

CENTERVILLE COMMUNITY SERVICES DISTRICT  
REGULAR BOARD OF DIRECTORS MEETING

Directors Present: President Hopson, Vice President Oliver, Director Woodstrom, Director Whitehead and Director Richison

Absent: None

Others Present: Paul Rueter, Tina Teuscher and Chris Muehlbacher

**PRELIMINARY BUSINESS:**

1. Call to Order: President Hopson called the meeting to order at 7:05 pm.
2. Public Comment Period: President Hopson opened the public comment period. No comments were received. The public comment period was closed.
3. Approval of the February 19 2025, minutes: Vice President Oliver moved to approve the minutes. Director Woodstrom seconded. The vote was unanimous. Motion carried.
4. Authorize Payment of Bills for Current Expenses: Director Richison moved to pay the bills. Director Woodstrom seconded. Mr. Muehlbacher stated that the payment to Clear Creek CSD includes the pond project at the treatment plant. The Pumping Efficiency payment is for testing of all the pumps. The Tank Solutions payment is for the tank program. The Zeis Construction payment is for the set up of the portable tanks for the A1 Tank reconditioning. Director Woodstrom asked how much the Treatment Plant Pond Project was. He asked why we had not paid our 25% of the project instead of paying interest on the construction loan. Mr. Muehlbacher stated that he believed the project cost to be 5 million; however, they were receiving a grant for the project. He asked Chris to look into what our actual 25% of the total cost of the project would be and maybe we could simply give that amount to Clear Creek out of our reserves and not have these additional invoices and pay interest. The vote was unanimous. Motion carried.
5. Status of the Budget Report: Mr. Muehlbacher stated that the O&M revenue thru February was \$993,528 versus expenses of \$956,808. He mentioned that consumption is trending slightly below budget in February. He stated that line item 52100 – Repair and Maintenance overstates the expenses for the month because a tank coating payment is included there. This incorrect payment has been moved.

The Capital revenue was \$170,043 versus expenses of \$155,110. He mentioned that the tank program, ponds project and telemetry are all captured here. The Muletown pump generator project is showing a negative because we received reimbursement money from the City of Redding.

Reserve Fund Status Sheet: The total reserve is \$1,361,908. Mr. Muehlbacher stated that he moved \$60k into LAIF from the operating account resulting from cash flow.

## **NEW BUSINESS**

- 1 Setting a Public Hearing to Consider Adoption of Resolution No. 2025-01 Amending the Plant Capacity Charge: Director Whitehead moved to set the public hearing for April 16<sup>th</sup> at 7 pm to consider adoption of Resolution 2025-01, amending the Plant Capacity Charge. Director Richison seconded. The vote was unanimous. Motion carried.
- 2 Consider Authorizing PACE Engineering to Update the Water Model: Mr. Muehlbacher explained that with the improvements to the District and areas that we have discovered that have issues like the two inch bottleneck in the 4" line of AC pipe in Trail Drive, it is recommended to have PACE Engineering update the water model in the 2015 Water Master Plan. Director Woodstrom moved to authorize Pace Engineering to update the water model. Director Whitehead seconded. The vote was unanimous. Motion carried.

## **OLD BUSINESS:**

- 1 Muletown Pump Station Generator Project Update: Mr. Muehlbacher stated that Cal OES has submitted the paperwork to FEMA. FEMA processing could take up to 90 days.
- 2 Carr Fire Recovery Project Update: No additional information at this time.
- 3 PLC, Radio and Antenna Replacement Project Update: Mr. Muehlbacher stated that the PLC's were provided to PACE Engineering the week of Feb 17<sup>th</sup>. The radios are tentatively scheduled for delivery late April. Wagner Electric is projecting to be onsite in May or June.

## **CLOSED SESSION**

- 1 Conference with Real Property Negotiations - Supplemental Water - Sale of water for 2025/2026 Water Year: President Hopson stated that the Board went into closed session at 8:04 pm and returned at 8:11 pm. Director Woodstrom moved to authorize the District Manager to execute the agreement. Vice President Oliver seconded. The vote was unanimous. Motion carried.

## **GENERAL BUSINESS:**

- 1 Correspondence: None.
- 2 Director's Report: None
- 3 Manager's Report: Mr. Muehlbacher stated that the final draft of the Dual Use Agreement with the Fire Company is with County Counsel for review. He mentioned that he spoke with Battalion Chief Gyles who stated that Fire Chief Luntley is stepping down. This facility will be primarily used for storage. They will no longer have a volunteer presence here at this time.

Director Whitehead stated that he did not like that they were closing the volunteer station. He believes that Centerville get's a lot of tax revenue for fire. He mentioned that in the past we have tried to take over the station and hire fire fighters. He believes it may be in our District's best interest to take a look at that again. Without the volunteer fire department, insurance rates might go up. Director Richison agreed. Director Woodstrom asked Mr. Muehlbacher to look into how many calls are taken in our District in a year.

Mr. Muehlbacher continues to look into outsourcing the monthly bills. He had a meeting today with Harvest Printing out of Anderson. They currently do all of Rio Alto's and Clear Creek's billing. He is hoping to have an agreement prior to September.

Mr. Muehlbacher stated that the District received 100% of our water allocation from the Bureau.

The field operators repaired two service lines on Dartmouth and flushed 7 dead ends. They are currently looking at the State regulations for the newly required Cross Control requirements.

He also mentioned that we purchased a Galaxy Tablet to test for meter reading. All three operators went to flagger training this month.

4     Committee Reports: None

5     Announcements: The next Board Meeting will be April 16, 2025.

6     Adjournment: The meeting adjourned at 8:12 pm.