included recycled materials.

The Capital revenue was \$15,179 versus expenses of \$83,670. He stated that the capacity revenue included the Skiles progress payment.

Reserve Fund Status Sheet: The total reserve is \$1,161,648. There were no changes this month. A LAIF transfer was made this month and will be reflected on next month's Reserve Status Sheet.

**NEW BUSINESS**

1. Board of Director's Annual Re-Organization Session for the 2025 Calendar Year: Director Whitehead nominated Vice President Hopson for President, Director Oliver for Vice President and Lori Mathiesen as the Centerville Education Foundation Representative. Director Woodstrom seconded. The vote was unanimous.
2. Bureau of Reclamation's 57<sup>th</sup> Annual Mid-Pacific Region Water User's Conference – Reno, NV. Jan. 29-31, 2025: President Richison will be attending the conference to represent the District.

- 3 Discussion of the Fire Flow Program Planning: Mr. Muehlbacher stated that the Resource and Planning Committee met to discuss the Fire Flow Program. A draft letter of interest was included in the Board packet. Mr. Muehlbacher stated that PACE Engineering's costs would be approximately \$10k-15k and that the proposal will be presented to the Finance Committee once received.
- 4 Discussion of a Discounted Propane Proposal: Vice President Hopson stated that he reached out to Campora and they will offer all Centerville CSD customers a discounted rate. Anyone interested in the discounted plan should let Campora know that they are a Centerville CSD customer and they are eligible for the discount. The District does not need to do anything.

Mr. Muehlbacher stated that it was advised by District Counsel that we do not put this information in the newsletter, but could make information available at the District Office.

### **OLD BUSINESS**

- 1 Muletown Pump Station Generator Project Update: Mr. Muehlbacher stated that the Resource and Planning Committee met to discuss three options; which include, the District committing to fund the remaining \$191,000 of the project, abandoning the project or going with a portable generator that the City of Redding could possibly contribute the remaining portion of the \$125,000. Staff continues to pursue additional information for the Board's consideration.
- 2 Carr Fire Recovery Project Update: No additional information is currently available.
- 3 PLC, Radio, and Antenna Replacement Project Update: The Board awarded the project to Wagner Electric at the November meeting. At present the contractor is preparing the materials submittal for District review. All submittals will be reviewed by staff as well as Bryan Gentiles of PACE Engineering.
- 4 Shop Building Path of Travel Project Update: The Board awarded the path of travel project to Zeis Construction at the November meeting. All concrete work has been completed and the truncated domes have been installed. The path of travel striping was completed today. The final inspection will be scheduled for County approval.

### **CLOSED SESSION**

- 1 Discussion of Site Security (§ 54957): President Hopson stated that the Board went into closed session at 8:05 pm and returned at 8:25 pm. No reportable action was taken.

### **GENERAL BUSINESS**

1. Correspondence: Included as correspondence was the President's Special Recognition Award from ACWA JPIA for having a loss ratio of 20% or less.

2. Director's Report: President Richison thanked everyone for all their work this year.
3. Manager's Report: Mr. Muehlbacher stated that he will be sending out a new Request for Proposal for the upcoming 2025 audit.

The operators repaired a leak in an AC Pipe joint in Placer Heights. Zeis Construction assisted in the repair with their mini excavator.

He also mentioned that ACWA JPIA is sending out a consultant free of charge to do an infrared inspection of all wiring throughout the District's distribution system.

4. Committee Reports: None
5. Announcements: The next regular Board Meeting will be held January 15, 2025.
6. Adjournment: Meeting adjourned at 8:26 pm.