

CENTERVILLE COMMUNITY SERVICES DISTRICT
REGULAR BOARD OF DIRECTORS MEETING

Directors Present: President Hopson, Vice President Oliver, Director Woodstrom, Director Whitehead and Director Richison

Absent: None

Others Present: Tina Teuscher and Chris Muehlbacher

PRELIMINARY BUSINESS:

1. Call to Order: President Hopson called the meeting to order at 7:00 pm.
2. Public Comment Period: President Hopson opened the public comment period. No comments were received. The public comment period was closed.
3. Approval of June 18, 2025, minutes: Vice President Oliver moved to approve the minutes. Director Whitehead seconded. The vote was unanimous. Motion carried.
4. Authorize Payment of Bills for Current Expenses: Director Woodstrom moved to pay the bills. Director Richison seconded. Mr. Muehlbacher stated that the payment to Aqua Metric is for the purchase of a new autogun. The CalPERS payment is for the unfunded liability and the additional discretionary payment. The NBS payment is for the quarterly admin fees for the Texas Springs assessment. The Shasta LAFCO payment is for the annual dues. The vote was unanimous. Motion carried.
5. Status of the Budget Report: Mr. Muehlbacher stated that the O&M revenue thru June was \$1,439,837 versus expenses of \$1,357,206. He mentioned that consumption trended higher throughout the year. LAIF interest also trended higher. Regarding expenses he mentioned that Clear Creek had not submitted their invoices for May or June. Repair and Maintenance expenses exceeded budget however there were 19 service lines that were replaced. Operating expenses also trended higher due to the purchase of a new auto gun and trench plate. District Engineering exceeded budget due to the fire flow analysis and trouble-shooting at the Muletown Pump Station.

The Capital revenue was \$282,338 versus expenses of \$230,348. He mentioned that revenue was low due to no meters being sold. Regarding expenses he mentioned that Clear Creek's invoices will be included once received.

Reserve Fund Status Sheet: The total reserve is \$1,374,992. Mr. Muehlbacher stated each of the reserves were trued up including the Pump Station Reserve and Capital Improvement Reserve.

NEW BUSINESS

- 1 Public Hearing for the Board to Consider Adopting a Final O&M Budget for FY 2025-26 as included in Resolution 2025-06: Director Woodstrom moved to approve Resolution 2025-06 adopting the Operations and Maintenance Budget for FY 2025-26. Vice President Oliver seconded. President Hopson called for a roll call vote: Director Richison – yes; Director Whitehead – yes; Director Woodstrom – yes; Vice President Oliver – yes and President Hopson – yes. Motion carried.

OLD BUSINESS

- 1 Muletown Pump Station Generator Project Update: Mr. Muehlbacher stated that an extension was provided until January 2026.
- 2 Carr Fire Recovery Project Update: Mr. Muehlbacher stated that FEMA is still in the process of finalizing the close out. He also mentioned that there is a potential for an additional \$16k as part of the close out process for administrative charges.
- 3 PLC, Radio and Antenna Replacement Project Update: Mr. Muehlbacher stated that PACE Engineering is currently working on programing the radios and conducting in-house testing. Field efforts are preliminary scheduled for mid-August.

CLOSED SESSION

- 1 Conference with Labor Negotiators (§54957.6): The Board went into closed session at 7:37 pm and returned at 8:12 pm. Regarding closed session item 1, no reportable action was taken.
- 2 Annual review of District Manager's Performance (§54957): President Hopson stated that the Board unanimously agreed to increase the District Manager's annual salary to \$151,000 effective July 1, 2025. They also agreed to provide a bonus opportunity of \$6,000 for the achievement of specific metrics to be collaboratively developed and approved by the Personnel Committee and the Board.

GENERAL BUSINESS:

- 1 Correspondence: None.
- 2 Director's Report: None.
- 3 Manager's Report: Mr. Muehlbacher stated that an EPA Cyber Security audit was performed.

He also stated that Supervisor Allen Long will be attending the August 20th meeting to discuss Station 52. The Board directed Mr. Muehlbacher to obtain the information from the county and possibly get the attorney involved if needed. President Hopson stated that he would like to have a presentation prepared. He would like the funding information to be provided prior to the meeting.

- 4 Committee Reports: Mr. Muehlbacher stated that the Personnel Committee met on Monday. Their discussion will be discussed under closed session.
- 5 Announcements: The next Board Meeting will be held August 20, 2025.
- 6 Adjournment: The meeting adjourned at 8:19 pm.