

CENTERVILLE COMMUNITY SERVICES DISTRICT  
REGULAR BOARD OF DIRECTORS MEETING

Directors Present: Vice President Hopson, Director Whitehead and Director Woodstrom  
Absent: President Richison and Director Oliver  
Others Present: Collin Bogener, Bryan Gentles, Tina Teuscher and Chris Muehlbacher

**PRELIMINARY BUSINESS:**

1. Call to Order: Vice President Hopson called the meeting to order at 7:00 pm.
2. Public Comment Period: Vice President Hopson opened the public comment period. No comments were received. The public comment period was closed.
3. Approval of the July 17, 2024, minutes: Director Woodstrom moved to approve the minutes. Director Whitehead seconded. The vote was unanimous. Motion carried.
4. Authorize Payment of Bills for Current Expenses: Director Whitehead moved to pay the bills. Director Woodstrom seconded. Mr. Muehlbacher highlighted the non-routine payments. The vote was unanimous. Motion carried.
5. Status of the Budget Report: Mr. Muehlbacher stated that the O&M revenue for the 2024/25 Fiscal Year was \$169,810 versus expenses of \$110,627. He mentioned that water consumption continues to be higher than budgeted.

Mr. Muehlbacher stated that the Capital revenue was \$769 versus expenses of \$618. He stated all the general property taxes received in July were moved to June.

Reserve Fund Status Sheet: The total reserve is \$1,150,393. He stated that the O&M Reserve increased by approximately \$62k, the Water Treatment Plant increased by approximately \$7.7k and the Capital Improvement Reserve decreased approximately by \$2.5k.

**NEW BUSINESS**

None.

**OLD BUSINESS**

1. Authorization to Solicit Bids for the PLC, Radio, and Antenna Replacement Project: Mr. Muehlbacher stated that the Resource and Planning Committee concurs that the Board authorize the solicitation of bids. He also stated that PACE Engineering anticipates minimal further impacts to the remaining contingency fund. Bryan Gentles of PACE Engineering provided a brief overview of the project status. Director Whitehead moved to authorize bid solicitation. Director Woodstrom seconded. The vote was unanimous. Motion carried.

2. Consider Resolution 2024-09 Adopting a Workplace Violence Prevention Plan: Following a brief discussion, Director Woodstrom moved to approve Resolution 2024-09. Director Whitehead seconded. Roll call vote: Director Whitehead – yes; Director Woodstrom – yes; Vice President Hopson – yes. President Richison – absent and Director Oliver – absent. Motion carried.
3. Muletown Pump Station Generator Project Update: Mr. Muehlbacher provided an update which included the need to request a project change of scope.
4. Carr Fire Recovery Project Update: There is no additional information currently.

### **GENERAL BUSINESS**

1. Correspondence: Mr. Muehlbacher stated that he placed the letter from the Bureau of Land Management in the Board packet regarding the District's right-of-way renewal application filed on January 30, 2024. They informed the District that we would not have a response until April 2025.
2. Director's Report: None
3. Manager's Report: Mr. Muehlbacher stated that the onsite audit work has been completed. He also indicated that the County issued the building permit for the final Shop Building efforts. He provided an update on the Westridge development. The City approvals will be expiring late September and two five-year extension requests are being sought. Operations has completed the customer service line identification and will be submitting it to the State. Operations also confirmed that only eight control wires need to be replaced at the Muletown Pump Station. The remaining wires tested in good condition.
4. Committee Reports: None
5. Announcements: The next regular Board Meeting will be held October 16, 2024.
6. Adjournment: Meeting adjourned at 7:40 pm.