

CENTERVILLE COMMUNITY SERVICES DISTRICT  
REGULAR BOARD OF DIRECTORS MEETING

Directors Present: President Richison, Vice President Hopson, Director Oliver and Director Woodstrom  
Absent: Director Whitehead  
Others Present: Tina Teuscher and Chris Muehlbacher

**PRELIMINARY BUSINESS:**

1. Call to Order: President Richison called the meeting to order at 7:01 pm.
2. Public Comment Period: President Richison opened the public comment period. No comments were received. The public comment period was closed.
3. Approval of the June 19, 2024, minutes: Director Oliver moved to approve the minutes. Vice President Hopson seconded. The vote was unanimous. Motion carried.
4. Authorize Payment of Bills for Current Expenses: Director Woodstrom moved to pay the bills. Director Oliver seconded. Mr. Muehlbacher stated that the payment to CalPERS is the unfunded liability payment including an extra discretionary payment. The Mead and Hunt payment is the quarterly payment for the Muletown generator. The Payment to NBS is the quarterly admin fees for the Texas Springs Assessment. The payment to Shasta LAFCO is for the annual dues. The payment to Superior Tank Solutions is the quarterly payment for the maintenance program. The vote was unanimous. Motion carried.
5. Status of the Budget Report: Mr. Muehlbacher stated that the O&M revenue for the 2023/24 Fiscal Year ended at \$1,297,155 versus expenses of \$1,295,555. He mentioned that there was an error regarding consumption revenue. He stated that there is a Water Conveyance Charge – account 51200 showing \$44,711.20. This was a typo in the journal entry, it should have been 41200. This will be corrected for next month.

Mr. Muehlbacher stated that the Capital revenue was \$328,620.07 versus expenses of \$407,766. He stated that the capacity revenue included the Skiles progress payment.

Reserve Fund Status Sheet: The total reserve is \$1,106,803. He stated that this statement reflects taxes received and cash flow needs.

**NEW BUSINESS**

1. Public Hearing for the Board to Consider Adopting a Final O&M Budget for FY 2024-25 as included in Resolution 2024-06: President Richison opened the public hearing. No comments were received. The public hearing was closed.

Director Woodstrom moved to adopt Resolution 2024-06 adopting the 2024-25 FY Budget. Director Oliver seconded. President Richison called for a roll call vote. Director Oliver – yes; Director Woodstrom – yes; Vice President Hopson – yes and President Richison – yes. Director Whitehead – absent. Motion carried.

## **OLD BUSINESS**

1. Muletown Pump Station Generator Project Update: Mr. Muehlbacher stated that he received the documents from Mead and Hunt. He will present the documents for the Board's approval to go out to bid.
2. Carr Fire Recovery Project Update: Mr. Muehlbacher stated that CalOES completed their review. It has now been sent to FEMA for their review. Director Woodstrom suggested that Mr. Muehlbacher continue to reach out to them for updates.

## **CLOSED SESSION**

1. Annual review of District Manager's Performance: The Board went into closed session at 7:34 pm and returned at 7:57 pm. President Richison stated that the Board unanimously authorized a performance bonus of \$6,200.00 for the Manager upon final review of the Personnel Committee.

## **GENERAL BUSINESS**

1. Correspondence: None
2. Director's Report: None
3. Manager's Report: Mr. Muehlbacher stated that they submitted the application for a permit for the shop building. The County's Fire Marshall returned their review last week. Director Woodstrom suggested that Mr. Muehlbacher continue to reach out to them for updates on the permit.

Mr. Muehlbacher stated that he met with the Design Engineer for the Westridge Development. He mentioned that they are wanting to do the project in phases. Each phase would contain 80 homes. They are planning to meet with the City of Redding to confirm their requirements.

PACE Engineering is finishing the design of the Telemetry and PLC project.

The field operators have repaired a couple leaks and replaced a service line.

4. Committee Reports: None
5. Announcements: The next regular Board Meeting will be held August 21, 2024.
6. Adjournment: Meeting adjourned at 7:59 pm.