

Manager's Report

4/11/2025

Administration

- | | | |
|---|--------------------------------|---|
| 1 | <u>Joint Use Agreement</u> | Final draft provided to new Battalion Chief Dusty Gyves.
Being reviewed by County attorney. |
| 2 | <u>CC-CSD WTP Agreement</u> | Ad Hoc Meeting on April 10th |
| 3 | <u>Monthly Mailing Options</u> | Reviewing potential for outsourcing the monthly bills |
| 4 | <u>EAR Report Completed</u> | Submitted the water board electronic annual report. |
| 5 | <u>Training</u> | Cultivating a Culture of Authentic Collaboration training attended
by Dan Peters, Tina Teuscher & Manager. |

Committee Meetings

- | | |
|-------------------------------|---|
| <u>R&P Committee</u> | Future Meeting: April/May
Fire Flow Program
Capital Improvements for FY 2025-26 |
| <u>Personnel Committee</u> | Future Meeting: May
Indoor Heat & Illness Policy |
| <u>Ordinance Committee</u> | Future Meeting: April/May
Cross Connection Control Update |
| <u>Finance Committee</u> | Future Meeting: TBD
Reserves |
| <u>Public Info. Committee</u> | Future Meeting: TBD |
| <u>Ad Hoc - WTP Contract</u> | April 10th - first meeting.
Next meeting TBD in June |

Operations

1. Leaks

	Current	FYTD
<u>Mainline Leaks - Repaired</u>	0	2
<u>Service Leaks - Repaired</u>	0	2
<u>Service Lines - Replaced</u> 1 - Melinda, 2 - Boston	3	17
<u>Service Lines - Planned</u>		

2 New Meters - Installed

This past month:	0	Fiscal Year TOTAL:	0
sold to:		Annual Projection:	4
		WAC Total	0

3. Misc Activities

AV Program	This past month	7	Total Done	43	of	90
Dead End Flushing		11		58	of	100

Tank Maintenance Program Installed 6 bollards; sanded temporary tanks; drained A1; STS is on site.

JPIA Infrared Imaging On-hold - Coordinating with JPIA for a free IR imaging of all sites.

Cross Control Update Reviewing options using RCAC. Draft being reviewed by SWRCB. Reviewing proposal from Russell Roberts for site inspections.

Site Maintenance Weed abatement at Shop, C Pump, and Muletown

Diggins Generator Mobile Link Replaced



Regular Board Meeting of the Board of Directors
Wednesday, April 16, 2025

7:00 PM

AGENDA

TO ADDRESS THE BOARD DURING OPEN TIME OR NOTICED PUBLIC HEARINGS: pursuant to the Brown Act (Government Code Section 54950 et seq.) action or Board discussion cannot be taken on open time matters other than to receive the comments, and if deemed necessary, to refer the subject matter to the District Manager for follow-up and/or to schedule the matter for a subsequent Board agenda.

ITEM

FUNCTION

PRELIMINARY BUSINESS:

- | | | |
|---|--|-------------|
| 1 | Call to Order | |
| 2 | Public Comment Period – Open Time – This time is set for members of the public to address the Board on matters not on the agenda. If your comments concern an item noted on the regular agenda, please address the Board after that item is open to public comments. By law, the Board of Directors cannot discuss or make decisions on matters that are not on the agenda. The Board will customarily refer these matters to the District Manager’s Office. Each speaker is allocated (5) minutes to speak for a maximum of 20 minutes on each subject. Speakers may not cede their time. Comments should be limited to matters within the jurisdiction of the District. After receiving recognition from the Board President, please state your name, residence, and comments. | |
| 3 | Approval of the minutes of:
March 19, 2025 Regular Board Meeting | Action |
| 4 | Authorize Payment of Bills for Current Expenses | Action |
| 5 | Status of the Budget Report | Information |

NEW BUSINESS:

- | | | |
|---|---|--------|
| 1 | Public Hearing to Consider Adoption of Resolution No. 2025-01 Amending the Plant Capacity Charge | Action |
| 2 | Consider a COLA for Fiscal Year 2025-26 | Action |
| 3 | Review and Adoption of the Preliminary O&M Budget for Fiscal Year 2025-26 | Action |
| 4 | Authorize Providing Notice Pursuant to Proposition 218 for Rate Increases and Set Public Hearing for June 18, 2025 for Board to Consider Rate Increases for Water Rates, Pump Surcharge Fees, and Water Availability Charge and Consider Any Protests Submitted | Action |

March 19, 2025

CENTERVILLE COMMUNITY SERVICES DISTRICT
REGULAR BOARD OF DIRECTORS MEETING

Directors Present: President Hopson, Vice President Oliver, Director Woodstrom, Director Whitehead and Director Richison

Absent: None

Others Present: Paul Rueter, Tina Teuscher and Chris Muehlbacher

PRELIMINARY BUSINESS:

1. Call to Order: President Hopson called the meeting to order at 7:05 pm.
2. Public Comment Period: President Hopson opened the public comment period. No comments were received. The public comment period was closed.
3. Approval of the February 19 2025, minutes: Vice President Oliver moved to approve the minutes. Director Woodstrom seconded. The vote was unanimous. Motion carried.
4. Authorize Payment of Bills for Current Expenses: Director Richison moved to pay the bills. Director Woodstrom seconded. Mr. Muehlbacher stated that the payment to Clear Creek CSD includes the pond project at the treatment plant. The Pumping Efficiency payment is for testing of all the pumps. The Tank Solutions payment is for the tank program. The Zeis Construction payment is for the set up of the portable tanks for the A1 Tank reconditioning. Director Woodstrom asked how much the Treatment Plant Pond Project was. He asked why we had not paid our 25% of the project instead of paying interest on the construction loan. Mr. Muehlbacher stated that he believed the project cost to be 5 million; however, they were receiving a grant for the project. He asked Chris to look into what our actual 25% of the total cost of the project would be and maybe we could simply give that amount to Clear Creek out of our reserves and not have these additional invoices and pay interest. The vote was unanimous. Motion carried.
5. Status of the Budget Report: Mr. Muehlbacher stated that the O&M revenue thru February was \$993,528 versus expenses of \$956,808. He mentioned that consumption is trending slightly below budget in February. He stated that line item 52100 – Repair and Maintenance overstates the expenses for the month because a tank coating payment is included there. This incorrect payment has been moved.

The Capital revenue was \$170,043 versus expenses of \$155,110. He mentioned that the tank program, ponds project and telemetry are all captured here. The Muletown pump generator project is showing a negative because we received reimbursement money from the City of Redding.

Reserve Fund Status Sheet: The total reserve is \$1,361,908. Mr. Muehlbacher stated that he moved \$60k into LAIF from the operating account resulting from cash flow.

NEW BUSINESS

- 1 Setting a Public Hearing to Consider Adoption of Resolution No. 2025-01 Amending the Plant Capacity Charge: Director Whitehead moved to set the public hearing for April 16th at 7 pm to consider adoption of Resolution 2025-01, amending the Plant Capacity Charge. Director Richison seconded. The vote was unanimous. Motion carried.
- 2 Consider Authorizing PACE Engineering to Update the Water Model: Mr. Muehlbacher explained that with the improvements to the District and areas that we have discovered that have issues like the two inch bottleneck in the 4" line of AC pipe in Trail Drive, it is recommended to have PACE Engineering update the water model in the 2015 Water Master Plan. Director Woodstrom moved to authorize Pace Engineering to update the water model. Director Whitehead seconded. The vote was unanimous. Motion carried.

OLD BUSINESS:

- 1 Muletown Pump Station Generator Project Update: Mr. Muehlbacher stated that Cal OES has submitted the paperwork to FEMA. FEMA processing could take up to 90 days.
- 2 Carr Fire Recovery Project Update: No additional information at this time.
- 3 PLC, Radio and Antenna Replacement Project Update: Mr. Muehlbacher stated that the PLC's were provided to PACE Engineering the week of Feb 17th. The radios are tentatively scheduled for delivery late April. Wagner Electric is projecting to be onsite in May or June.

CLOSED SESSION

- 1 Conference with Real Property Negotiations - Supplemental Water - Sale of water for 2025/2026 Water Year: President Hopson stated that the Board went into closed session at 8:04 pm and returned at 8:11 pm. Director Woodstrom moved to authorize the District Manager to execute the agreement. Vice President Oliver seconded. The vote was unanimous. Motion carried.

GENERAL BUSINESS:

- 1 Correspondence: None.
- 2 Director's Report: None
- 3 Manager's Report: Mr. Muehlbacher stated that the final draft of the Dual Use Agreement with the Fire Company is with County Counsel for review. He mentioned that he spoke with Battalion Chief Gyles who stated that Fire Chief Luntey is stepping down. This facility will be primarily used for storage. They will no longer have a volunteer presence here at this time.

Director Whitehead stated that he did not like that they were closing the volunteer station. He believes that Centerville get's a lot of tax revenue for fire. He mentioned that in the past we have tried to take over the station and hire fire fighters. He believes it may be in our District's best interest to take a look at that again. Without the volunteer fire department, insurance rates might go up. Director Richison agreed. Director Woodstrom asked Mr. Muehlbacher to look into how many calls are taken in our District in a year.

Mr. Muehlbacher continues to look into outsourcing the monthly bills. He had a meeting today with Harvest Printing out of Anderson. They currently do all of Rio Alto's and Clear Creek's billing. He is hoping to have an agreement prior to September.

Mr. Muehlbacher stated that the District received 100% of our water allocation from the Bureau.

The field operators repaired two service lines on Dartmouth and flushed 7 dead ends. They are currently looking at the State regulations for the newly required Cross Control requirements.

He also mentioned that we purchased a Galaxy Tablet to test for meter reading. All three operators went to flagger training this month.

4 Committee Reports: None

5 Announcements: The next Board Meeting will be April 16, 2025.

6 Adjournment: The meeting adjourned at 8:12 pm.

CENTERVILLE COMMUNITY SERVICES DISTRICT
FINANCE COMMITTEE MEETING NOTES

Committee Present: Director Woodstrom and Vice President Oliver
Absent: None
Others Present: Chris Muehlbacher

FINANCE COMMITTEE AGENDA

- 1 Open Session – No comments were received.
- 2 Review and Discussion of the Preliminary O&M Budget for FY 2025-26
Reviewed preliminary O&M Budget. Committee commented upon the water sales assumptions as well as the number of Clear Creek O&M Annual Adjustments to be assumed for the next fiscal year (FYE 22, 23,24 & 25).
- 3 Adjournment

CENTERVILLE COMMUNITY SERVICES DISTRICT
FINANCE COMMITTEE MEETING NOTES

Committee Present: Director Woodstrom and Vice President Oliver
Absent: None
Others Present: Chris Muehlbacher

FINANCE COMMITTEE AGENDA

- 1 Open Session – No comments were received.
- 2 Review and Discussion of the Preliminary O&M Budget for FY 2025-26
Reviewed preliminary O&M Budget. Committee made recommendations for rate adjustments to the base rate and the WACS to account for the forecasted deficit. Pump zone base rate surcharges are also recommended to better ensure a reserve contribution.

It was also recommended that any director fee increase and reserve building be discussed at the Board level.
- 3 Adjournment



Meeting Notes

Clear Creek CSD and Centerville CSD
Ad-Hoc committees on dedicated capacity contract.

Purpose: For board members of each CSD to meet and discuss and come up with an amended, renegotiated, renewed contract.

Initial meeting April 10th 2025 – 5pm
Location: Centerville CSD

1. Introduction – Started at 4:55pm

- In attendance: Centerville CSD: Directors Woodstrom & Oliver
GM Muehlbacher
Clear Creek CSD: Directors Beaver & Fickes
GM Kelley

All introduced themselves, mentioned time on the Board and interest to deal with this contract and move forward with one that works better for both.

Related / Recognized the challenges Clear Creek has had up to mid-2022, and the catch up (audits, documentation has been a challenge for both agencies).

2. Review of Current Contract

- General discussion on topics and some ideas.
 - General Provisions that need update or change in 2026.
 - The base water and supplemental water – now there is a USBR contract.
 - Point of “delivery” or “diversion”
 - Centerville to document the current locations added over the past 30 years since original point of delivery
 - Clear Creek to document obligations prior to Cloverdale
 - The 25% Dedicated capacity for Centerville
 - That has been “defacto” % for capital or extra ordinary expenses
 - Better defined?



- Other charges have different calculations:
 - The Admin is per AF, O&M is % of water used by Centerville through Treatment plant * Monthly O&M Cost.
- Why reconcile after Audit?
 - Generally, it seems like a good idea until audits are late in years.
 - And if it's not in the current contract, then have in next one.
 - Better to get reconciliation done within 6-9 months of the year close out to keep reconciliation expenses and revenue in a fiscal year.
 - Better to have these done without so much delay.
- Admin Costs
 - The start of 17.37/AF and a CPI – it was a compromise then, how should be set in future.
 - Should we look at what makes up the Admin Costs (Bookkeeper/Admin/Clerk/GM – direct costs) and Indirect costs – GM / Admin costs of regulatory compliance and general oversight of the WTP so that it functions for benefit of both.
 - Should it be a set monthly amount with escalator (% or CPI) – instead of per AF – since Admin is constant, regardless of AF at Treatment plant.
- O&M
 - Is there a way to get more CIP-like knowledge, or 20 Year spreadsheet of projects and costs.
 - Fixed costs and Variable costs
 - How would that be done between the District, and then for each district to fund it (Prop 218).
 - Drought Years issue
 - If 100% of water Centerville and costs – is there some that is District obligation (NEED camp).
- Communication
 - A lot of these things can be helped with better communication
 - Clear Creek to Send Treatment Budgets (Drafts in May, Final in June) to Centerville
 - If there is an extra ordinary expense contemplated in the coming fiscal year, it should be in the budget – ie: Equipment purchase or ?
 - Send Centerville things like the PACE Engineering estimate of major repairs and replacement
 - Set up Standing Committee for each board after this ad-hoc is completed – for ongoing communication.



3. Exploration of Renewal or Update Options

- General Discussion on need for modernization of the current agreement.

Doesn't help either csd to have the current agreement auto renew for 20 years
Consider a "mutual" letter of non-renewal in 2026 to make sure a new/renewed agreement gets completed by 2027.

4. Open Discussion – Part of meeting...

- Centerville will confirm the quad expense paid.

5. Next Steps / Schedule – end at 6:08pm

- Suggested quarterly meeting:
 - o June / September / November
 - o (Follow up with GM's and Board members to find a date)

Centerville Community Services District Profit & Loss Budget Performance March 2025

	Mar 25	Budget	% of Budget	Jul '24 - Mar 25	YTD Budget	% of Budget
Ordinary Income/Expense						
Income						
41000 · WATER SALES						
41100 · Base Rate	47,940.50	48,000.00	99.88%	431,222.50	429,000.00	100.52%
41200 · Consumption Rate	21,127.97	28,200.00	74.92%	539,190.20	513,900.00	104.92%
41210 · Late Fees	816.78	400.00	204.2%	13,443.02	7,400.00	181.66%
41220 · Miscellaneous Charges	655.00			655.00	0.00	100.0%
41300 · Water Sales-Temp Const	0.00	0.00	0.0%	470.57	400.00	117.64%
41400 · Pump Zone A (Base Rate)	1,398.25	1,500.00	93.22%	12,737.00	13,000.00	97.98%
41450 · Pump Zone A (Power Comp)	624.63	600.00	104.11%	18,085.50	15,700.00	115.19%
41500 · Pump Zone A-1 (Base Rate)	403.00	400.00	100.75%	3,704.50	3,600.00	102.9%
41550 · Pump Zone A-1(Power Comp)	311.94	400.00	77.99%	5,884.76	4,800.00	122.6%
Total 41000 · WATER SALES	73,278.07	79,500.00	92.17%	1,025,393.05	987,800.00	103.81%
41600 · RESERVE FUNDS						
41605 · Consumption Surcharge	718.80	900.00	79.87%	19,027.84	17,800.00	106.9%
41700 · Water Treatment Plant Fee	1,475.62	1,800.00	81.98%	37,681.90	35,600.00	105.85%
41800 · Rate Stabilization Fee	2,210.48	2,700.00	81.87%	56,484.70	53,400.00	105.78%
56250 · Transfer Reserve Funds	-4,404.90	-5,400.00	81.57%	-113,142.64	-106,800.00	105.94%
Total 41600 · RESERVE FUNDS	0.00	0.00	0.0%	51.80	0.00	100.0%
43000 · INTEREST						
43001 · LAIF	0.00	0.00	0.0%	38,974.77	22,500.00	173.22%
43002 · Other Interest	1.24	0.00	100.0%	16.01	0.00	100.0%
Total 43000 · INTEREST	1.24	0.00	100.0%	38,990.78	22,500.00	173.29%
45000 · OTHER OPER. REVENUE						
45300 · Returned Check Chg.	0.00	0.00	0.0%	-45.00	0.00	100.0%
45400 · Misc. Revenue	170.00	0.00	100.0%	312.80	0.00	100.0%
45850 · Backflow Prevention Testing	275.50	250.00	110.2%	2,551.50	2,250.00	113.4%
Total 45000 · OTHER OPER. REVENUE	445.50	250.00	178.2%	2,819.30	2,250.00	125.3%
Total Income	73,724.81	79,750.00	92.45%	1,067,254.93	1,012,550.00	105.4%

Centerville Community Services District Profit & Loss Budget Performance

March 2025

	Mar 25	Budget	% of Budget	Jul '24 - Mar 25	YTD Budget	% of Budget
Gross Profit	73,724.81	79,750.00	92.45%	1,067,254.93	1,012,550.00	105.4%
Expense						
51000 · WATER COSTS						
51100 · Raw Water Charge	3,331.82	1,800.00	185.1%	19,909.70	11,200.00	177.77%
51300 · Oper. & Maint. - Clear Creek	11,735.44	13,800.00	85.04%	103,671.50	116,400.00	89.07%
51305 · Administration - Clear Creek	1,555.09	2,000.00	77.76%	34,177.49	37,100.00	92.12%
51315 · Restoration Fee	3,253.74	1,500.00	216.92%	19,818.75	10,900.00	181.82%
51317 · Water Right Fees	0.00	0.00	0.0%	4,348.23	0.00	100.0%
51325 · WINN Act Lawsuit	0.00	250.00	0.0%	184.14	2,250.00	8.18%
Total 51000 · WATER COSTS	<u>19,876.09</u>	<u>19,350.00</u>	<u>102.72%</u>	<u>182,109.81</u>	<u>177,850.00</u>	<u>102.4%</u>
52000 · TRANSMISSION & DISTRIB.						
52100 · General Repair & Maint.	801.31	3,000.00	26.71%	52,663.71	31,000.00	169.88%
52130 · Zone A - Repair and Maintenance	0.00	0.00	0.0%	1,688.47	0.00	100.0%
52140 · Zone A1 - Repair and Maintenance	0.00	0.00	0.0%	1,967.91	0.00	100.0%
52200 · Operating Supplies & Expense	2,268.85	1,700.00	133.46%	18,016.82	15,900.00	113.31%
52300 · Lease Payment - BLM Tank Site	0.00	0.00	0.0%	1,085.00	0.00	100.0%
52400 · Utilities - General Plant	123.00	150.00	82.0%	1,206.94	1,150.00	104.95%
52425 · Elect., Muletown Pump Station	186.39	300.00	62.13%	1,672.71	2,900.00	57.68%
52450 · Elect., Towerview Pump Station	187.88	200.00	93.94%	2,719.80	1,800.00	151.1%
52500 · Utilities Pump Zone A	1,478.50	1,600.00	92.41%	28,722.28	25,400.00	113.08%
52600 · Utilities Pump Zone A-1	560.67	400.00	140.17%	6,715.05	4,800.00	139.9%
52850 · Backflow Prevention Testing	0.00	0.00	0.0%	3,600.00	3,900.00	92.31%
52950 · Treatment Plant Pond's Project	0.00	0.00	0.0%	7,468.06	0.00	0.0%
Total 52000 · TRANSMISSION & DISTRIB.	<u>5,606.60</u>	<u>7,350.00</u>	<u>76.28%</u>	<u>127,526.75</u>	<u>86,850.00</u>	<u>146.84%</u>
53000 · EQUIPMENT						
53100 · Equipment Repairs & Maint.	107.79	600.00	17.97%	4,369.12	6,200.00	70.47%
53200 · Gasoline	1,267.81	700.00	181.12%	5,601.08	6,400.00	87.52%
Total 53000 · EQUIPMENT	<u>1,375.60</u>	<u>1,300.00</u>	<u>105.82%</u>	<u>9,970.20</u>	<u>12,600.00</u>	<u>79.13%</u>

Centerville Community Services District Profit & Loss Budget Performance

March 2025

	Mar 25	Budget	% of Budget	Jul '24 - Mar 25	YTD Budget	% of Budget
54000 · ADMINISTRATIVE						
54100 · Liability Insurance - District	0.00	0.00	0.0%	37,539.51	31,000.00	121.1%
54150 · Utilities-District Office	731.96	900.00	81.33%	8,270.09	8,300.00	99.64%
54200 · Telephone - District Office	1,335.88	600.00	222.65%	8,539.38	6,200.00	137.73%
54250 · SWRCB Fees	0.00	0.00	0.0%	13,915.58	9,000.00	154.62%
54300 · Travel & Training	152.73	200.00	76.37%	2,999.87	3,000.00	100.0%
54325 · Employee Recognition	0.00	100.00	0.0%	1,492.38	1,600.00	93.27%
54375 · LAFCO	0.00	0.00	0.0%	3,081.47	4,000.00	77.04%
54400 · Miscellaneous	0.00	0.00	0.0%	0.02	0.00	100.0%
54455 · Watershed Sanitary Survey	0.00			3,472.35		
54500 · Engineering - District Engineer	1,219.50	600.00	203.25%	8,982.67	6,200.00	144.88%
54550 · Legal-Dist. Attorney	940.00	800.00	117.5%	6,377.10	7,600.00	83.91%
54600 · Accounting-Audit & Consult	0.00	0.00	0.0%	18,895.00	21,000.00	89.98%
54625 · Meals	0.00	50.00	0.0%	462.47	650.00	71.15%
54630 · Construction Meals	0.00	50.00	0.0%	314.28	650.00	48.35%
54650 · Office Supplies	1,722.36	700.00	246.05%	7,666.45	6,900.00	111.11%
54680 · Merchant Fees	79.10	100.00	79.1%	813.30	900.00	90.37%
54700 · Postage	0.00	900.00	0.0%	6,825.49	7,300.00	93.5%
54750 · Office Equipment (Small)	2,982.39	1,800.00	165.69%	14,660.10	16,600.00	88.31%
54800 · Office Building - R&M	164.28	400.00	41.07%	6,815.93	3,600.00	189.33%
54850 · Directors Compensation	350.00	400.00	87.5%	2,800.00	4,300.00	65.12%
54900 · Subscription & Licenses	708.93	2,700.00	26.26%	29,700.78	32,100.00	92.53%
Total 54000 · ADMINISTRATIVE	10,387.13	10,300.00	100.85%	183,624.22	170,900.00	107.45%

Centerville Community Services District Profit & Loss Budget Performance March 2025

	Mar 25	Budget	% of Budget	Jul '24 - Mar 25	YTD Budget	% of Budget
55000 · WAGES & BENEFITS						
55100 · Salaries	34,083.22	34,500.00	98.79%	317,337.87	327,600.00	96.87%
55110 · Salaries - Standby	425.00	500.00	85.0%	4,075.00	4,500.00	90.56%
55120 · Overtime	458.51	500.00	91.7%	7,831.72	4,500.00	174.04%
55200 · Salaries - Part Time Employees	1,019.04	1,600.00	63.69%	13,980.57	15,200.00	91.98%
55300 · Pension - Retirement	2,785.10	3,100.00	89.84%	81,916.99	84,100.00	97.4%
55400 · Insurance - Emp. Health&Dental	10,674.61	10,100.00	105.69%	90,438.04	87,700.00	103.12%
55500 · Workman's Comp. Insurance	4,498.92	7,250.00	62.05%	14,474.52	21,750.00	66.55%
55600 · F.I.C.A.	2,201.25	2,300.00	95.71%	20,979.26	20,900.00	100.38%
55700 · Medicare Tax	514.81	500.00	102.96%	4,906.41	4,800.00	102.22%
Total 55000 · WAGES & BENEFITS	56,660.46	60,350.00	93.89%	555,940.38	571,050.00	97.35%
56000 · GENERAL PLANT IMPROVEMENTS						
56350 · A1 Tank Standby Generator	0.00			431.26		
Total 56000 · GENERAL PLANT IMPROVEMENTS	0.00			431.26		
Total Expense	93,905.88	98,650.00	95.19%	1,059,602.62	1,019,250.00	103.96%
Net Ordinary Income	-20,181.07	-18,900.00	106.78%	7,652.31	-6,700.00	-114.21%
Net Income	-20,181.07	-18,900.00	106.78%	7,652.31	-6,700.00	-114.21%

Centerville Community Services District Capital Profit & Loss Budget Performance March 2025

	Mar 25	Budget	Jul '24 - Mar 25	YTD Budget	Annual Budget
Ordinary Income/Expense					
Income					
43000 · INTEREST					
43003 · Shasta Co 422 Interest	0.00	0.00	157.42	120.00	120.00
Total 43000 · INTEREST	0.00	0.00	157.42	120.00	120.00
44100 · General Property Tax-422					
44125 · Current Secured Taxes-0&M	0.00	0.00	127,529.11	128,000.00	128,000.00
44127 · Current Unitary Taxes	0.00	0.00	5,326.60	5,400.00	5,400.00
44135 · Supp Taxes Current	0.00	0.00	1,302.53	1,350.00	2,000.00
44140 · Curr Unsecured Taxes	0.00	0.00	11,647.03	10,850.00	10,850.00
44145 · Supp Taxes Prior	0.00	0.00	12.32	40.00	50.00
44150 · Prior Year Unsecured Taxes	0.00	0.00	126.30	100.00	100.00
44155 · Homeowner's Exemption - 422	0.00	0.00	1,237.50	900.00	900.00
Total 44100 · General Property Tax-422	0.00	0.00	147,181.39	146,640.00	147,300.00
46000 · CAPITAL FUNDS					
46100 · Capacity Charge	0.00	20,864.00	4,612.50	25,478.00	85,756.00
Total 46000 · CAPITAL FUNDS	0.00	20,864.00	4,612.50	25,478.00	85,756.00
49000 · TAXES & ASSESSMENTS					
49350 · Sp./Asst Texas Springs 2001-1	0.00	10.00	18,090.41	18,120.00	18,140.00
Total 49000 · TAXES & ASSESSMENTS	0.00	10.00	18,090.41	18,120.00	18,140.00
49500 · OTHER CAPITAL REVENUE					
49505 · Other Interest	0.30	0.00	2.15	0.00	0.00
Total 49500 · OTHER CAPITAL REVENUE	0.30	0.00	2.15	0.00	0.00
Total Income	0.30	20,874.00	170,043.87	190,358.00	251,316.00
Gross Profit	0.30	20,874.00	170,043.87	190,358.00	251,316.00
Expense					
57000 · DISTRIBUTION SYSTEM IMPROVE.					
57090 · Tank Coating Program	16,369.82	17,000.00	141,682.61	139,000.00	180,000.00
Total 57000 · DISTRIBUTION SYSTEM IMPROVE.	16,369.82	17,000.00	141,682.61	139,000.00	180,000.00
57400 · PRINCIPAL EXPENSE					
57406 · Sp./Asst. TxS Sprg 2001-1 Prin.	0.00	0.00	9,900.00	9,900.00	9,900.00
Total 57400 · PRINCIPAL EXPENSE	0.00	0.00	9,900.00	9,900.00	9,900.00
57500 · INTEREST EXPENSE					
57506 · Sp./Asst. TxS Sprg 2001-1 Int.	5,368.50	5,400.00	11,031.28	11,100.00	11,100.00

Centerville Community Services District Capital Profit & Loss Budget Performance March 2025

	Mar 25	Budget	Jul '24 - Mar 25	YTD Budget	Annual Budget
Total 57500 · INTEREST EXPENSE	5,368.50	5,400.00	11,031.28	11,100.00	11,100.00
57800 · BOND ADMIN. FEE					
57806 · NBS Admin. Fee TSWAD 2002-1	1,246.13	1,300.00	3,738.39	3,800.00	5,000.00
Total 57800 · BOND ADMIN. FEE	1,246.13	1,300.00	3,738.39	3,800.00	5,000.00
58000 · OTHER CAPITAL EXPENSES					
58070 · Muletown Pump - Generator	0.00	0.00	-32,689.24	15,100.00	30,000.00
58080 · Telemetry Replacement Program	-19,398.75	25,000.00	0.00	69,700.00	113,000.00
58515 · Shop Bldg Dev Improvements	228.00	0.00	22,458.54	25,000.00	25,000.00
Total 58000 · OTHER CAPITAL EXPENSES	-19,170.75	25,000.00	-10,230.70	109,800.00	168,000.00
Total Expense	3,813.70	48,700.00	156,121.58	273,600.00	374,000.00
Net Ordinary Income	-3,813.40	-27,826.00	13,922.29	-83,242.00	-122,684.00
Net Income	-3,813.40	-27,826.00	13,922.29	-83,242.00	-122,684.00

CENTERVILLE COMMUNITY SERVICES DISTRICT RESERVE FUND STATUS

March 31, 2025

DESCRIPTION	Balance as of 7-1-2023	Balance as of 7-1-2024	Balance as of Last Month	Current Balance	Projected Balance As of 7-1-2025	Goal Range
DESIGNATED RESERVES:						
Operation & Maintenance	\$204,925.15	\$202,305.90	\$469,834.46	\$393,206.34	\$335,000.00	\$546k - \$819k (2)
Water Treatment Plant	\$142,309.81	\$195,972.20	\$231,984.12	\$233,459.74	\$255,000.00	\$170k - \$250k (3)
Carr Fire Funds	\$144,040.80	\$149,460.79	\$154,589.12	\$154,589.12	\$152,000.00	
Pump Sta. Rep. & Rep. (Zones A & A1)	\$17,909.81	\$18,583.72	\$15,074.70	\$15,074.70	\$22,000.00	
Capital Improvement Reserve	\$434,276.16	\$395,481.74	\$321,521.05	\$346,673.55	\$346,000.00	
Subtotal	\$943,461.73	\$961,804.35	\$1,193,003.45	\$1,143,003.45	\$1,110,000.00	
OBLIGATED RESERVES:						
Capacity Charge	\$86,704.43	\$119,370.25	\$128,145.92	\$128,145.92	\$209,000.00	
Subtotal	\$86,704.43	\$119,370.25	\$128,145.92	\$128,145.92	\$209,000.00	
RESTRICTED RESERVES:						
1 1995-1 Redemption Fund	\$52,605.70	\$0.00	\$0.00	\$0.00	\$0.00	
2 Texas Springs Assessment	\$43,451.90	\$25,629.19	\$40,758.96	\$35,390.76	\$33,000.00	
Subtotal	\$96,057.60	\$25,629.19	\$40,758.96	\$35,390.76	\$33,000.00	
Total Reserve Balance	\$1,126,223.76	\$1,106,803.79	\$1,361,908.33	\$1,306,540.13	\$1,352,000.00	

- 1 Texas Springs Assessment This Assessment District was formed for the water distribution system within the Texas Springs area, matures in 2041.
- 2 O&M Goal Range Goal Range is projected to achieve the Reserve Policy range within 4 - 8 years using the Rate Stabilization Fee.
- 3 WTP Goal Range Goal Range is projected to achieve the Reserve Policy range within 1.5 - 3 years using the Water Treatment Plant Fee.



MEMORANDUM

DATE: April 9, 2025
TO: Board of Directors
FROM: Chris Muehlbacher
SUBJECT: **New Business 1 – Public Hearing to Consider Adoption of Resolution No. 2025-01 Amending the Plant Capacity Charge**

Recommendation

ACTION – The Resource and Planning Committee concurs with staff’s recommendation that the Board adopt the Plant Capacity Charge Amendments effective May 1, 2025. Below is a summary of this action item:

1. Announce the item.
2. Receive the staff report.
3. Open the Public Hearing and accept public comments.
4. Close Public Hearing.
5. Board discussion followed by a call for motion.

Discussion

The District’s Water Master Plan (WMP) sets forth a Capital Improvement Plan (CIP) identifying improvements necessary to ensure the continued availability of physical facilities for the water distribution system which defines the necessary Capacity Charge for new meter sales. This charge will be assessed for each new service connection at the time of meter installation.

As included in the WMP, Table III defines the projected capital improvement schedule necessary to provide the required capacity to accommodate future growth needs. This table estimates the schedule for capacity-related improvement projects as well as the cashflow needed to support it. To prepare for these capital expenses, it is necessary to adjust for inflation. Based upon PACE Engineering’s analysis, the Capacity Charge would be adjusted as follows:

Current (3/4-inch):	\$20,864
Adjusted (3/4-inch):	\$22,147
Current (1-inch):	\$34,760
Adjusted (1-inch):	\$36,900
Current (1-1/2-inch):	\$69,520
Adjusted (1-1/2-inch):	\$73,800

The Capacity Charge is not subject to Proposition 218. Local governments impose fees for a variety of types of facilities and services. Not all are subject to Proposition 218. A “fee or charge” is subject to Article XIII D only if it is “a levy other than an ad valorem tax, a special tax, or an assessment, imposed by an agency upon a parcel or upon a person as an incident of property ownership.” For example, a capacity charge imposed on persons who apply for a new water connection is not a “fee or charge” within the meaning of section 2, subdivision (e) because it is triggered by voluntary action of property owner to undertake development that triggers a need for a new connection. (*Richmond v. Shasta Community Services District* (2004) 32 Cal.4th 409, 424.)

Pursuant to Government Code 6062a, the notice was published twice in a local newspaper at least 10 days prior to the public hearing with each public notice being at least 5 days apart.

Attachment

- Resolution 2025-01
- Table III

RESOLUTION NO. 2025-01

A RESOLUTION OF THE CENTERVILLE COMMUNITY SERVICES DISTRICT AMENDING THE DISTRICT'S FEE SCHEDULE ADOPTED BY RESOLUTION 2024-01

WHEREAS, the Board of Directors of the Centerville Community Services District seeks to amend the District's Fee Schedule for services rendered by the District adopted by Resolution 2024-01 on April 17, 2024; and

WHEREAS, the Capacity Charges are being amended as shown in Exhibit A; and

WHEREAS, the Capacity Charge for a ¾-inch service is adjusted to \$22,147 per meter, replacing the previous amount of \$20,864; and

WHEREAS, the Capacity Charge for a 1-inch service is adjusted to \$36,900 per meter, replacing the previous amount of \$34,760; and

WHEREAS, the Capacity Charge for a 1-1/2-inch service is adjusted to \$73,800 per meter, replacing the previous amount of \$69,520; and

WHEREAS, the Board of Directors hereby finds and declares that adoption of this amended fee schedule is exempt from the provisions of the California Environmental Quality Act pursuant to Section 21080(b)(8) of the Public Resources Code.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Centerville Community Services District that the fees set forth below be, and the same are, hereby established as follows:

Section 1. The fees set forth in the amended fee schedule attached hereto as "Exhibit A" are hereby adopted and become effective on May 1, 2025.

Section 2. The fees set forth in Exhibit A shall supersede any previously established fees to the extent permitted under California law.

Section 3. The Board of Directors hereby declares that should any one or more fees established through this Resolution, or any portion of this Resolution be declared for any reason to be invalid, it is the intent of the Board of Directors that all other fees and portions of this Resolution independent of the elimination here from of any such fee or such portion as may be declared invalid.

PASSED AND ADOPTED at a regular meeting of the Board of Directors of the Centerville Community Services District, Redding, Shasta County, California, duly held on April 16, 2025 by the following vote:

AYES:

NOES:

ABSENT:

ATTEST:

Larry Hopson, Board President

Tina Teuscher, Board Secretary

EXHIBIT A
CENTERVILLE COMMUNITY SERVICES FEE SCHEDULE

Schedule of Rates, Charges and Fees

WATER SERVICE

A. Base Rate – Monthly	
a. 5/8-inch	\$36.00
b. ¾-inch	\$36.25
c. 1-inch	\$36.50
d. 1-1/2-inch	\$56.50
e. 2-inch	\$97.00
B. Consumption Rate – Monthly	\$1.183
C. Zone A Pump Surcharge – Monthly	
a. Base Rate Surcharge	\$11.75
b. Consumption Rate Surcharge	\$0.312
D. Zone A1 Pump Surcharge – Monthly	
a. Base Rate Surcharge	\$15.50
b. Consumption Rate Surcharge	\$0.557
E. Rate Stabilization Fee - Monthly	\$0.12
F. Water Treatment Plant Fee – Monthly	\$0.08
G. Drought Surcharge – Monthly	\$0.59
a. August-September 2022 (4,000 +)	
b. October-April 2023 (1,300 +)	
c. May-June 2023 (3,300 +)	
H. Water Availability Charge (WAC) – Monthly	\$36.50
I. Backflow Prevention Charge – Monthly	
a. Up to 2-inch devices	\$4.75
b. Greater than 2-inch devices	\$5.75
J. Deposits	
a. Credit	\$200.00
b. Rental	\$100.00
K. Temporary Service - Hydrant Meter	
a. Temporary Service Connection Fee	\$50.00
b. Hydrant Meter (Security Deposit)	\$500.00

L. Reconnection Fee:	\$700.00
M. Miscellaneous Fees	
a. Delinquency Charge	10%
b. Turn-Off Fee	N/C
c. Turn-On Fee	\$50.00
d. Turn-On Fee (Below 200% of Poverty Line)	\$50.00
e. Turn-On Fee Non-Operations Hours	\$150.00
f. Turn-On Fees Non-Op (Below 200% Poverty Line)	\$150.00
g. 24-Hour Shut-Off Notice On-Site Posting	\$15.00
h. Return Check Charge	\$15.00
i. Meter Testing Fee	\$50.00
j. Inspection Fee (per Lineal Foot)	\$0.30
k. Lien Filing Fee	\$19.50
l. Lien Release Fee	\$20.00
N. Fines per Prohibited Acts (Section 3.1400)	
a. First Violation – up to	\$250.00
b. Second Violation – up to	\$500.00
c. Third Violation and Subsequent Violations – up to	\$1,000.00
d. Fire Hydrant Tampering – up to	\$1,000.00
O. Capacity Charge	
a. ¾” Service	\$22,147
b. 1” Service	\$36,900
c. 1-1/2” Service	\$73,800
P. New Water Purchase Fee	\$600.00

DEVELOPMENT-RELATED FEES & CHARGES

A. Water Supply Annexation Fee	\$600.00
B. Annexation Fee	\$7,663.00
C. Will Serve Letter	
a. District Administrative Overhead Filing	\$50.00
b. Development Projects requiring a Development Agreement	\$150.00
i. Includes 3 hours of staff time. In excess will be	\$65.00 /hour
c. Initial Deposit (Engineering and attorney \$500 each)	\$1,000

MISCELLANEOUS

- | | |
|--|-----------------|
| A. Public Records Request Fees | |
| a. Duplication of Hard Copies via Paper | \$0.25 per copy |
| b. Duplication of Hard Copies via Scanning | \$0.25 per scan |
| c. Electronic Media Fee | \$7.00 |
| d. Staff hourly rate for: copying/scanning/faxing and emailing | \$45.00 / hour |

TABLE III - SCENARIO 2 - POSTPONING WESTRIDGE DEVELOPMENT FOR EIGHT (8) YEARS
WATER SYSTEM IMPROVEMENT PROGRAM SCHEDULE
PRELIMINARY CASH FLOW PROJECTION
February 3, 2025

Fiscal Year End	Project Costs (June 2018 Dollars)	Percentage Assigned to Growth	Amount Assigned to Growth	Description of General Major Improvements	Year "n"	ENR CCI (February)	ENR CCI Inflation	Inflation Factor After FY24-25 1.030
2015					1			
2016					2			
2017					3	10,559		
2018	\$41,642	0%	\$0	Soft Costs for Proposed Placer/Silver King Project	4	10,889	3.1%	1,000
2019	\$585,898	0%	\$0	Install 1,417' of 24" replacement main in Placer Road (Winsome Way to Towerview Circle (ID Pt. 15)	5	11,206	2.9%	1,029
2020					6	11,396	1.7%	1,047
2021					7	11,699	2.7%	1,074
2022					8	12,684	8.4%	1,165
2023					9	13,175	3.9%	1,210
2024					10	13,515	2.6%	1,241
2025					11	13,766	1.9%	1,264
2026					12			1,302
2027					13			1,341
2028					14			1,381
2029					15			1,423
2030					16			1,466
2031					17			1,510
2032					18			1,555
2033	\$1,155,000	57%	\$658,350	Install 5,500' of 12" replacement main in Placer Road (3,900' Towerview Circle to Power Line Road) and (1,600' in Richison Ranch Road, north of Placer Road)	19			1,601
2034					20			1,650
2035					21			1,699
2036					22			1,750
2037					23			1,802
2038					24			1,857
2039	\$2,650,000	57%	\$1,510,500	Install 6,723' of 24" replacement water main in Placer road (Montgomery Ranch to Swasey Drive)	25			1,912
2040	\$2,200,000	57%	\$1,254,000	Install 5,500' of 24" replacement main in Placer Road (Vista Knolls to Secluded Valley and Swasey to Plateau Circle)	26			1,970
2041	\$1,400,000	75%	\$1,050,000	Install 4,000' of 20" parallel main in Purple Elm Drive (Placer Road to New Zone B Tank; ID Pt. 15 to 22)	27			2,029
2042	\$2,800,000	75%	\$2,100,000	New 1.5-MG Zone B Tank; ID Pt. 22 (Additional 1.0-MG Tank req'd in future)	28			2,090
2043	\$200,000	50%	\$100,000	Misc. WTP Improvements/Maintenance (Cost shown is 25% of project cost)	29			2,152
2044	\$800,000	100%	\$800,000	New Clear Well Reservoir, Filter No. 7 and WTP Capacity Study (Cost shown is 25% of project cost)	30			2,217
2045								2,283
TOTAL:	\$11,832,540		\$7,472,850	(June 2018 Dollars)				

PRELIMINARY CASH FLOW ANALYSIS
(BASED ON INFLATION AT 3% PER YEAR)

1. Construction costs and plant capacity fees are assumed to increase at 3% per year beyond the current year. The current year inflation is based on the Engineering News Record (ENR) Construction Cost Index (CCI)
2. Cash flow for project improvements only. No developer reimbursement for oversizing, etc.
3. Cash flow revenue does not include any allowance for future annexation fees.

Fiscal Year End	Inflated Project Cost	Percentage Assigned to Growth	Amount Assigned to Growth	No. of HE's at End of Fiscal Year	Estimated No. of 3/4" Equivalent Connections	Estimated Westridge Equivalent Connections	Total No. of 3/4" Equivalent Connections	Annual Incremental Fee Increase	Plant Capacity Fee for 3/4" Service	Estimated Total Capacity Fee Revenue	Capacity Reserves Fund Balance (End of Fiscal Year)	Estimated Annual Fee Increase [%]
2015	\$0		\$0	1337			0	\$0	\$12,065	\$0	\$312,185	0.0%
2016	\$0		\$0	1337	7		7	\$1,400	\$12,065	\$97,000	\$312,437	14.6%
2017	\$0		\$0	1344	7		7	\$890	\$15,125	\$30,249	\$398,044	9.4%
2018	\$41,642	0%	\$0	1346	2		2	\$0	\$15,125	\$105,875	\$184,707	0.0%
2019	\$585,898	0%	\$0	1353	7		7	\$850	\$16,429	\$32,858	(\$40,410)	8.6%
2020	\$0		\$0	1355	2		2	\$500	\$17,422	\$69,686	\$28,324	6.0%
2021	\$0		\$0	1359	4		4	\$0	\$17,422	\$69,686	\$69,686	0.0%
2022	\$0		\$0	1363	4		4	\$505	\$18,450	\$55,349	\$45,802	5.9%
2023	\$0		\$0	1366	3		3	\$638	\$20,864	\$20,864	\$86,704	6.4%
2024	\$0		\$0	1366.5	0.5		0.5	\$658	\$21,147	\$88,590	\$215,373	6.3%
2025	\$0		\$0	1371.5	4		4	\$677	\$23,489	\$93,957	\$309,330	6.2%
2026	\$0		\$0	1375.5	4		4	\$698	\$24,892	\$99,566	\$400,696	6.1%
2027	\$0		\$0	1379.5	4		4	\$719	\$26,357	\$105,427	\$514,323	6.0%
2028	\$0		\$0	1383.5	4		4	\$740	\$27,868	\$111,551	\$625,874	5.9%
2029	\$0		\$0	1387.5	4		4	\$765	\$31,156	\$124,626	\$743,820	5.8%
2030	\$0		\$0	1391.5	4		4	\$785	\$34,720	\$139,900	\$869,446	5.7%
2031	\$0		\$0	1395.5	4		4	\$809	\$38,602	\$158,051	\$1,000,000	5.6%
2032	\$1,849,693	57%	\$1,054,325	1423.5	24	24	28	\$938	\$42,828	\$179,430	\$1,179,430	5.5%
2033	\$0		\$0	1453.5	4	26	30	\$966	\$45,078	\$199,423	\$1,378,910	5.4%
2034	\$0		\$0	1483.5	4	26	30	\$995	\$47,425	\$219,846	\$1,598,756	5.3%
2035	\$0		\$0	1513.5	4	26	30	\$1,024	\$49,872	\$242,218	\$1,841,028	5.2%
2036	\$0		\$0	1542.5	4	25	29	\$1,055	\$52,424	\$266,642	\$2,097,672	5.1%
2037	\$0		\$0	1571.5	4	25	29	\$1,087	\$55,083	\$291,725	\$2,389,397	5.1%
2038	\$5,067,419	57%	\$2,888,429	1602.5	27	27	31	\$1,119	\$57,855	\$311,421	\$2,700,822	5.0%
2039	\$0		\$0	1632.5	4	26	30	\$1,153	\$60,744	\$331,165	\$2,931,987	5.0%
2040	\$4,333,121	57%	\$2,469,879	1662.5	4	26	30	\$1,187	\$63,777	\$351,158	\$3,183,145	5.0%
2041	\$2,840,164	75%	\$2,130,123	1692.5	4	26	30	\$1,221	\$66,966	\$371,129	\$3,454,311	5.0%
2042	\$5,850,738	75%	\$4,388,053	1692.5	4	26	30	\$1,255	\$70,319	\$391,404	\$3,745,720	5.0%
2043	\$430,447	60%	\$215,224	1713.5	4	17	21	\$1,289	\$73,736	\$411,141	\$4,016,856	5.0%
2044	\$1,773,442	100%	\$1,773,442	1717.5	4	17	21	\$1,323	\$77,269	\$431,374	\$4,294,125	5.0%
2045	\$0		\$0	1721.5	4	17	21	\$1,357	\$80,944	\$451,618	\$4,575,743	5.0%
TOTAL:	\$22,772,563		\$14,919,474	110.5	274	384.5	384.5	\$15,394,114				

TOTAL: **\$22,772,563** **\$14,919,474** **110.5** **274** **384.5** **\$15,394,114**
65.5%

Notes:
1. There were 206 active "Will-Serve" letters at completion of the 2015 WMP. Since then, nine have expired, representing 61 lots. Therefore, the "Estimated No. of 3/4" Equivalent Connections" has been reduced to 145.
2. Based on anticipated timing of Westridge Development per Developer's phased projections, and as summarized in the October 5, 2017 PACE Technical Memo No. 2, and expected to begin developing in 2033.
3. Capacity Fees are adjusted in March prior to the noted Fiscal Year and go into affect at the beginning of the referenced fiscal year. For example, the Capacity Fee for FY ending 2023 is considered in March 2022 and goes into affect July 1, 2022.



MEMORANDUM

DATE: April 9, 2025
TO: Board of Directors
FROM: Chris Muehlbacher
SUBJECT: **New Business 2 – Consider a COLA for Fiscal Year 2025-26 Purposes**

Recommendation

ACTION – The Finance Committee concurs with the recommendation that the Board approve the COLA for budgeting purposes.

Item Explanation

Consistent with the COLA Policy, the Directors shall specifically approve or deny the COLA. This action is specific to the non-exempt staff. Consideration for the Manager will be considered at the time of the annual review.

The 2024 COLA (Jan – Dec) has been confirmed to be 2.6%. The average calculation is:

	<u>Jan.</u>	<u>Feb.</u>	<u>Mar.</u>	<u>Apr.</u>	<u>May</u>	<u>June</u>	<u>July</u>	<u>Aug.</u>	<u>Sept.</u>	<u>Oct.</u>	<u>Nov.</u>	<u>Dec.</u>	<u>Percentage</u>
2024	3.7	3.2	3.6	3.7	3.1	2.6	1.9	1.7	1.6	1.7	2.1	2.3	2.6

Per Policy, the District uses the CPI West – Size B/C index.

At present, the salary expense included in the current O&M Budget is \$468k. Providing this COLA for all employees would result in a \$12k adjustment.

Attachment(s)

None



MEMORANDUM

DATE: April 11, 2025
TO: Board of Directors
FROM: Chris Muehlbacher
SUBJECT: New Business 3 – Review and Adoption of the Preliminary O&M Budget for Fiscal Year 2025-26

Recommendation

ACTION – The Finance Committee concurs with the recommendation that the Board adopt the preliminary O&M Budget for Fiscal Year 2025-26.

Item Explanation

Attached is the preliminary O&M Budget which also reports the current fiscal year projection.

Current Fiscal Year Summary: The current fiscal year is projected to end with a \$42k budget surplus which will increase the O&M reserve beyond projection.

Below is a summary of the significant items for the current year:

1. **Consumption (41200)** is anticipated to finish approximately 6% higher than budgeted. This reflects a strong return to pre-drought usage.
2. **LAIF Interest (43001)** is performing higher than budget.
3. **O&M Clear Creek (51300)** is \$13k lower than the budget for this current year. This reflects improved usage by Clear Creek which lessens the overall expense based upon use.
4. **O&M Adjustment Clear Creek (51310)** is \$5k lower than budgeted since no adjustments are anticipated this fiscal year. FY 22, 23 and 24 remain incomplete.
5. **Repair & Maintenance (52100)** is projected to be higher than the budget as a direct result of increased service line replacements this current year. A total of 14 as of April 2025. Contributing to this increase was the Muletown Turn-Out Wire Replacement Project in the amount of \$8,900.

6. **Liability Insurance (54100)** is projected to be approximately 7% higher than budget.

Next Fiscal Year Summary: The next fiscal year is projected as a gross loss of approximately \$8k.

Below is a summary of the significant items for the next fiscal year:

1. **Consumption (41200)** is assumed to continue trending toward pre-drought usage. The next fiscal year is projected to be 3% higher than the current year as a conservative estimate towards restored consumption.
2. **LAIF Interest (43001)** is projected to remain stable.
3. **Water Sales (49706)** reflect the \$60,300 sales to Bella Vista WD. This provides adequate funds to purchase equivalent M&I contract water while also funding an additional \$11,700 for the O&M Reserve.
4. **O&M Clear Creek (51300)** is projected to be about \$16k higher than the current budget. This is based upon each District's estimated proportional use of the water treatment plant.
5. **Repair & Maintenance (52100)** is projected to remain stable, reflecting an increased number of service line replacements and minor mainline leak repairs. This budget assumes a continued higher trend reflecting an aging infrastructure.
6. **Liability Insurance (54100)** the budget reflects the higher projected JPIA expense.
7. **SWRCB Fees (54250)** reflect a modest increase.
8. **Salaries (55100)** have been budgeted to include a 2.6% COLA for all exempt and non-exempt as well as eligible step increases for non-exempt employees.
9. **Pension – Retirement (55300)** budget includes the unfunded liability payment of \$55,200 for the Classic & \$1,099 for the PEPRA. It also includes an additional discretionary payment of \$12,509 for the Classic & \$2,507 for the PEPRA. Unlike the current fiscal year, the discretionary payment schedule improved from a 20-year repayment plan to that of 15-years based upon current investment returns and the unfunded liability.
10. **Worker's Comp Insurance (55500)** because of increased claims this is projected to increase in the near term.

Discussion items for the preliminary budget:

1. The preliminary O&M budget has an approximate \$8k deficit. Below is a summary of proposed rate adjustments:

Rate Adjustment Options				
Description	Potential Rate Increase Amount	Resulting Revenue Increase	Proposed Rate Adjustment	Projected Revenue
Base Rate	\$0.25	\$3,800	\$0.50	\$7,600
Consumption Rate	\$0.01	\$6,300	\$0.00	\$0
			Total	\$7,600

2. **Zone A** has a current \$1,800 deficit and has a projected \$3,200 deficit for the next fiscal year. This zone is especially sensitive to the high PGE expense. While this zone yields adequate revenue to cover its annual expense, the challenge remains in producing adequate revenue to fund the projected reserve contribution of \$3,700. Due to price elasticity, any increase to the customer's monthly expense can negatively impact the consumption. As such, it is recommended that rate adjustments be primarily made to the Base Rate Surcharge to ensure a reliable income.

Rate Adjustment Options				
Description	Rate Increase Amount	Resulting Revenue Increase	Proposed Rate Adjustment	Projected Revenue
Base Rate Surcharge	\$0.25	\$400	\$2.00	\$3,200
Consumption Rate Surcharge	\$0.01	\$800	\$0.00	\$0
			Total	\$3,200

3. **Zone A1** has a modest \$800 projected deficit. Like Zone A, the current rates address the ongoing O&M expense but fall short of fully funding the reserve. This next fiscal year is projected to have a \$800 reserve funding deficit. Below is the proposed rate adjustment to remedy the reserve fund.

Rate Adjustment Options				
Description	Rate Increase Amount	Resulting Revenue Increase	Proposed Rate Adjustment	Projected Revenue
Base Rate Surcharge	\$0.25	\$100	\$2.00	\$800
Consumption Rate Surcharge	\$0.01	\$100	\$0.00	\$0
			Total	\$800

Attachment(s)

- Preliminary O&M Budget

Preliminary O&M Budget - April 11, 2025

	<u>FY 2024-25</u>		<u>FY 2025-26</u>
	Budget	Projected Thru June	PROPOSED Budget
Income			
41000 · WATER SALES			
41100 · Base Rate	573,000	573,200	581,000
41200 · Consumption Rate	695,000	738,900	757,000
41210 · Late Fees	10,000	18,000	18,000
41300 · Water Sales-Temp Const	500	500	500
41400 · Pump Zone A (Base Rate)	17,500	17,000	20,200
41450 · Pump Zone A (Power Comp)	20,900	23,000	24,000
41500 · Pump Zone A-1 (Base Rate)	4,800	4,800	5,600
41550 · Pump Zone A-1(Power Comp)	6,500	8,200	8,500
41900 · Drought Surcharge	0	0	0
Total 41000 · WATER SALES	1,328,200	1,383,600	1,414,800
41600 · RESERVE FUNDS			
41605 · Consumption Surcharge	24,000	25,800	26,500
41700 · Water Treatment Plant Fee	48,000	51,200	53,000
41800 · Rate Stabilization Fee	72,000	76,800	79,500
56250 · Transer Reserve Funds	(144,000)	(153,800)	(159,000)
	-	-	-
42000 · SERVICE INSTALLATION - METERS			
42100 · Connection Charges	400	600	400
Total 42000 · SERVICE INSTALLATION	400	600	400
43000 · INTEREST			
43001 · LAIF	30,000	52,000	52,000
43002 · Other Interest	50	16	50
43003 · Shasta Co 422 Interest	150	200	200
Total 43000 · INTEREST	30,200	52,216	52,250
44100 · GENERAL PROPERTY TAX			
44840 · Cent. Admin Fee TSWAD 01-1	2,500	2,500	2,500
Total 44100 · General Property Tax-422	2,500	2,500	2,500
45000 · OTHER OPER. REVENUE			
45100 · Inspection Fees	0	0	0
45300 · Returned Check Charge	0	0	0
45400 · Misc. Revenue	500	400	500
	3,900	3,300	3,600
45900 · Will Serve - Engineering	0	0	0
45950 · Will Serve - Legal	0	0	0
45955 · Will Serve - Admin	0	0	0
49706 · Water Sales BVWD	0	0	60,300
Total 45000 · OTHER OPER. REVENUE	4,400	3,700	64,400
TOTAL INCOME	1,365,700	1,442,616	1,534,350

Preliminary O&M Budget - April 11, 2025

Expense	<u>FY 2024-25</u>		<u>FY 2025-26</u>
	Budget	Projected Thru June	PROPOSED Budget
51000 · WATER COSTS			
51100 · Raw Water Charge	23,000	36,000	44,000
51300 · Oper. & Maint. - Clear Creek	157,000	144,000	160,000
51305 · Administration - Clear Creek	50,000	47,000	53,000
51310 · O & M Adjustment - Clear Creek	5,000	0	20,000
51315 · Restoration Fee	21,000	35,000	43,000
51317 · SWRCB - Water Rights Fee	4,100	4,348	4,600
51319 · McConnell Water Transfer	0	0	
City of Redding Water Transfer	0	0	
51325 - WINN Act Lawsuit	3,000	1,000	2,000
Total 51000 · WATER COSTS	263,100	267,348.00	326,600
52000 · TRANSMISSION & DISTRIBUTION			
52100 · Rep. & Maint.	40,000	75,000	73,000
52130 Zone A PS Repairs & Maint.	1,600	1,688	1,600
52140 Zone A1 PS Repairs & Maint.	1,600	1,969	1,600
52200 · Operating Supplies & Expense	21,000	23,000	24,000
52300 · Lease Payment - BLM Tank Site	0	1,085	0
52400 · Utilities - General Plant	1,600	1,500	1,700
52425 - Elect., Muletown Pump Station	4,000	2,800	3,200
52450 - Elect., Towerview Pump Station	2,500	3,400	3,000
52500 · Utilities - Pump Zone A	32,700	36,000	39,000
52600 · Utilities - Pump Zone A-1	6,800	8,200	9,800
52700 - Diggins Generator Propane	300	0	0
52850 · Backflow Prevention Testing	3,900	3,600	3,600
	116,000	158,242	160,500
53000 · EQUIPMENT			
53100 · Equipment Repairs & Maint.	8,000	6,000	8,000
53200 · Gasoline	8,500	7,000	8,500
Total 53000 · EQUIPMENT	16,500	13,000	16,500
54000 · ADMINISTRATIVE			
54100 · Liability Insurance - District	35,000	37,540	40,000
54150 · Utilities-District Office	11,000	11,500	12,000
54200 · Telephone - District Office	8,000	8,500	9,000
54250 · SWRCB Fees	13,000	13,916	15,000
54300 · Travel & Training	6,000	3,000	6,000
54325 · Employee Recognition	1,600	1,600	1,700
54350 · Elections	2,450	0	0
54375 · LAFCO	4,000	3,081	4,000
54400 · Miscellaneous	500	500	500
54500 · Engineering - District Engineer	8,000	10,000	10,000
54550 · Legal-Dist. Attorney	10,000	10,000	10,000
54600 · Accounting-Audit & Consult	21,000	21,000	21,000
54625 - Meals	800	800	800
54630 - Construction Meals	800	314	0

Preliminary O&M Budget - April 11, 2025

	<u>FY 2024-25</u>		<u>FY 2025-26</u>
	Budget	Projected Thru June	PROPOSED Budget
54650 · Office Supplies	9,000	8,900	9,000
54675 · Bank Charges	50	50	50
54680 · Merchant Fees	1,200	1,200	1,200
54700 · Postage	10,000	10,000	10,000
54750 · Office Equipment (Small)	22,000	20,000	22,000
54800 · Office Building - R&M	5,000	9,900	9,000
54850 · Directors Compensation	5,500	4,500	5,500
54900 · Subscription & Licenses	33,000	37,000	39,000
Total 54000 · ADMINISTRATIVE	207,900	213,301	225,750
55000 · WAGES & BENEFITS			
55100 · Salaries	448,000	437,000	460,000
55110 · Salaries - Standby	6,000	5,500	6,000
55120 · Overtime	6,000	11,000	8,000
55200 · Salaries - Part Time Employees	20,000	20,000	21,000
55210 · Salaries - Temporary Employees	0	0	0
55300 · Pension - Retirement	93,700	93,000	108,000
55400 · Insurance - Emp. Health&Dental	118,000	120,000	120,000
55500 · Workman's Comp. Insurance	29,000	21,000	28,000
55600 · F.I.C.A.	28,000	29,000	29,000
55700 · Medicare Tax	6,500	6,800	7,000
Total 55000 · WAGES & BENEFITS	755,200	743,300	787,000
Sub-Total Expense	1,358,700	1,395,191	1,516,350
Other - Reserve Transfer From O&M			
57110 - Transfer to Pump Station Res.	7,000	5,143	6,300
Net Water Sale Proceeds to Reserve			11,700
Drought Surcharge			
Total 57102 - OTHER OPER EXPENSES	7,000	5,143	18,000
TOTAL - Expenses/Transfers	1,365,700	1,400,334	1,534,350.00
NET INCOME / (LOSS)	0.00	42,282	0



MEMORANDUM

DATE: April 11, 2025
TO: Board of Directors
FROM: Chris Muehlbacher
SUBJECT: **New Business 4 – Authorize Providing Notice Pursuant to Proposition 218 for Rate Increases and Set Public Hearing for June 18, 2025 for Board to Consider Rate Increases for Water Rates, Pump Surcharge Fees, and Water Availability Charge and Consider Any Protests Submitted**

Recommendation

ACTION – That the Board of Directors:

1. Authorize the Prop 218 notice; and
2. Set a public hearing considering the rate adjustments for June 18th.

Item Explanation

Attached is the Prop 218 notice providing required information related to the proposed rate adjustments. The preliminary O&M Budget requires the following changes:

All customers

1. Base Rate is increased by \$0.50 for all meters.
2. WAC Customers also increased by \$0.50 for all meters.

Zone A (approximately 130 customers)

1. Base Rate Surcharge is increased by \$2.00.

Zone A1 (approximately 28 customers)

1. Base Rate Surcharge is increased by \$2.00.

Attachment(s)

- Prop 218 notice



Proposition 218 Notification Notice of Public Hearing Date and Water Rate Adjustments

In accordance with California Constitution Article XIII D, the Centerville Community Services District (the "District") recommends adopting proposed fees and charges. You are receiving this notice in compliance with California Proposition 218 requirements which state that all impacted property owners are mailed a notice of proposed rate changes at least 45 days prior to the public hearing. This notice describes the District's proposed rate increases and explains why they are necessary. It also provides information on how to file a protest of the proposed rate increases if so desired. Please call the office at (530) 246-0680 should you have any questions.

At the April 16, 2025, Regular Board meeting the Directors reviewed and adopted a preliminary Operations & Maintenance ("O&M") Budget based upon the completed cost-of-service analysis.

The Board of Directors set a public hearing for **June 18, 2025, at 7:00 pm** ("Regular Board Meeting"). The Regular Board Meeting will be held at the District Office located at 8930 Placer Road, Redding, CA. Please refer to the posted agenda for the most current meeting information. At the public hearing, the proposed rate increases will be presented, and the public will be given an opportunity to comment. If adopted, the proposed changes will become effective July 1, 2025.

The following is a summary of the recommended adjustments:

- A rate adjustment is proposed to the current **Base Rates** - affecting all customers.
- A rate adjustment is proposed to the **Water Availability Charge (WAC)** - affecting 16 customers.
- Adjustments are proposed to the **Base Rate Surcharge for Pump Zone A and Pump Zone A1** - affecting approximately 154 customers.

Basis of Proposed Rates

In providing an adequate water supply and service to its customers, the District requires a total revenue adequate enough to ensure the proper operation and maintenance ("O&M") of the distribution system, which includes the development and sustainability of the water system as well as preserving the District's financial stability. The District utilizes a cash-needs approach as the basis of rate-making. The basic revenue requirement components of the cash-needs approach are O&M expenses, taxes or transfer payments, debt-service payments, contributions to specific reserves, and the cost of capital expenditures that are not debt financed or contributed (i.e., capital improvements funded directly from rate revenues).

It is the District's mission to provide a reliable and adequate supply of high-quality water, at the lowest reasonable price, and in an environmentally responsible manner. In pursuit of this mission, the District operates and maintains 55 miles of pipeline, six separate pressure zones, 377 fire hydrants, 725 valves, 93 air valves, 21 blow-offs, five booster pump stations, five pressure reducing stations, one pressure relief station, five reservoirs and three inter-tie connections.

The District receives its water from Whiskeytown Lake which is treated at the Clear Creek CSD ("CCCSD") Filtration Treatment Plant ("Treatment Plant"). As such, the District is responsible for a proportionate share of all costs associated with the operations and maintenance of the Treatment Plant.

Proposed Base Rate & Consumption Rate Increases

The Board of Directors adopted a preliminary O&M Budget at the Regular meeting on April 16, 2025. An increase in the rates is necessary to cover the costs associated with operating and maintaining the aging water system. Specifically, the inflationary cost increases to energy, fuel, and higher water treatment expenses have contributed significantly to the need for rate adjustments. Also contributing are employee-related costs, as well as increased regulatory fees and liability insurance. As a result, rate adjustments are proposed to the Base Rates for Residential, Commercial, Industrial, and Institutional customers. Please note the Base Rate does not include any water consumption.

The proposed increases are depicted in the tables below:

Base Rate Structure

<u>Meter Size</u>	<u>Current Monthly Rate</u>	<u>Proposed Monthly Rate</u>
5/8"	\$36.00	\$36.50
3/4"	\$36.25	\$36.75
1"	\$36.50	\$37.00
1.5"	\$56.50	\$57.00
2"	\$97.00	\$97.50

Proposed Water Availability Charge (WAC)

The District is proposing to adjust the Water Availability Charge (WAC). This increase is recommended to cover increased expenses associated with the cost for the ongoing operation and maintenance of the District's distribution system.

<u>Current Rate</u>	<u>Proposed Rate</u>
\$36.50	\$37.00

Proposed Rate Increase Protest Procedure

If you intend to protest the proposed rate increases, you must submit a written protest to the District at, or before, the time set for the public hearing. If a written protest is filed by a majority of ratepayers/parcel owners, the proposed rate increases will not be adopted.

A written protest must contain a description of the parcel, or parcels, in which the party signing the protest owns. A current address, or assessor's parcel number, is sufficient to identify the parcel(s). If the party signing the protest is not shown on the last equalized assessment role of Shasta County as the owner of the parcel(s), the protest must contain, or be accompanied by, written evidence that such party is the owner of the parcel(s). Only one written protest will be counted per identified parcel.

Proposed Residential Rate Increase User Comparison

The following indicates how this proposal would affect the average user's **AUGUST** bill:

Low End User - One Month AUGUST Bill - Usage of 3,500 cubic-feet

<u>Current</u>		<u>Proposed</u>	
Base Rate (¼ Inch):	\$36.25	Base Rate (¼ Inch):	\$36.75
Consumption Rate per 100 cf:	\$ 1.183	Consumption Rate per 100 cf:	\$ 1.183

Base Rate:	\$36.25	Base Rate:	\$36.75
0 – 3,500 cf x \$ 1.183 =	\$41.41	0 – 3,500 cf x \$ 1.183 =	\$41.41
RSF (35 x \$.12) =	\$4.20	RSF (35 x \$.12) =	\$4.20
WTP (35 x \$.08) =	\$2.80	WTP (35 x \$.08) =	\$2.80
Total	\$84.66	Total	\$85.16

Difference = \$.50

Mid-Range User - One Month AUGUST Bill - Usage of 12,500 cubic-feet

<u>Current</u>		<u>Proposed</u>	
Base Rate (¼ Inch):	\$36.25	Base Rate (¼ Inch):	\$36.75
Consumption Rate per 100 cf:	\$1.183	Consumption Rate per 100 cf:	\$1.183

Base Rate:	\$36.25	Base Rate:	\$36.75
0 – 12,500 cf x \$ 1.183 =	\$147.88	0 – 12,500 cf x \$ 1.183 =	\$147.88
RSF (125 x \$.12) =	\$15.00	RSF (125 x \$.12) =	\$15.00
WTP (125 x \$.08) =	\$10.00	WTP (125 x \$.08) =	\$10.00
Total	\$209.13	Total	\$209.63

Difference = \$.50

High End - One Month AUGUST Bill - Usage of 40,000 cubic-feet

<u>Current</u>		<u>Proposed</u>	
Base Rate (¼ Inch):	\$36.25	Base Rate (¼ Inch):	\$36.75
Consumption Rate per 100 cf:	\$1.183	Consumption Rate per 100 cf:	\$1.183

Base Rate:	\$36.25	Base Rate:	\$36.75
0 – 40,000 cf x \$ 1.183 =	\$473.20	0 – 40,000 cf x \$ 1.183 =	\$473.20
RSF (400 x \$.12) =	\$48.00	RSF (400 x \$.12) =	\$48.00
WTP (400 x \$.08) =	\$32.00	WTP (400 x \$.08) =	\$32.00
Total	\$589.45	Total	\$589.95

Difference = \$.50

Proposed Zone A Pump Surcharge Fee Increases

Zone A is comprised of approximately 125 customers generally located in the Middletown Park and Secluded Valley areas. This pressure zone relies completely upon electrical pumps for its water supply. As a result of higher energy expenses and the need to adequately fund the reserve, adjustments to the Base Rate Surcharge and the Consumption Rate Surcharge are proposed. Below is a summary of adjustments:

Zone A & A1 Surcharges

Surcharge Rates

	<u>Current</u>	<u>Proposed</u>
Zone A Base Rate Surcharge:	\$ 11.75	\$ 13.75
Zone A1 Base Rate Surcharge :	\$ 15.50	\$17.50

The following example depicts how this proposed rate increase would impact a Zone A customers' typical August bill depending on their water usage:

Zone A - Usage of 7,500 cubic-feet

<u>Current</u>		<u>Proposed</u>	
Base Rate (¾ Inch):	\$36.25	Base Rate (¾ Inch):	\$36.75
Consumption Rate per 100 cf:	\$ 1.183	Consumption Rate per 100 cf:	\$ 1.183
Zone A Base Surcharge:	\$11.75	Zone A Base Surcharge:	\$13.75
Zone A Consumption Surcharge:	\$.312	Zone A Consumption Surcharge:	\$.312

Base Rate:	\$36.25	Base Rate:	\$36.75
0 – 7,500 cf x \$ 1.183 =	\$88.73	0 – 7,500 cf x \$ 1.183 =	\$88.73
Zone A Base Surcharge:	\$11.75	Zone A Base Surcharge:	\$13.75
Zone A Consumption Surcharge:	\$23.40	Zone A Consumption Surcharge:	\$23.40
RSF (75 x \$.12) =	\$9.00	RSF (75 x \$.12) =	\$9.00
WTP (75 x \$.08) =	\$6.00	WTP (75 x \$.08) =	\$6.00
Total	\$175.13	Total	\$177.63

Difference = \$ 2.50

Zone A1 - Usage of 7,500 cubic-feet

<u>Current</u>		<u>Proposed</u>	
Base Rate (¾ Inch):	\$36.25	Base Rate (¾ Inch):	\$36.75
Consumption Rate per 100 cf:	\$ 1.183	Consumption Rate per 100 cf:	\$ 1.183
Zone A Base Surcharge:	\$15.50	Zone A Base Surcharge:	\$17.50
Zone A Consumption Surcharge:	\$.557	Zone A Consumption Surcharge:	\$.557

Base Rate:	\$36.25	Base Rate:	\$36.75
0 – 7,500 cf x \$ 1.183 =	\$88.73	0 – 7,500 cf x \$ 1.183 =	\$88.73
Zone A Base Surcharge:	\$15.50	Zone A Base Surcharge:	\$17.50
Zone A Consumption Surcharge:	\$41.78	Zone A Consumption Surcharge:	\$41.78
RSF (75 x \$.12) =	\$9.00	RSF (75 x \$.12) =	\$9.00
WTP (75 x \$.08) =	\$6.00	WTP (75 x \$.08) =	\$6.00
Total	\$197.26	Total	\$199.76

Difference = \$ 2.50



MEMORANDUM

Date: April 11, 2025
To: Board of Directors
From: Chris Muehlbacher
Subject: **Old Business 1 – Muletown Pump Station Generator Project Update**

Recommendation

INFORMATION – This memo provides a project update.

Discussion

The change in scope of work and budget amendment has been finalized by CalOES for submission to FEMA in March. CalOES has requested some minor changes to the benefit-cost analysis (BCA) report. For a project to be viable it must exceed a score of “1”. The requested BCA modifications changed the BCA from a “3” to a “5” which increased the benefit. The project is on hold pending FEMA approval.

Below is a summary of amended project costs:

Description	Amount
Revised Project Budget	\$705,900
FEMA Funding	\$529,425
REU Funding	\$125,000
Centerville Funding	\$51,475

Attachment(s) – None



MEMORANDUM

Date: April 9, 2025
To: Board of Directors
From: Chris Muehlbacher
Subject: **Old Business 2 – Carr Fire Recovery Project Update**

Recommendation

INFORMATION – This is a project update and an agenda place holder. No additional information is currently available.

The remaining \$154.5k continues to be held in the District's LAIF account compounding interest.

Discussion

CalOES has completed its review and has submitted it to FEMA on June 24th for its review as an Application Closeout. No timeframe is available for their processing time. Moving forward we will receive notice once completed. Recently, CalOES provided an update that FEMA is currently addressing priority disasters nearing their completion deadline and will address this in the future.

Fiscal Impact

It is anticipated that the remaining reserve funds will be retained by the District. It has been reaffirmed by the consultant that part of the close-out process is to confirm that the projects were completed, the expenses are valid, and that there were no additional funding sources such as an insurance claim.

In summary, FEMA awarded a total of seven (7) projects totaling \$347k for the benefit of this District because of Carr Fire impacts. At present, there remains approximately \$155k in reserve which was not used in completing the approved projects and continues to compound interest.

Attachment(s) – None



MEMORANDUM

DATE: April 11, 2025
TO: Board of Directors
FROM: Chris Muehlbacher
Subject: **Old Business 3 – PLC, Radio, and Antenna Replacement Project Update**

Recommendation

INFORMATION – This item provides a project update.

Item Explanation

PACE Engineering continues to program the PLCs. District staff had a meeting with PACE to discuss the various alarms. The radios are tentatively scheduled for delivery late April. Wagner is projecting to be onsite sometime in May or June.

Attachments – None