

CENTERVILLE COMMUNITY SERVICES DISTRICT
REGULAR BOARD OF DIRECTORS MEETING

Directors Present: President Hopson, Vice President Oliver, Director Whitehead and Director Richison
Absent: Director Woodstrom and Tina Teuscher
Others Present: Chris Muehlbacher

PRELIMINARY BUSINESS:

1. Call to Order: President Hopson called the meeting to order at 7:00 pm.
2. Public Comment Period: President Hopson opened the public comment period. No comments were received. The public comment period was closed.
3. Approval of the January 15 2025, minutes: Director Whitehead moved to approve the minutes. Vice President Oliver seconded. The vote was unanimous. Motion carried.
4. Authorize Payment of Bills for Current Expenses: Director Richison moved to pay the bills. Director Whitehead seconded. Mr. Muehlbacher stated that the payment to Centerville CSD Texas Springs is taxes received. The Peterson payment is for troubleshooting the A Tank standby generator. The Sunrise Excavating is for the Irish Creek Leak repair. The Superior Tank Solutions payment is our quarterly payment for the tank maintenance project. The vote was unanimous. Motion carried.
5. Status of the Budget Report: Mr. Muehlbacher stated that the O&M revenue thru January was \$923,016 versus expenses of \$865,078. He mentioned that consumption remains to trend higher than budget. Pump Zone A is also higher. Pump Zone A1 declined about 8% below budget. Repair and Maintenance expenses are trending higher than what was budgeted. He explained that the replacement lines at the Muletown Turn-out contributed heavily. He explained that line item 52200 is showing as a credit for the month of January due to receiving the insurance check for the stolen items.

The Capital revenue was \$169,926 versus expenses of \$144,036. He mentioned that taxes were received in January in the amount of \$135,516. He also stated that Capital expenses included the tank coating payment as well as the telemetry replacement project.

Reserve Fund Status Sheet: The total reserve is \$1,283,817. Mr. Muehlbacher stated that the LAIF Interest was distributed to each of the reserves this month. The taxes were placed in the Capital Improvement Reserve, and the capital expenses such as the telemetry and tank coating were taken from the Capital Improvement Reserve.

NEW BUSINESS

1. Authorize a Professional Services Agreement with Horton, McNulty & Saeteurn, LLP for Audit Services: Mr. Muehlbacher stated that the Finance Committee concurred with the recommendation to award the contract to Horton, McNulty and Saeteurn.

Director Whitehead asked why they are not recommending the lowest bid. Vice President Oliver stated that in reviewing the bid, it appeared that Horton, McNulty & Saeteurn had more experience. Mr. Muehlbacher stated that their bid also had typos.

Vice President Oliver moved to authorize the agreement with Horton, McNulty & Saeteurn, LLP. Director Whitehead seconded. The vote was unanimous. Motion carried.

- 2 Authorize a New Master Services Agreement for Construction-Related Services from Zeis Construction and Agreement Renewals for Eddie Axner Construction, and SnL Group: Mr. Muehlbacher stated that we currently have two existing contracts that need to be renewed with Eddie Axner and the SnL Group. He stated that we have used both in the past.

Director Hopson asked if our crew could have handled the Irish Creek repair on their own. Mr. Muehlbacher stated that we only had two operators available. The third was in Chico. He stated that the Lead Operator when seeking additional help, makes sure to let them know how many operators he needs, so he can keep the cost down. He also stated that our operators did a lot of the work prior to the additional help arriving.

Director Richison moved to authorize a New Master Services Agreement for Construction-Related Services from Zeis Construction and Agreement Renewals for Eddie Axner Construction, and SnL Group. Vice President Oliver seconded. The vote was unanimous. Motion carried.

- 3 Award Tank A1 Improvements Required for the Tank Coating Program to Zeis Construction: Mr. Muehlbacher stated that with the agreement with Superior Tank the A1 Tank will be taken offline in April. Temporary water supplies will be needed for this zone. This will include building a pad for the five temporary tanks, delivering and installing the tanks, constructing the manifold piping to the tanks and constructing a new fire hydrant. Vice President Oliver asked if this expense was included in the budget. Mr. Muehlbacher stated yes. He also mentioned that when it was planned for, they estimated \$20k, and they are staying within budget.

Director Richison moved to award the Tank A1 improvement contract to Zeis Construction. Director Whitehead seconded. The vote was unanimous. Motion carried.

OLD BUSINESS:

- 1 Muletown Pump Station Generator Project Update: Mr. Muehlbacher stated that he submitted the change in scope of work and budget amendment to CalOES/FEMA for approval. FEMA processing can take up to 90 days. Centerville's amended funding for the project is \$51,475.
- 2 Carr Fire Recovery Project Update: No additional information.
- 3 PLC, Radio and Antenna Replacement Project Update: Mr. Muehlbacher stated that the PLCs will be delivered to PACE this week for programming. The radios are scheduled for delivery late April. Wagner Electric is projecting to be onsite sometime in May or June.

GENERAL BUSINESS:

- 1 Correspondence: None.
- 2 Director's Report: Director Richison gave a report from his trip to the Bureau's Water Conference in Reno. He stated that there was some talk about raising Shasta Dam; however, that could take a long time.
- 3 Manager's Report: Mr. Muehlbacher stated that he is working on putting together an information binder for the Clear Creek Treatment Plant Ad Hoc Committee.

He has looked into outsourcing the monthly billing. Currently it cost the District approximately \$1.74 to send out each invoice. He has contacted one company that can do it for \$1.50. He plans to reach out to three more companies for competitive pricing. He stated that the Finance Committee met and discussed possibly offering a discount to those individuals who use the paperless billing option.

He is trying to schedule a meeting with the Fire Marshal Jeff Powell regarding fire flow requirements for the Fire Flow project.

Field staff repaired a leak in the 4 inch AC pipe along Irish Creek and repaired a leak at the Teas Springs PRV. They also completed the HAA5 and THHM testing in January.

He also mentioned that there was a ClaValve that was not functioning at the intertie with the City of Redding at Record Lane. The City of Redding coordinated the repair of the ClaValve.

- 4 Committee Reports: President Hopson stated that he believes there is a discrepancy between the number that PACE used in the 2015 WMP which was 500 gpm and what Fire Marshal Jeff Powell shows as the requirement since 2005 which is 1,000 gpm. He stated that they are wanting to meet with Fire Marshal Powell to discuss the requirements and see which one is correct.
- 5 Announcements: None
- 6 Adjournment: The meeting adjourned at 7:53 pm.