

CENTERVILLE COMMUNITY SERVICES DISTRICT
REGULAR BOARD OF DIRECTORS MEETING

Directors Present: Vice President Hopson, Director Oliver, Director Woodstrom and Director Whitehead
Absent: President Richison
Others Present: Lori Mathiesen, Tina Teuscher and Chris Muehlbacher

PRELIMINARY BUSINESS:

1. Call to Order: Vice President Hopson called the meeting to order at 7:00 pm.
2. Public Comment Period: Vice President Hopson opened the public comment period. No comments were received. The public comment period was closed.
3. Approval of the February 21, 2024 minutes: Director Whitehead moved to approve the minutes. Director Oliver seconded. The vote was unanimous. Motion carried.
4. Authorize Payment of Bills for Current Expenses: Director Woodstrom moved to pay the bills. Director Oliver seconded. Mr. Muehlbacher stated that the non-routine payments included the progress payment to Horton, McNulty and Saeturn for the pending audit. The vote was unanimous. Motion carried.
5. Status of the Budget Report: Mr. Muehlbacher stated that the O&M revenue year to date was \$840,035 versus expenses of \$868,326. He mentioned that the State Water Resource Control Board fees were higher than budget due to the District not qualifying for the disadvantage community rate.

Mr. Muehlbacher stated that the Capital revenue was \$197,653 versus expenses of \$236,471. He stated that 58515 is the new capital improvement account number for the shop building improvements.

Reserve Fund Status Sheet: The total reserve is \$1,219,860. He stated that the capital improvement reserve increased due to taxes.

NEW BUSINESS

Vice President Hopson moved Item 5 to the beginning of the meeting.

- 5 Centerville Education Foundation (CEF) Update from Lori Mathiesen: Mrs. Lori Mathiesen stated that it has been nice representing the District on the Centerville Education Foundation (CEF) Committee and thanked the District for their support with the newsletter. She stated that there are currently three to four people on the committee; however, they would welcome new volunteers. She asked if something could be placed in the newsletter asking for volunteers.

Mrs. Mathiesen stated that the fundraising dinner was a success and that they raised over \$25,000. The CEF recently helped Grant School with some IT security issues and purchased the junior high class a Promethean Board. They are interactive boards for the classroom. She stated that the CEF also awards scholarships at the end of the school year.

She encouraged the Board members to attend next year's fundraiser which will be held on February 8th. She also reminded everyone that their meetings are the first Wednesday of the month at 6 pm in the library at Grant School.

- 1 Consider Authorizing an Application for a Bureau of Reclamation WaterSMART Energy Efficiency Grant Application for an AMI Meter Reading System: Mr. Muehlbacher stated that Reclamation is accepting applications for the Water & Energy Grant. The deadline to submit the application is October 30, 2024. The grant provides a 50/50 cost share funding for projects that conserve and use water more efficiently.

He stated that AMI technology is estimated to conserve approximately 31 acre-feet by early leak detection.

He mentioned that the Resource and Planning Committee concurs with his recommendation to submit an application for the grant, then use the FEMA money once released to cover the remaining balance for the AMI Meter Reading System.

Director Whitehead stated that if the District was awarded the grant, they would not have to use the money if we chose not to purchase the AMI system. Director Woodstrom stated that he would not apply for something that he did not fully intend to use. He stated that he would rather have a good understanding of the capital needs of the district prior to looking into an AMI system. Director Oliver agreed with Director Woodstrom. He asked if there was something else the District could use the grant money for. Mr. Muehlbacher stated that it was for conservation only.

Director Whitehead moved to apply for the grant. Vice President Hopson seconded. The vote was split. Motion denied.

- 2 Setting a Public Hearing to Consider Adoption of Resolution No. 2024-01 Amending the Plant Capacity Charge: Mr. Muehlbacher stated that this is an action item to set the public hearing for the increased capacity charge based on Table III. He mentioned that Brent Bryer is optimistic that Westridge will be moving along soon.

Director Whitehead moved to set the public hearing for April 17, 2024. Director Woodstrom seconded. The vote was unanimous. Motion carried.

- 3 Consider a COLA to be included in the O&M Budget for FY 2023-24 for Budgeting Purposes: Mr. Muehlbacher stated that consistent with the COLA Policy, the Finance Committee has approved the calculations for the COLA and it is their recommendation that the Board approve the COLA for budgeting purposes. The 2024 COLA is 4.22%.

Director Woodstrom moved to include a COLA of 4.22% for budgeting purposes. Director Whitehead seconded. The vote was unanimous. Motion carried.

4. Consider Authorizing a Bond Call Payment for the Texas Springs Assessment District 2001-1: Mr. Muehlbacher stated that the Finance Committee has reviewed the recommended bond call from NBS. The Texas Springs Water Project has a surplus of approximately \$20,000 and the suggested bond call is \$19k.

Director Woodstrom moved to approve the bond call payment for the Texas Springs Assessment in the amount of \$19,000. Director Oliver seconded. The vote was unanimous. Motion carried.

OLD BUSINESS:

1. Muletown Pump Station Generator Project Update: Mr. Muehlbacher stated that Mead and Hunt continues to make progress with the preliminary design. He stated that the 70% design submittal is expected later this week.
2. Carr Fire Recovery Project Update: Mr. Muehlbacher stated that there is one project that is still under review by CalOES. Once that is complete, it will go to FEMA for their review.

CLOSED SESSION

1. Conference with Real Property Negotiations (§ 54956.8): Sale of water for 2024/2025 Water Year: Vice President Hopson stated that the Board went into closed session at 8:02 pm and returned at 8:24 pm. There was no reportable action taken.

GENERAL BUSINESS

1. Correspondence: None.
2. Director's Report: None
3. Manager's Report: Mr. Muehlbacher stated that the District was awarded the JPIA Risk Transfer Grant for \$10,000. Field staff will use the money to purchase a walk behind concrete saw.

The state controllers report was finalized today. The MD&A should be done soon, they are anticipating having the report ready by the April meeting. He is planning on scheduling a finance meeting soon.

Field staff has been making progress with the lead and copper mandated report of the customers' service lines.

He stated that the District did not perform lead and copper testing in 2023, so it will take place this summer. He explained that ten homes are chosen to test their water. The testing update will be noted in the Consumer Confidence Report.

4. Committee Reports: Director Whitehead stated that the Resource and Planning Committee met to discuss the AMI system and the possible grant.

Director Woodstrom stated that the Finance Committee also met to begin the budgeting process, as well as review Texas Springs Assessment.

5. Announcements: The next regular Board Meeting will be held April 17, 2024.
6. Adjournment: Meeting adjourned at 8:24 pm.