

CENTERVILLE COMMUNITY SERVICES DISTRICT
REGULAR BOARD OF DIRECTORS MEETING

Directors Present: President Hopson, Director Woodstrom and Director Whitehead
Absent: Vice President Oliver and Director Richison
Others Present: Tina Teuscher and Chris Muehlbacher

PRELIMINARY BUSINESS:

1. Call to Order: President Hopson called the meeting to order at 7:00 pm.
2. Public Comment Period: President Hopson opened the public comment period. No comments were received. The public comment period was closed.
3. Approval of August 20, 2025, minutes: Director Woodstrom moved to approve the minutes. Director Whitehead seconded. The vote was unanimous. Motion carried.
4. Authorize Payment of Bills for Current Expenses: Director Whitehead moved to pay the bills. Director Woodstrom seconded. Mr. Muehlbacher stated that the payment to Clear Creek CSD includes the annual payments of the backwash project as well as the interest payments to date for the backwash loan, and their regular invoice for August.

Director Woodstrom stated that the Clear Creek invoices should not be paid until Clear Creek provides backup for the invoices as well as how they obtained the new CPI for the monthly Admin charges. He would like the Finance Committee to review the invoices and backup provided. The Board directed staff to hold the payment until everything could be reviewed. The Board also directed Mr. Muehlbacher to schedule the Ad Hoc meeting.

The payment to Superior Tank Solutions is the quarterly payment for the tank coating project. The Wagner Electric payment is for the work on the PLC's. The vote was unanimous. Motion carried.

5. Status of the Budget Report: Mr. Muehlbacher stated that the O&M revenue thru August was \$400,135 versus expenses of \$247,262. He mentioned that consumption and both pump zones are continuing to trend lower than budget. Expenses are consistent with budget.

The Capital revenue was \$15,714 versus expenses of \$107,970. He mentioned that the quarterly tank coating was included.

Reserve Fund Status Sheet: The total reserve is \$1,491,286. Mr. Muehlbacher stated the increase was due to a \$100,000 transfer from the operating account.

NEW BUSINESS

- 1 Authorization to Purchase a Meter for the Muletown Turnout: Mr. Muehlbacher stated that during the PLC replacement project, the 10" meter faulted and is beginning to show signs of failure with the pulse function not working. Due to the meter age, McCrometer recommends replacing the entire meter. The projected cost to replace the new 10" Mag Meter is approximately \$11,000. The cost for the meter itself is \$7,500.00.

Director Woodstrom moved to authorize the purchase of the new 10" meter. Director Whitehead seconded. The vote was unanimous. Motion carried.

OLD BUSINESS

- 1 Muletown Pump Station Generator Project Update: There are no updates at this time.
- 2 Carr Fire Recovery Project Update: There are no updates at this time.
- 3 PLC, Radio and Antenna Replacement Project Update: Mr. Muehlbacher stated that during field efforts PACE Engineering observed the following items which District staff is reviewing prior to presenting them to the Resource and Planning Committee for further consideration. The control screen at the Zone C Pump station is an aging asset and it is recommended that it be replaced. The estimated cost would be \$2,600. The Zone C Pump Station also needs to have Hand-Off-Auto (HOA) switches installed, and the VFD's are 15 years old and are showing signs of needing to be replaced.

The Zone A Pump Station needs either a swamp cooler or a mini split to keep temperatures below 125°F. The equipment inside should be kept in a cooler environment.

- 4 Discussion regarding the activity status of the Volunteer Fire Department Station No. 52: Mr. Muehlbacher stated that he obtained the public record report from the County. He stated that Centerville contributes approximately 16% of Shasta County Fire's budget. The total property taxes contributed are \$410,274. Director Whitehead stated that he had thought of checking with Shasta CSD Fire Department and see if Centerville could become part of their sphere of influence and they could get our fire tax revenue. A brief discussion followed regarding attracting new volunteers. Mr. Muehlbacher stated that he has not received any response from Battalion Chief Dusty Gyves or their Public Information Officer.
- 5 Consider Adoption of Ordinance 2025-01 Establishing Compensation and Reimbursement for Directors – Second Reading Action: Mr. Muehlbacher stated that at this evening's meeting the District Secretary will read the Ordinance by title only, then after any discussion the President will call for a roll call vote. District Secretary Teuscher read the Ordinance in title only.

Director Woodstrom moved to adopt Ordinance 2025-01, establishing compensation and reimbursement for Directors. Director Whitehead seconded. President Hopson called for a roll call vote: Director Woodstrom – yes; Director Whitehead – yes; President Hopson – yes and Director Richison and Vice President Oliver were absent. Motion carried.

GENERAL BUSINESS:

1 Correspondence: None.

2 Director's Report: None.

3 Manager's Report: Mr. Muehlbacher stated that a new meter was sold on Nantucket this past week.

Regarding operations, the field operators along with Zeis Construction repaired a water main leak on Dartmouth. He shared the saddle and pipe that were damaged.

4 Committee Reports: None.

5 Announcements: The next Board Meeting will be held October 15, 2025.

6 Adjournment: The meeting adjourned at 7:55 pm.