

CENTERVILLE COMMUNITY SERVICES DISTRICT  
REGULAR BOARD OF DIRECTORS MEETING

Directors Present: President Woodstrom, Vice President Oliver, Director Richison,  
Director Whitehead and Director Hopson  
Absent: None  
Others Present: Roger Ankeny, Collin Bogener, Paul Reuter, Tina Teuscher and  
Chris Muehlbacher

**PRELIMINARY BUSINESS:**

- I Call to Order: President Woodstrom called the meeting to order at 7:06 pm.
- II Public Comment Period: President Woodstrom opened the public comment period. No comments were received, the public comment period was closed.
- III Approval of the Minutes: Director Whitehead moved to adopt the minutes from the Regular Board Meeting held April 21, 2021. Director Richison seconded. President Woodstrom called for a roll call vote: Director Whitehead – yes; Director Hopson – yes, Director Richison – yes, Vice President Oliver – yes and President Woodstrom – yes. Motion carried.
- IV Authorize Payment of Bills for Current Expenses: Director Richison moved to pay the bills. Vice President Oliver seconded. Mr. Muehlbacher stated that the payment to Berkadia is our semi-annual payment for the DWR Loan. The Centerville 1995-1 and Texas Springs Assessment payments are pass through tax dollars. The Clear Creek payment of \$4,422.27 is our annual payment for the Water Treatment Plant Backwash project. The Foothill Fire Protection payment is for the annual maintenance on the fire extinguishers throughout the District.
- President Woodstrom called for a roll call vote: Director Whitehead – yes; Director Hopson – yes, Director Richison – yes, Vice President Oliver – yes and President Woodstrom – yes. Motion carried.
- V Status of the Budget Report: Mr. Muehlbacher stated that the O&M revenues were \$1,190,417 verses expenses of \$1,077,100. Consumption continues to trend above budget. The Zone A Pump Zone is also trending higher than budgeted. Regarding expenses, Clear Creek’s expenses are trending higher due to the higher consumption.

Mr. Muehlbacher stated that Clear Creek has not completed their audit for 2020. According to our auditor we can estimate the O&M Adjustment and create a journal entry to capture it in this year’s budget. Then expense anything over the estimate in next year’s budget.

Mr. Muehlbacher stated that the Capital revenue was \$300,080 verses expenses of \$153,074. An additional meter was sold on Silver King as well as a Water Availability Customer signed up for service on Castlevue. He mentioned that line item 56800 – Purchase of New Truck was incorrect and will be corrected to show that the replacement truck was within budget.

Reserve Fund Status Sheet: There is a total reserve of \$ 1,146,012. The notable change was the Carr Fire Reserve decreased by \$61,844. This money was transferred to the Capital Improvement Reserve to cover Carr Fire expenses paid.

### **NEW BUSINESS:**

- I Reschedule the Next Board Meeting to June 9, 2021: President Woodstrom stated that moving the meeting to June 9<sup>th</sup> would allow us to comply with Prop 218 requirements and allow any rate changes to become effective August 1<sup>st</sup>.

Director Whitehead moved to move the Regular Board Meeting to June 9<sup>th</sup>. Director Hopson seconded. President Woodstrom called for a roll call vote: Director Whitehead – yes; Director Hopson – yes, Director Richison – yes, Vice President Oliver – yes and President Woodstrom – yes. Motion carried.

### **OLD BUSINESS:**

- I Middletown PRV Improvement Project Update: Mr. Muehlbacher stated that the PRV is installed and has been inspected. This project will be accepted as complete at the June 9<sup>th</sup> meeting. It is in full operation.
- II Mainline Extension in Diggins Way Update: Mr. Muehlbacher stated that the line is complete. It is approximately 1,300 feet of mainline with two new hydrants. Once the cost has been tried up, a reimbursement agreement will be drafted. He mentioned that Brandon Lale has deferred his project for at least a year.

### **GENERAL BUSINESS:**

- I Correspondence: None.
- II President's Report: None.
- III Manager's Report: Mr. Muehlbacher stated that the kitchen stove failed so a new stove was purchased and installed. The Fire Company will split the cost of the new stove and hood.

The Muletown Turnout 16" project has been delayed but should be installed later this month. The A1 Tank Generator's estimated deliver is mid-August. We will also be soliciting bids for the installation. This project is being funded using the JPIA grant.

- IV Committee Reports: Resource and Planning: They discussed the Zone A pump. The committee discussed finishing the repair to the motor and ensuring that adequate funds are available in the reserve when a future replacement is needed.

Finance: They discussed the Draft O&M budget, and a possible Drought Surcharge to help cover the costs of the McConnell Water purchased as a result of the reduced allocation from Reclamation. Mr. Muehlbacher will draft a drought surcharge to be discussed at next month's meeting.

V Announcements: The next scheduled Regular Board Meeting will be June 9<sup>th</sup>.

**CLOSED SESSION (7:53):**

I Conference with Legal Counsel – Existing Litigation (§54956.9) Name of Case (Ankeny v. Centerville Community Services District, Case No. 21CL0031):

President Woodstrom stated that the Board went into closed session at 7:55 pm and came out at 8:31 pm. No reportable action was taken.

II Public Employee Appointment (§54957) - Title: Tank Coating Contractor: No reportable action was taken.

**GENERAL BUSINESS CONTINUED:**

VI Adjournment: The meeting adjourned at 8:31 pm.