

CENTERVILLE COMMUNITY SERVICES DISTRICT
REGULAR BOARD OF DIRECTORS MEETING

Directors Present: Vice President Oliver, Director Woodstrom, Director Whitehead and
Director Richison
Absent: President Hopson
Others Present: Don Watt, Supervisor Allen Long, Collin Bogener, Tina Teuscher and Chris
Muehlbacher

PRELIMINARY BUSINESS:

1. Call to Order: Vice President Oliver called the meeting to order at 7:00 pm.
2. Public Comment Period: Vice President Oliver opened the public comment period. No comments were received. The public comment period was closed.
3. Approval of July 16, 2025, minutes: Director Woodstrom moved to approve the minutes. Director Whitehead seconded. The vote was unanimous. Motion carried.
4. Authorize Payment of Bills for Current Expenses: Director Whitehead moved to pay the bills. Director Woodstrom seconded. Mr. Muehlbacher stated that the payment to the Texas Springs Water Project is pass through taxes. The Clear Creek payment is for the last three months' invoices. The Schneider Electric payment is for the annual SCADA support. The USA North payment is for the annual utility marking membership. The Wagner Electric payments are for lights at the shop and the office building. The vote was unanimous. Motion carried.
5. Status of the Budget Report: Mr. Muehlbacher stated that the O&M revenue thru July was \$181,220 versus expenses of \$151,097. He mentioned that consumption is trending lower than budget. Expenses are consistent with budget.

The Capital revenue was \$15,926 versus expenses of \$9,428. He mentioned that a few taxes were received and there were telemetry expenses.

Reserve Fund Status Sheet: The total reserve is \$ 1,385,578. Mr. Muehlbacher stated the increase was due to interest.

NEW BUSINESS

1. Discussion regarding the activity status of the Volunteer Fire Department Station No. 52: Mr. Muehlbacher thanked both Supervisor Long and Chief Watt for attending. He stated that this is a discussion item regarding Volunteer Fire Station 52. He mentioned that in March the District was informed that Chief Luntley was transitioning out of the Chief position and that the station would mainly be used for storage. Over the past five years the response rate for station 52 has severely declined. The Board would like to discuss the lack of response to calls and declining site activity. They would also like to discuss the potential for an Amador Agreement and improving the response rate.

Operations Chief Don Watt stated that there are 19 volunteer stations and the trend for volunteers is declining. He stated that the new Fire Chief for Station 52 is Don Catruco. They do not want to use Station 52 as a storage facility, it is a working volunteer station, they just need more volunteers than the two or three they have.

He stated that in 2023 there was 7% response, it has gone up a little each year. This year it was 29%. He stated that Shasta County has a 49% response rate. He also mentioned that the age of most volunteers is over 50 and a lot of them cannot pass the physical requirement, so they are losing volunteers.

He stated that they are now paying volunteers for attending trainings and call outs. They get flat rate stipends. They are currently maxed out at how much they can pay them without making them county employees. They also pay mileage.

Director Richison stated that he believes all of the regulations that Cal OSHA has placed on the volunteer fire station has killed the volunteers. The physical eliminates women and anyone over 45.

Director Whitehead stated that we have been trying to find out how much our tax base is for Shasta County Fire so we can calculate if we could enter into an Amador Agreement and house Cal Fire at the station. Chief Watt stated that the District provides \$410,000 a year to Shasta County Fire. To have 2-3 fire fighters 24/7 would cost the District approximately 1.4 million a year.

Supervisor Allen Long stated that he believes finding volunteers in a neighborhood like Centerville is harder because everyone has careers that take up most of their time. He stated that he currently sits on the Shasta Fire Safe Council Board and would be happy to spread the word to them as well. They may have some ideas on how to gain volunteers or spread the word of the need. He is happy to be part of this conversation and would like to remain connected while the District and the Volunteer Fire Company work together to remedy the situation.

Director Woodstrom asked what we could do as a District to encourage people in the District to volunteer. Chief Watt stated that getting the word out helps. The Board discussed options to increase awareness that volunteers are needed and asked for something from Operations Chief Watt to put in the newsletter.

Supervisor Long stated that there is also some FEMA money for brush clearing.

2. Investment Fund Quarterly Report Ending June 30, 2025: Mr. Muehlbacher stated that this is a quarterly report consistent with the requirements of the Investment Policy. He stated that LAIF had a quarterly interest of \$14k this past quarter.
3. Public Hearing to Consider Adoption of Ordinance 2025-01 Establishing Compensation and Reimbursement for Directors: District Attorney Mr. Collin Bogener stated that the Ordinance cleans up the wordage for compensating the Board Members for meetings, travel, training, etc. This will provide that each time a Director attends a meeting they will receive \$100 per day. Ad Hoc meetings will now be compensated. They can be paid a maximum of \$600 a month.

He stated that regarding any conferences or trainings they attend, they will only be reimbursed for mileage and meal per diems. The District will pay for the conference.

He also stated that the reading of the title of the Ordinance needs to be read this evening and then again at next month's meeting. If 10% of the community challenges it, then the Ordinance will not pass.

Vice President Oliver opened the public hearing. No comments were received. The public hearing was closed. Director Woodstrom moved to adopt Ordinance 2025-01 establishing compensation and reimbursement for Directors. Director Richison seconded. Vice President Oliver called for a roll call vote. Director Richison – yes; Director Whitehead – yes; Director Woodstrom – yes and Vice President Oliver – yes. President Hopson was absent. Motion carried.

OLD BUSINESS

- 1 Muletown Pump Station Generator Project Update: Mr. Muehlbacher stated that there is no update.
- 2 Carr Fire Recovery Project Update: Mr. Muehlbacher stated that he has given them everything they have asked for and he has heard nothing in return. No further update is available at this time.
- 3 PLC, Radio and Antenna Replacement Project Update: Mr. Muehlbacher stated that the project is predominately complete. Staff worked long hours with PACE Engineering, Wagner Electric, Bata Electric and Computer Logistics. Some of the sites had to be ran manually once the PLC's were removed. PACE Engineering did make some recommendations based upon their observations. He stated that everything is now back to full automation.

CLOSED SESSION

- 1 Public Employee Performance Evaluation - District Manager: Vice President Oliver stated that the Board went into closed session at 8:32 pm and returned at 8:40 pm. He stated that the Board approved three goals for the District Manager to be considered for earning a bonus.

GENERAL BUSINESS:

- 1 Correspondence: None.
- 2 Director's Report: None.
- 3 Manager's Report: Mr. Muehlbacher stated that the Water Treatment Plant Ad Hoc Committee will be scheduled soon. He mentioned that Clear Creek has a new manager from Southern California that carries D3 & T3 certifications.

He stated that the field operators flushed 37 dead ends this last month. He also stated that there were two backflow devices tested this month and another was installed.

- 4 Committee Reports: None.
- 5 Announcements: The next Board Meeting will be held September 17, 2025.
- 6 Adjournment: The meeting went into closed session at 8:33 pm.