

Manager's Report

11/9/2023

Administration

1. Joint Use Agreement Draft provided to Cal Fire for review.
2. JPIA Risk Transfer Grant Submitted application for a walk-behind pavement saw cutter
3. Audit Site work complete. Anticipate draft late Dec/early Jan.
4. Clear Creek Annual Adjustment Received FY 19-20 and FY 20-21 for review

Committee Meetings

R&P Committee

Future Meeting: Nov/Dec
Capital Improvement Program Review

Personnel Committee

Future Meeting: TBD

Ordinance Committee

Future Meeting: TBD

Finance Committee

Future Meeting: Nov/Dec
Carr Fire Funds reallocation
Capital Improvement Program Review
Vac-Trailer
Funding Options for AC Pipe
Funding Table III - non-growth items

Public Info. Committee

Future Meeting: TBD

Operations**1. Leaks****Current****FYTD****Mainline Leaks - Repaired****0****1****Service Leaks - Repaired****0****0****Service Lines - Replaced**

Trail Drive

1**4****Service Lines - Planned****2 New Meters - Installed**This past month: **0**
sold to:
Centerville OaksFiscal Year TOTAL:
Annual Projection:
WAC Total**1**
4
0**3. Misc Activities****AV Program**

Completing maintenance on 15 of the 90 total AVs

Flushing

Conducting dead-end flushing

Campo Calle FH

repair completed on Nov. 9th

Customer Service Line IDOperators are tasked with inventory of customer material by
October 2024



Regular Board Meeting of the Board of Directors
Wednesday, November 15, 2023

7:00 PM

AGENDA

TO ADDRESS THE BOARD DURING OPEN TIME OR NOTICED PUBLIC HEARINGS: pursuant to the Brown Act (Government Code Section 54950 et seq.) action or Board discussion can not be taken on open time matters other than to receive the comments, and if deemed necessary, to refer the subject matter to the District Manager for follow up and/or to schedule the matter on a subsequent Board agenda.

ITEM

FUNCTION

PRELIMINARY BUSINESS

1. Call to Order
2. Public Comment Period – Open Time – This time is set for members of the public to address the Board on matters not on the agenda. If your comments concern an item noted on the regular agenda, please address the Board after that item is open for public comments. By law, the Board of Directors cannot discuss or make decisions on matters not on the agenda. The Board will customarily refer these matters to the District Manager's Office. Each speaker is allocated (5) minutes to speak for a maximum of 20 minutes on each subject. Speakers may not cede their time. Comments should be limited to matters within the jurisdiction of the District. After receiving recognition from the Board President, please state your name, residence, and comments.
3. Approval of the minutes of:
 - October 18, 2023 Regular Board Meeting (Action)
 - October 23, 2023 Special Board Meeting (Action)
4. Authorize Payment of Bills for Current Expenses (Action)
5. Status of the Budget Report (Information)

NEW BUSINESS

1. Consider Ballot to Elect Special Districts Representatives for Shasta LAFCO (Action)
2. Consider Approval of a Demolition Proposal for the Shop Building's Mezzanine Structure (Action)

OLD BUSINESS

1. Muletown Pump Station Generator Project Update (Information)
2. Carr Fire Recovery Project Update (Information)
3. Reject Bid for the Telemetry Replacement Project (Action)

GENERAL BUSINESS

1. Correspondence (Information)
2. Director's Report (Information)
3. Manager's Report (Information)
4. Committee Reports (Information)
5. Announcements
6. Adjournment

Next Scheduled Board Meeting
December 20, 2023 @ 7:00 P.M.

"This is an equal opportunity provider"

In compliance with the Americans with Disabilities Act, the Centerville Community Services District will make available to any member of the public who has a disability, a needed modification or accommodation, including an auxiliary aid or service, in order for that person to participate in the public meeting. A person needing assistance should contact the district office by telephone at (530) 246-0680, or in person or by mail at 8930 Placer Road, Redding, California 96001, or by e-mail at tteuscher@centervillecsd.com, at least two working days in advance. Accommodations may include, but are not limited to, interpreters, assistive listening devices, accessible seating, or documentation in an alternate format. If requested, this document and other agenda materials can be made available in an alternative format for persons with a disability who are covered by the Americans with Disabilities Act.

October 18, 2023

CENTERVILLE COMMUNITY SERVICES DISTRICT
REGULAR BOARD OF DIRECTORS MEETING

Directors Present: President Whitehead, Vice President Richison, Director Hopson and Director Woodstrom
Absent: Director Oliver
Others Present: Steve Wilson, Tina Teuscher and Chris Muehlbacher

PRELIMINARY BUSINESS:

1. Call to Order: President Whitehead called the meeting to order at 7:00 pm.
2. Public Comment Period: President Whitehead opened the public comment period. No comments were received. The public comment period was closed.
3. Approval of the September 20, 2023 minutes: Director Woodstrom moved to approve the minutes. Director Hopson seconded. The vote was unanimous. Motion carried as amended.
4. Authorize Payment of Bills for Current Expenses: Vice President Richison moved to pay the bills. Director Woodstrom seconded. Mr. Muehlbacher stated that the payment to ACWA was for this year's annual membership. The payment to Alisa Scholberg was for audit preparation. The CSDA payment is for our annual membership dues. The payment to Computer Logistics is for Mrs. Teuscher's and Mr. Muehlbacher's new computers. The NBS payment is for the Texas Springs Assessment quarterly admin fees, and the payment to USA North is for the 811 membership and last year's tickets. The vote was unanimous. Motion carried.
5. Status of the Budget Report: Mr. Muehlbacher stated that the O&M revenues were \$416,491 versus expenses of \$340,656. He stated some of the larger expenses were not reflected on this Profit and Loss because they came in after the Board packets went out.

Mr. Muehlbacher stated that the Capital revenue was \$35,036 verses expenses of \$110,089. He mentioned that Capacity Charges had increased due to a meter being sold for a new home in Centerville Oaks.

Reserve Fund Status Sheet: The total reserve is \$1,122,906. He mentioned that the O&M Reserves increased due to the 1995-1 Assessment funds being moved into the reserve as well as capital expense monies coming from the Capital Improvement Reserve.

NEW BUSINESS

1. Consider Authorizing a Funding Agreement between the District and Shasta County related to the American Rescue Plan Act Funds: Mr. Muehlbacher stated that American Rescue Plan Act was passed in 2021 and Shasta County was allocated \$34.9 million to invest locally. The Board of Supervisors allocated \$2 million to support local water infrastructure, and the District's available allocation is \$142,111. He stated that the

Resource and Planning Committee met several times to discuss and review the project categories included in the Environmental Protection Agency's Clean Water State Revolving Fund and the Drinking Water State Revolving Fund and found that the AMI Metering Project was best suited for Centerville due to the benefits for water conservation. The Board later approved that staff submit the application for the grant with the County.

The District was awarded the grant and now it is the recommendation of the Resource and Planning Committee to authorize the Funding Agreement between the District and Shasta County.

Director Woodstrom stated that he did not have enough information to agree that the District should use the funds for an AMI project. He believes there may be another project that is more pressing and needed.

The Board agreed to table this discussion until the Capital Improvement Workshop to be held Monday, October 23, 2023.

2. Consider Authorizing a Change Order to the Tank Coating Program Agreement: Mr. Muehlbacher stated that at present the District is in its third year of a ten-year professional services agreement with Superior Tank Solutions. Last year, Tank C2 received a complete washout and inspection. Based on that inspection, it was recommended that the District advance the rehab of Tank C2 in lieu of the scheduled Tank A1. He mentioned that the C2 Tank is the oldest tank in the District.

He stated that the proposed change order would switch the order of the tank rehabs as well as advance the year six rehab into year four. In order to maintain a three-year washout cycle it will also be necessary to complete an additional three washouts for three tanks. The total cost of the change order is \$19,000.

Director Hopson moved to authorize a change order to the Tank Coating Program Agreement. Vice President Richison seconded. Motion carried.

3. Approve Shop Building Improvements Project Design Approach: Mr. Muehlbacher stated that Mr. Steve Wilson was here from PACE Engineering to address questions and provide a better understanding of the project. He mentioned that there were two options, the first is the demolish the mezzanine structure and replace it with shelves or to retrofit the mezzanine for use.

Mr. Muehlbacher stated that there are also items that have never been dealt with because they were always deferred until such time as the District moved forward to complete the project. Once a permit is pulled to either demo the mezzanine or retrofit the space, these other items will need to be addressed.

Mr. Steve Wilson stated that when the shop was constructed it was never finalized because they were deferring the project until they had either the funds to move forward or decide what they wanted to do.

Director Woodstrom stated that from his recollection, if they were going to move forward with the operators moving into that space, then they would need the occupancy permit. But with the shop just being a shop with no bathroom or occupancy it would not need parking, sidewalk or landscaping.

Mr. Wilson stated that a meeting was held inside the shop with Centerville staff, Director Hopson, PACE Engineering and the County. After that meeting, the County sent over the requirements for a final for both the demolition or the retrofit. Both required the walkway and the landscaping.

Director Woodstrom asked that the occupancy requirements be confirmed.

Director Woodstrom moved to request bids to demolish the mezzanine and defer the other items until they could talk to the county. Vice President Richison seconded. Motion carried.

OLD BUSINESS

1. Muletown Pump Station Generator Project Update: Mr. Muehlbacher stated that there is a preliminary design meeting scheduled with Mead and Hunt tomorrow morning.
2. Carr Fire Recovery Project Update: Mr. Muehlbacher stated that there are currently no updates regarding the close-out process. CalOES has everything, he is simply waiting for them to finish their review.

GENERAL BUSINESS

1. Correspondence: None.
2. Director's Report: None.
3. Manager's Report: Mr. Muehlbacher stated that he plans to submit another ACWA JPIA Grant for a walk-behind concrete cutter. The grant would cover all costs associated with the new tool.

He mentioned that the auditor has been on site this week.

He stated that he received Clear Creek's new O&M Adjustment reports for 2019 and 2020. The amounts went down significantly. He will be reviewing the documents soon.

He stated that there was a mandatory pre-bid job walk for the telemetry replacement project. This was attended by Wagner Electric.

There is a fire hydrant out of service on Campo Calle. Operators are awaiting parts. Once received the hydrant will be back in service.

4. Committee Reports: None.
5. Announcements: The scheduled Workshop is Monday, October 23, 2023 and the next Regular Board meeting is November 15, 2023.
6. Adjournment: Meeting adjourned at 8:12 pm.

CENTERVILLE COMMUNITY SERVICES DISTRICT
SPECIAL BOARD OF DIRECTORS MEETING

Directors Present: President Whitehead, Vice President Richison, Director Hopson, Director Woodstrom and Director Oliver
Absent: None
Others Present: Collin Bogener, Paul Reuter, Dan Peters, Tina Teuscher and Chris Muehlbacher

PRELIMINARY BUSINESS:

1. Call to Order: President Whitehead called the meeting to order at 2:07 pm.
2. Public Comment Period: President Whitehead opened the public comment period. No comments were received. The public comment period was closed.

BOARD OF DIRECTOR WORKSHOP

1. Review and Prioritization of Capital Projects including the AC Pipe: Mr. Muehlbacher stated that this workshop is to prioritize upcoming capital projects. He is hoping to have the rating sheet completed by the end of the workshop.

Mr. Muehlbacher stated that the largest project to be considered is replacing the AC Pipe and completing fire flow projects. He explained the difference between a Force Account and Prevailing Wage Contracts. Mr. Bogener stated that if the project was actual maintenance the District could do the work themselves; however, replacing a pipe is not maintenance and would require public bid.

Mr. Muehlbacher stated that the District's 2015 Water Master Plan addresses fire flow deficiencies within the District. Mr. Reuter stated that the modeling approach for fire flows has changed since 2004. Originally they wanted max day demand, but now they want the peak day demand. He stated that anywhere there is a 4-inch line or a 6 inch long line, it will be difficult to meet fire flow requirements.

Mr. Muehlbacher stated that there are funding sources available to consider once the projects have been prioritized. He also mentioned that consumption rates could be increased to cover costs. Mr. Bogener stated that it would be better to let the public know what the plan is, because an increase would require Prop 218.

Mr. Muehlbacher stated that the urgency would be to have a plan in place to fund the AC Pipe replacement. Vice President Richison agreed.

Vice President Richison made a recommendation to have the Finance Committee take a look at a short-term loan or some kind of funding to cover the costs of the AC Pipe replacement. The Board agreed.

Mr. Muehlbacher explained the short-term projects. The first is the AMI Meter Reading which could be covered by the ARPA funds as well as the remaining FEMA funds, the second is the Mezzanine Demolition which would be covered by Capital Improvement reserves, and the third is the PLC Replacement Program. He then stated that an intermediate proposal would be to purchase a new vac-trailer. He explained the cost to date regarding renting a vac-trailer as well as the challenges of the rental equipment.

Mr. Reuter explained that the PLC Replacement Program is part of the Telemetry system. He explained that the small computers at each of the stations will need to be replaced because they are very old. He stated that the PLC's should be replaced next year. Director Woodstrom asked Mr. Muehlbacher to verify if the ARPA funds could be used to cover the costs of the PLCs.

Mr. Muehlbacher went through the proposed long-term projects. He mentioned that the Muletown improvements include a reservoir to help when the conduit is shut down for repair. Both the Zone C and Record Lane generators are for when we need to reverse flow from the C tank to the B tank.

The Board agreed on the following prioritizations:

1. PLC Replacement Program
2. Demolition of the Mezzanine
3. AMI Meter Reading

Director Woodstrom asked that the vac-trailer be placed on the Finance Committee's next agenda.

OLD BUSINESS

1. Consider Authorizing a Funding Agreement between the District and Shasta County related to the American Rescue Plan Act Funds: Mr. Muehlbacher stated that the agreement needs to be authorized and signed before they decide to give the money to another District. Mr. Bogener stated that today the Board only needs to authorize the agreement, they could figure out how to spend the funds later.

Director Woodstrom moved to authorize the Funding Agreement. Director Hopson seconded. The vote was unanimous. Motion carried.

2. Adjournment: The meeting adjourned at 3:58 pm.

Centerville Community Services District Budget vs. Actual - O&M Budget

October 2023

Ordinary Income/Expense

Income

41000 · WATER SALES

41100 · Base Rate	45,239.15	45,100.00	139.15	100.31%
41200 · Consumption Rate	48,977.13	60,600.00	-11,622.87	80.82%
41210 · Late Fees	1,808.00	900.00	908.00	200.89%
41300 · Water Sales-Temp Const	1,011.75	0.00	1,011.75	100.0%
41400 · Pump Zone A (Base Rate)	1,128.50	1,100.00	28.50	102.59%
41450 · Pump Zone A (Power Comp)	1,885.09	2,000.00	-114.91	94.26%
41500 · Pump Zone A-1 (Base Rate)	403.00	400.00	3.00	100.75%
41550 · Pump Zone A-1(Power Comp)	505.21	600.00	-94.79	84.2%
Total 41000 · WATER SALES	100,957.83	110,700.00	-9,742.17	91.2%

41600 · RESERVE FUNDS

41605 · Consumption Surcharge	2,049.08	2,200.00	-150.92	93.14%
41700 · Water Treatment Plant Fee	4,113.18	4,400.00	-286.82	93.48%
41800 · Rate Stabilization Fee	6,133.87	6,600.00	-466.13	92.94%
56250 · Transfer Reserve Funds	-12,296.13	-13,200.00	903.87	93.15%
Total 41600 · RESERVE FUNDS	0.00	0.00	0.00	0.0%

45000 · OTHER OPER. REVENUE

45850 · Backflow Prevention Testing	242.25	250.00	-7.75	96.9%
Total 45000 · OTHER OPER. REVENUE	242.25	250.00	-7.75	96.9%
Total Income	101,200.08	110,950.00	-9,749.92	91.21%
Gross Profit	101,200.08	110,950.00	-9,749.92	91.21%

Expense

51000 · WATER COSTS

51100 · Raw Water Charge	0.00	1,300.00	-1,300.00	0.0%
51300 · Oper.& Maint. - Clear Creek	12,734.68	10,100.00	2,634.68	126.09%
51305 · Administration - Clear Creek	3,752.17	4,600.00	-847.83	81.57%
51315 · Restoration Fee	0.00	1,000.00	-1,000.00	0.0%
51316 · Bureau Trinity PUD Charges	0.00	10.00	-10.00	0.0%
51325 · WINN Act Lawsuit	90.00	0.00	90.00	100.0%
Total 51000 · WATER COSTS	16,576.85	17,010.00	-433.15	97.45%

Centerville Community Services District Budget vs. Actual - O&M Budget

	October 2023			
	Oct 23	Budget	\$ Over Budget	% of Budget
52000 · TRANSMISSION & DISTRIB.				
52100 · General Repair & Maint.	3,423.48	6,000.00	-2,576.52	57.06%
52140 · Zone A1 - Repair and Maintenanc	521.40	600.00	-78.60	86.9%
52170 · Reservoir Tanks - Rep. & Maint.	1,113.27	1,200.00	-86.73	92.77%
52200 · Operating Supplies & Expense	815.96	1,900.00	-1,084.04	42.95%
52400 · Utilities - General Plant	10.28	90.00	-79.72	11.42%
52425 · Elect., Muletown Pump Station	159.33	500.00	-340.67	31.87%
52450 · Elect., Towerview Pump Station	133.19	200.00	-66.81	66.6%
52500 · Utilities Pump Zone A	2,875.79	3,000.00	-124.21	95.86%
52600 · Utilities Pump Zone A-1	533.25	600.00	-66.75	88.88%
Total 52000 · TRANSMISSION & DISTRIB.	9,585.95	14,090.00	-4,504.05	68.03%
53000 · EQUIPMENT				
53100 · Equipment Repairs & Maint.	0.00	800.00	-800.00	0.0%
53200 · Gasoline	0.00	900.00	-900.00	0.0%
Total 53000 · EQUIPMENT	0.00	1,700.00	-1,700.00	0.0%
54000 · ADMINISTRATIVE				
54150 · Utilities-District Office	482.33	700.00	-217.67	68.9%
54200 · Telephone - District Office	871.46	900.00	-28.54	96.83%
54500 · Engineering - District Engineer	0.00	400.00	-400.00	0.0%
54550 · Legal-Dist. Attorney	0.00	1,300.00	-1,300.00	0.0%
54600 · Accounting-Audit & Consult	975.00	1,000.00	-25.00	97.5%
54625 · Meals	5.59	50.00	-44.41	11.18%
54630 · Construction Meals	0.00	50.00	-50.00	0.0%
54650 · Office Supplies	60.00	700.00	-640.00	8.57%
54680 · Merchant Fees	167.85	100.00	67.85	167.85%
54700 · Postage	0.00	800.00	-800.00	0.0%
54750 · Office Equipment (Small)	391.48	1,600.00	-1,208.52	24.47%
54800 · Office Building - R&M	495.00	400.00	95.00	123.75%
54850 · Directors Compensation	450.00	500.00	-50.00	90.0%
54900 · Subscription & Licenses	6,170.50	6,200.00	-29.50	99.52%
Total 54000 · ADMINISTRATIVE	10,069.21	14,700.00	-4,630.79	68.5%

Centerville Community Services District Budget vs. Actual - O&M Budget

	October 2023			% of Budget
	Oct 23	Budget	\$ Over Budget	
55000 · WAGES & BENEFITS				
55100 · Salaries	31,559.89	32,600.00	-1,040.11	96.81%
55110 · Salaries - Standby	400.00	600.00	-200.00	66.67%
55120 · Overtime	472.96	600.00	-127.04	78.83%
55200 · Salaries - Part Time Employees	1,624.51	1,500.00	124.51	108.3%
55300 · Pension - Retirement	2,567.72	2,800.00	-232.28	91.7%
55400 · Insurance - Emp. Health&Dental	8,655.36	7,900.00	755.36	109.56%
55500 · Workman's Comp. Insurance	0.00	6,600.00	-6,600.00	0.0%
55600 · F.I.C.A.	2,083.25	2,200.00	-116.75	94.69%
55700 · Medicare Tax	487.22	500.00	-12.78	97.44%
Total 55000 · WAGES & BENEFITS	47,850.91	55,300.00	-7,449.09	86.53%
Total Expense	84,082.92	102,800.00	-18,717.08	81.79%
Net Ordinary Income	17,117.16	8,150.00	8,967.16	210.03%
Net Income	17,117.16	8,150.00	8,967.16	210.03%

Centerville Community Services District
Budget vs. Actual - O&M Budget
July through October 2023

Ordinary Income/Expense

Income

41000 · WATER SALES

41100 · Base Rate	180,975.40	180,400.00	575.40	100.32%
41200 · Consumption Rate	300,412.52	311,500.00	-11,087.48	96.44%
41210 · Late Fees	6,237.96	4,600.00	1,637.96	135.61%
41300 · Water Sales-Temp Const	1,011.75	0.00	1,011.75	100.0%
41400 · Pump Zone A (Base Rate)	4,532.50	4,400.00	132.50	103.01%
41450 · Pump Zone A (Power Comp)	10,060.14	9,000.00	1,060.14	111.78%
41500 · Pump Zone A-1 (Base Rate)	1,627.50	1,600.00	27.50	101.72%
41550 · Pump Zone A-1(Power Comp)	2,939.37	2,700.00	239.37	108.87%

Total 41000 · WATER SALES

507,797.14 514,200.00 -6,402.86 98.76%

41600 · RESERVE FUNDS

41605 · Consumption Surcharge	11,328.12	11,400.00	-71.88	99.37%
41700 · Water Treatment Plant Fee	22,470.72	22,800.00	-329.28	98.56%
41800 · Rate Stabilization Fee	33,667.00	34,200.00	-533.00	98.44%
41900 · Drought Surcharge	-31.12	0.00	-31.12	100.0%
56250 · Transfer Reserve Funds	-67,434.72	-68,400.00	965.28	98.59%

Total 41600 · RESERVE FUNDS

0.00 0.00 0.00 0.0%

42000 · SERVICE INSTALLATION - METERS

42100 · Connection Charges	545.00	0.00	545.00	100.0%
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Total 42000 · SERVICE INSTALLATION - METERS

545.00 0.00 545.00 100.0%

43000 · INTEREST

43001 · LAIF	8,126.66	6,300.00	1,826.66	129.0%
43002 · Other Interest	3.32	0.00	3.32	100.0%
Total 43000 · INTEREST	8,129.98	6,300.00	1,829.98	129.05%

45000 · OTHER OPER. REVENUE

45400 · Misc. Revenue	96.98	100.00	-3.02	96.98%
45850 · Backflow Prevention Testing	950.00	1,000.00	-50.00	95.0%
Total 45000 · OTHER OPER. REVENUE	1,046.98	1,100.00	-53.02	95.18%

Total Income

517,519.10 521,600.00 -4,080.90 99.22%

Centerville Community Services District
Budget vs. Actual - O&M Budget
July through October 2023

	Jul - Oct 23	Budget	\$ Over Budget	% of Budget
Gross Profit	517,519.10	521,600.00	-4,080.90	99.22%
Expense				
51000 · WATER COSTS				
51100 · Raw Water Charge	5,895.00	6,800.00	-905.00	86.69%
51300 · Oper. & Maint. - Clear Creek	46,710.69	31,700.00	15,010.69	147.35%
51305 · Administration - Clear Creek	19,982.66	23,700.00	-3,717.34	84.32%
51315 · Restoration Fee	4,426.00	4,900.00	-474.00	90.33%
51316 · Bureau Trinity PUD Charges	13.18	40.00	-26.82	32.95%
51325 · WINN Act Lawsuit	546.01	400.00	146.01	136.5%
Total 51000 · WATER COSTS	77,573.54	67,540.00	10,033.54	114.86%
52000 · TRANSMISSION & DISTRIB.				
52100 · General Repair & Maint.	15,777.46	24,000.00	-8,222.54	65.74%
52140 · Zone A1 - Repair and Maintenanc	521.40	600.00	-78.60	86.9%
52170 · Reservoir Tanks - Rep. & Maint.	1,113.27	1,200.00	-86.73	92.77%
52200 · Operating Supplies & Expense	4,260.06	7,600.00	-3,339.94	56.05%
52400 · Utilities - General Plant	295.17	360.00	-64.83	81.99%
52425 · Elect., Muletown Pump Station	1,006.23	2,000.00	-993.77	50.31%
52450 · Elect., Towerview Pump Station	686.82	800.00	-113.18	85.85%
52500 · Utilities Pump Zone A	15,245.72	12,700.00	2,545.72	120.05%
52600 · Utilities Pump Zone A-1	2,688.41	2,500.00	188.41	107.54%
Total 52000 · TRANSMISSION & DISTRIB.	41,594.54	51,760.00	-10,165.46	80.36%
53000 · EQUIPMENT				
53100 · Equipment Repairs & Maint.	1,883.48	3,200.00	-1,316.52	58.86%
53200 · Gasoline	2,020.47	3,600.00	-1,579.53	56.12%
Total 53000 · EQUIPMENT	3,903.95	6,800.00	-2,896.05	57.41%
54000 · ADMINISTRATIVE				
54100 · Liability Insurance - District	10,586.66	10,000.00	586.66	105.87%
54150 · Utilities-District Office	3,112.05	3,100.00	12.05	100.39%
54200 · Telephone - District Office	3,763.16	3,600.00	163.16	104.53%
54300 · Travel & Training	27.40	0.00	27.40	100.0%
54325 · Employee Recognition	174.66	100.00	74.66	174.66%
54375 · LAFCO	3,727.94	3,400.00	327.94	109.65%

Centerville Community Services District

Budget vs. Actual - O&M Budget

July through October 2023

	Jul - Oct 23	Budget	\$ Over Budget	% of Budget
54400 · Miscellaneous	6.58	0.00	6.58	100.0%
54500 · Engineering - District Engineer	8,143.00	1,600.00	6,543.00	508.94%
54550 · Legal-Dist. Attorney	3,897.80	5,200.00	-1,302.20	74.96%
54600 · Accounting-Audit & Consult	2,775.00	3,000.00	-225.00	92.5%
54625 · Meals	433.65	200.00	233.65	216.83%
54630 · Construction Meals	388.14	200.00	188.14	194.07%
54650 · Office Supplies	4,266.70	2,800.00	1,466.70	152.38%
54680 · Merchant Fees	415.89	400.00	15.89	103.97%
54700 · Postage	2,114.45	3,200.00	-1,085.55	66.08%
54750 · Office Equipment (Small)	8,513.83	6,400.00	2,113.83	133.03%
54800 · Office Building - R&M	2,601.79	1,600.00	1,001.79	162.61%
54850 · Directors Compensation	1,700.00	2,000.00	-300.00	85.0%
54900 · Subscription & Licenses	23,397.13	22,200.00	1,197.13	105.39%
Total 54000 · ADMINISTRATIVE	80,045.83	69,000.00	11,045.83	116.01%
55000 · WAGES & BENEFITS				
55100 · Salaries	131,470.29	130,400.00	1,070.29	100.82%
55110 · Salaries - Standby	1,650.00	2,400.00	-750.00	68.75%
55120 · Overtime	1,871.88	2,400.00	-528.12	78.0%
55200 · Salaries - Part Time Employees	5,987.47	6,000.00	-12.53	99.79%
55300 · Pension - Retirement	56,904.71	58,200.00	-1,295.29	97.77%
55400 · Insurance - Emp. Health&Dental	35,364.69	31,600.00	3,764.69	111.91%
55500 · Workman's Comp. Insurance	6,581.46	6,600.00	-18.54	99.72%
55600 · F.I.C.A.	8,627.48	8,600.00	27.48	100.32%
55700 · Medicare Tax	2,017.73	2,000.00	17.73	100.89%
Total 55000 · WAGES & BENEFITS	250,475.71	248,200.00	2,275.71	100.92%
Total Expense	453,593.57	443,300.00	10,293.57	102.32%
Net Ordinary Income	63,925.53	78,300.00	-14,374.47	81.64%
Net Income	63,925.53	78,300.00	-14,374.47	81.64%

11:01 AM

11/09/23

Accrual Basis

Centerville Community Services District

Profit & Loss Budget vs. Actual - The Capital Budget

July through October 2023

	Jul - Oct 23	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
43000 · INTEREST	75.21	80.00	-4.79	94.0%
43003 · Shasta Co 422 Interest				
Total 43000 · INTEREST	75.21	80.00	-4.79	94.0%
44100 · General Property Tax-422				
44125 · Current Secured Taxes-0&M	3,872.41	4,000.00	-127.59	96.8%
44127 · Current Unitary Taxes	20.75	50.00	-29.25	41.5%
44130 · Curr Sec Adv Teeter	5,267.95	5,300.00	-32.05	99.4%
44135 · Supp Taxes Current	1,717.65	1,400.00	317.65	122.7%
44140 · Curr Unsecured Taxes	9,891.49	0.00	9,891.49	100.0%
44145 · Supp Taxes Prior	6.40	0.00	6.40	100.0%
44150 · Prior Year Unsecured Taxes	150.03	50.00	100.03	300.1%
Total 44100 · General Property Tax-422	20,926.68	10,800.00	10,126.68	193.8%
46000 · CAPITAL FUNDS				
46100 · Capacity Fees	22,707.00	22,032.00	675.00	103.1%
Total 46000 · CAPITAL FUNDS	22,707.00	22,032.00	675.00	103.1%
49000 · TAXES & ASSESSMENTS				
49350 · Sp./Asst Texas Springs 2001-1	1,995.87	2,000.00	-4.13	99.8%
Total 49000 · TAXES & ASSESSMENTS	1,995.87	2,000.00	-4.13	99.8%
49500 · OTHER CAPITAL REVENUE				
49505 · Other Interest	1.45	5.00	-3.55	29.0%
49550 · New Water Purchase Fee	600.00	600.00	0.00	100.0%
Total 49500 · OTHER CAPITAL REVENUE	601.45	605.00	-3.55	99.4%
Total Income	46,306.21	35,517.00	10,789.21	130.4%
Gross Profit	46,306.21	35,517.00	10,789.21	130.4%
Expense				
51000 · WATER COSTS				
51255 · Clear Creek SWRCB Contract	4,422.27	4,500.00	-77.73	98.3%
Total 51000 · WATER COSTS	4,422.27	4,500.00	-77.73	98.3%
57000 · DISTRIBUTION SYSTEM IMPROVE.				
57090 · Tank Coating Program	87,927.25	88,000.00	-72.75	99.9%
Total 57000 · DISTRIBUTION SYSTEM IMPROVE.	87,927.25	88,000.00	-72.75	99.9%

11:01 AM

11/09/23

Accrual Basis

Centerville Community Services District
Profit & Loss Budget vs. Actual - The Capital Budget
 July through October 2023

	Jul - Oct 23	Budget	\$ Over Budget	% of Budget
57400 · PRINCIPAL EXPENSE				
57406 · Sp./Asst. TxS Sprg 2001-1 Prin.	9,600.00	9,600.00	0.00	100.0%
Total 57400 · PRINCIPAL EXPENSE	9,600.00	9,600.00	0.00	100.0%
57500 · INTEREST EXPENSE				
57506 · Sp./Asst. TxS Sprg 2001-1 Int.	6,234.75	6,250.00	-15.25	99.8%
Total 57500 · INTEREST EXPENSE	6,234.75	6,250.00	-15.25	99.8%
57800 · BOND ADMIN. FEE				
57806 · NBS Admin. Fee TSWAD 2002-1	1,202.84	1,300.00	-97.16	92.5%
Total 57800 · BOND ADMIN. FEE	1,202.84	1,300.00	-97.16	92.5%
58000 · OTHER CAPITAL EXPENSES				
58080 · Telemetry Replacement Program	5,125.00	22,400.00	-17,275.00	22.9%
Total 58000 · OTHER CAPITAL EXPENSES	5,125.00	22,400.00	-17,275.00	22.9%
Total Expense	114,512.11	132,050.00	-17,537.89	86.7%
Net Ordinary Income	-68,205.90	-96,533.00	28,327.10	70.7%
Net Income	-68,205.90	-96,533.00	28,327.10	70.7%

CENTERVILLE COMMUNITY SERVICES DISTRICT RESERVE FUND STATUS

October 31, 2023

DESCRIPTION	Balance as of 7-1-2022	Balance as of 7-1-2023	Balance as of Last Month	Current Balance	Projected Balance As of 7-1-2024	Goal Range
DESIGNATED RESERVES:						
Operation & Maintenance						
Water Treatment Plant	\$139,167.32	\$204,925.15	\$324,821.83	\$330,557.80	\$301,000.00	\$480k - \$720k (3)
Carr Fire Funds	\$106,997.81	\$142,309.81	\$166,673.54	\$172,223.15	\$186,000.00	\$170k - \$250k (4)
Pump Sta. Rep. & Rep. (Zones A & A1)	\$141,541.24	\$144,040.80	\$145,177.09	\$146,428.26	\$0.00	
Capital Improvement Reserve	\$16,359.22	\$17,909.81	\$18,051.09	\$18,206.66	\$24,000.00	
Subtotal	\$523,116.69	\$434,276.16	\$348,874.61	\$364,430.76	\$403,000.00	
	\$927,182.28	\$943,461.73	\$1,003,598.16	\$1,031,846.63	\$914,000.00	
OBLIGATED RESERVES:						
Capacity Charge	\$80,645.81	\$86,704.43	\$89,694.66	\$110,868.41	\$178,000.00	
Subtotal	\$80,645.81	\$86,704.43	\$89,694.66	\$110,868.41	\$178,000.00	
RESTRICTED RESERVES;						
1 1995-1 Redemption Fund	\$53,826.31	\$52,605.70	\$0.00	\$0.00	\$0.00	
2 Texas Springs Assessment	\$39,339.93	\$43,451.90	\$29,614.02	\$28,411.43	\$33,000.00	
Subtotal	\$39,339.93	\$96,057.60	\$29,614.02	\$28,411.43	\$33,000.00	
Total Reserve Balance	\$1,047,168.02	\$1,126,223.76	\$1,122,906.84	\$1,171,126.47	\$1,125,000.00	

- | | |
|----------------------------|--|
| 1 DWR / 1995-1 | This Assessment District was formed for improvements to the water distribution and treatment system; which includes the Zone C Pump Station and Tank, matures in 2021. |
| 2 Texas Springs Assessment | This Assessment District was formed for the water distribution system within the Texas Springs area, matures in 2041. |
| 3 O&M Goal Range | Goal Range is projected to achieve the Reserve Policy range within 2.7 - 6.4 years using the Rate Stabilization Fee. |
| 4 WTP Goal Range | Goal Range is projected to achieve the Reserve Policy range within 1.5 - 3 years using the Water Treatment Plant Fee. |



MEMORANDUM

Date: November 6, 2023
To: Board of Directors
From: Chris Muehlbacher
Subject: **New Business Item 1 – Consider Ballot to Elect Special Districts Representatives
Shasta LAFCO**

Recommendation

ACTION – It is recommended that the Board cast its votes for Seat 1 and the Alternate Seat positions.

Item Explanation

Independent Special Districts are advised of the balloting period for election of Special District Representatives. There are two ballots total, which includes Seat 1 and the Alternate Seat. Seat 1 has five (5) candidates, whereas, the Alternate Seat only has one (1) candidate. Ballots are due in the LAFCO office no later than November 27, 2023.

Attached for your reference is the LAFCO information which includes a list of the candidates and their related statements as well as additional correspondence from Fred Ryness of Burney Water District.

Attachment(s)

- LAFCO Notice of Balloting dated Oct. 10, 2023
- Fred Ryness correspondence dated Oct. 25, 2023

Patrick Jones
County Member

Pamelyn Morgan
City Member

Stan Neutze
City Member

Michael Dacquisto
City Member Alternate

Vacant
Special District Member

Mary Rickert
County Member Alternate

Ronnean Lund
Special District Member



Larry Russell
Public Member

Kevin Crye
County Member

Fred Ryness
Special District Alternate

Michael Spencer
Public Member Alternate

George Williamson
Executive Officer

James M. Underwood
General Counsel

Date: October 10, 2023
To: Shasta County Independent Special Districts
From: George Williamson, Executive Officer

Subject: NOTICE OF BALLOTING PERIOD TO ELECT SPECIAL DISTRICTS REPRESENTATIVES

Independent special districts are hereby advised that the balloting period is open for election of Special District Representatives to the Local Agency Formation Commission (LAFCO). The election rules are attached.

There are two ballots enclosed, for Seat 1 and for the Alternate Seat. Ballots represent nominations received from five Special Districts.

Terms of Office

Pursuant to LAFCO statute, the term of office of each special district member of Shasta LAFCO shall be four years and until the appointment and qualification of his or her successor. This election is for the 2024-2028 terms.

Election Schedule	
Action	Date of Action
Ballots mailed to independent special districts via certified mail	October 10, 2023
Ballots due to LAFCO	No later than November 27, 2023
Ballots opened and tallied; successful candidates notified	November 29, 2023
Election results mailed to independent special districts via certified mail	November 29, 2023
Special District Members Announced/ Seated	December 7, 2023, Commission Meeting

Attachments: Candidate Information
Official Ballots
Voting Instructions

RECEIVED
OCT 13 2023
CENTERVILLE C.S.D.

**SHASTA LAFCO
OFFICIAL BALLOT – SPECIAL DISTRICTS**

Regular Special District Member – Seat 1

Please vote for one (1) candidate for Seat 1. The candidate receiving the majority of the votes will be selected for the 2024-2028 Term.

Please vote for one of the candidates listed below:

Listed in alphabetical order

- ☐ Steve Brown – Cottonwood Fire Protection District
- ☐ Patricia “Trish” A. Clarke – Anderson Fire Protection District
- ☐ Fred Ryness – Burney Water District
- ☐ Rosemary Smith – Shasta Lake Fire Protection District
- ☐ Karrie Walter – Mountain Gate Community Services District

Official Ballots must be received no later than Monday, November 27th, 2023, addressed to Shasta LAFCO, 999 Mission De Oro Drive, Suite 106, Redding, CA 96003. A pre-addressed envelope has been provided by LAFCO

This action was taken by the _____

District Board of Directors on _____, 20____.

Clerk of the Board

Date

**SHASTA LAFCO
OFFICIAL BALLOT – SPECIAL DISTRICTS**

Special District Member – Alternate Seat

Please vote for one (1) candidate for Alternate. The candidate receiving the majority of the votes will be selected for the 2024-2028 Term.

Please vote for one of the candidates listed below:

Listed in alphabetical order

- ☐ Rosemary Smith – Shasta Lake Fire Protection District

Official Ballots must be received no later than Monday, November 27th, 2023, addressed to Shasta LAFCO, 999 Mission De Oro Drive, Suite 106, Redding, CA 96003. A pre-addressed envelope has been provided by LAFCO

This action was taken by the _____

District Board of Directors on _____, 20____.

Clerk of the Board

Date



Independent Special Districts Ballot Notice

The following ballot submittal and voting rules apply:

1. Your Board may vote for only one Seat 1 candidate and one Alternate seat candidate. Ballots enclosed.
2. Candidates are elected or appointed special district officers (members of a governing board) of an independent special district in Shasta County.
3. Nominee selection was approved by a majority of the nominating governing board. The candidate's name was submitted on the attached form, by either a governing board President/Chair or Clerk.
4. The Nominee was encouraged to provide a Candidate Information Sheet. This information is included with the ballots and kept on file at the LAFCO office.
5. All qualified candidates are listed on the ballot. The candidate securing the highest number of votes for each seat will be elected.
6. The ballots must be received no later than **November 27, 2023**, to Shasta LAFCO, 999 Mission De Oro Drive, Suite 106, Redding, California 96003. A pre-addressed envelope has been provided by LAFCO.
7. The ballots will be opened and counted by LAFCO Legal Counsel. The number of ballots returned must represent a quorum (at least 17) of the Special Districts, your vote matters!

Independent Special Districts Receiving Ballots

Anderson Fire Protection District	Halcumb Cemetery District
Anderson-Cottonwood Irrigation District	Happy Valley Fire Protection District
Bella Vista Water District	Igo-Ono Community Services District
Buckeye Fire Protection District	Manton Joint Cemetery District
Burney Basin Mosquito Abatement District	Mayers Memorial Hospital District
Burney Cemetery District	Millville Fire Protection District
Burney Fire Protection District	Millville Masonic & Odd Fellows Cemetery District
Burney Water District	Mountain Gate Community Services District
Castella Fire Protection District	Pine Grove/ Fall River Mills Cemetery District
Centerville Community Services District	Pine Grove Mosquito Abatement District
Clear Creek Community Services District	Shasta Community Services District
Cottonwood Fire Protection District	Shasta Lake Fire Protection District
Cottonwood Water District	Shasta Mosquito and Vector Control District
Fall River Valley Community Services District	South Shasta Cemetery District
Fall River Valley Fire Protection District	Tucker Oaks Water District
Fall River Resource Conservation District	Western Shasta Resource Conservation District

NOMINATION FORM

Regular Special District Member – Seat 1 Cottonwood Fire Dept.

20875 Fourth St.

P.O. Box 618

Cottonwood, CA 96022

District Name: _____

Address: _____

Contact Person: Bill Morgan Fire Chief

Contact Email: bmorgan@CottonwoodFd.com

Telephone: 530-340-4730

The Board hereby nominates Steve Brown to fill the four-year term from January 1 2024 to January 1 2028, as a regular member of the Shasta Local Agency Formation Commission representing independent Special Districts in Shasta County.

Board action taken on the 14 day of Aug, 2023 by the following vote:

Ayes: 5

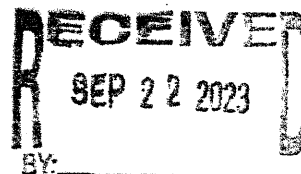
Noes: _____

Abstain: _____

Absent: _____

Signature of Board President/Clerk

Printed Name



This Nomination Form must be received by Shasta LAFCO no later than August 31, 2023

CANDIDATE INFORMATION SHEET
Nominated for Regular Special District Member – Seat 1

Candidate Name Cottonwood Fire Dept.
Address 50825 Fourth St
P.O. Box 618
Telephone Cottonwood, CA 96055
E-mail _____
District Cottonwood Fire District
Title Director

Length of service with District: 5 yrs

Present Occupation: RETIRED

Personal and Professional Background: TECHNICAL ROBOTICS &
AUTOMATION / HARDWARE SOFTWARE CONTR
CORPORATE TROUBLESHOOTER FOR IBM

Summarize your interest in serving on Shasta LAFCO: GETTING RIGHT BALANCE
BETWEEN BUSINESS & RESIDENCE
INFLUENCE

Summarize your qualifications for serving on Shasta LAFCO: AS A TROUBLE
SHOOTER FOR IBM ON CORPORATE ISSUES
LEARN TO TAKE PROBLEM TO A
SOLUTION

List local government involvement: COTTONWOOD FIRE DISTRICT
COTTONWOOD CUP WITH SHERIFF DEPT
VOLUNTEER WITH SHASTA COLLEGE
DIESEL DEPARTMENT

List civic organization involvement: SHASTA COUNTY SHERIFF, SHASTA
COLLEGE, COTTONWOOD FIRE DEPARTMENT

List special interests or hobbies: AUTO'S & CLASS AT RALLIES

NOMINATION FORM
Regular Special District Member – Seat 1

District Name: Anderson Fire Protection District

Address: 1925 Howard Street, Anderson, CA 96007

Contact Person: Angie Poletski, Administrative Assistant

Contact Email: admin@andersonfire.org

Telephone: 530-378-6699

The Board hereby nominates Patricia "Trish" A. Clarke to fill the four-year term from January 1 2024 to January 1 2028, as a regular member of the Shasta Local Agency Formation Commission representing independent Special Districts in Shasta County.

Board action taken on the 8th day of July, 2023 by the following vote:

Ayes: 3 Ayes

Noes: _____

Abstain: _____

Absent: 2 Absent


Signature of Board President/Clerk

PATRICIA A CLARKE
Printed Name

This Nomination Form must be received by Shasta LAFCO no later than August 31, 2023

CANDIDATE INFORMATION SHEET
Nominated for Regular Special District Member – Seat 1

Candidate Name	<u>Patricia "Trish" A. Clarke</u>
Address	<u>3376 Bardick Rd , Anderson, CA 96007</u>
Telephone	<u>530-365-3274 or 530-949-5844</u>
E-mail	<u>Clarketrish44@gmail.com</u>
District	<u>Anderson Fire Protection District</u>
Title	<u>Board Chairperson</u>

Length of service with District: 34 years, 1989 to current

Present Occupation: Retired- President Frontier Senior Center Board of Directors, Chairperson of Anderson Fire Protection District.

Personal and Professional Background: Trish has lived in Shasta County for 46 years. She has served and continues to serve on many Boards and Commissions in our Community.

Summarize your interest in serving on Shasta LAFCO: Trish would like to use her past experience and expertise in land use.

Summarize your qualifications for serving on Shasta LAFCO: LAFCO Chairman and Commissioner for 16 years, California Local Agency Formation Commissions (CALAFCO) Chairman, Commissioner for 16 years. Served on Commission on Local Governance that wrote Cortese Knox Hertzberg.

List local government involvement: Anderson Planning Commission, Anderson City Council, Mayor of Anderson, Anderson Fire Protection Chairperson, Shasta Co Board of Supervisors, Chairperson of Board, Commission on Local Governance for 21st Century, CSAC Admin of Justice Chairperson

List civic organization involvement: Board of Directors President- AAASCO- Frontier Senior Center in Anderson, CA

List special interests or hobbies: Trish enjoys gardening, traveling and fishing.

PATRICIA A. "Trish" CLARKE

3376 Bardick Rd., Anderson, Ca 96007 530-949-5844 e-mail clarketrish44@gmail.com

BACKGROUND

- Born in Twin Falls Idaho
- Graduated Twin Falls High School – 1962
- Graduated Nampa Business College – 1964
- 45 –year resident of Shasta County
- Widow – Married to Bob Clarke, 36 years
- One Son, Rick – 2 Grandsons, Logan & Gavin

POSITIONS PREVIOUSLY HELD

- Anderson Planning Commission 1985-1986
- Anderson City Council 1986-1990
- Mayor of the City of Anderson 1989-1990
- Anderson Fire Protection District – Chairman 1989 -
- Shasta County Board of Supervisors, District 5 (4 terms)
- Chairman of the Board – 1995-1998-2003-2006
- Commission on Local Governance for the 21st Century – Governor Appointee
- CSAC Administration of Justice Committee – Chairman
- Judicial Council – Probation Services Task Force
- Local Agency Formation Commission (LAFCO) – Chairman & Commissioner
- California Local Agency Formation Commission (CALAFCO) Chairman & Commissioner
- Airport Land Use Commission (ALUC) - Chairman
- Redding Area Bus Authority (RABA) – Chairman & Board Member (20 years)
- Regional Transportation Planning Agency (RTPA) Chairman and Member (16 years)
- Shasta County Air Quality Control District
- Shasta County Older Adult Policy Council – Chairman
- PSA2AAA – Executive Board (Area Agency on Aging)
- Congressional Representative to 2005 White House Conference on Aging
- Board Liaison to Law & Justice Departments
- Small Business Owner for 10 years – 1980-1990
- Legal Secretary for 10 years

CURRENTLY

Board of Directors – President - AAASCO - Frontier Senior Center, Anderson, Ca. –
Anderson Fire Protection District- Chairman

TRISH CLARKE

NOMINATION FORM
Regular Special District Member – Seat 1

District Name: Burney Water District

Address: 20222 Hudson Street, Burney, CA 96013

Contact Person: David Zevely

Contact Email: dzevely@burneywater.org

Telephone: (530) 335-3582

The Board hereby nominates Fred Ryness *to fill the four-year term from*
January 1 2024 to January 1 2028, as a regular member of the Shasta Local Agency
Formation Commission representing independent Special Districts in Shasta County.

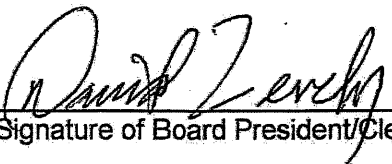
Board action taken on the 21 day of September, 2023 by the following vote:

Ayes: Hamlin, Rogers, Barry, Armstrong

Noes: None

Abstain: Ryness

Absent: None


Signature of Board President/Clerk

David Zevely
Printed Name

This Nomination Form must be received by Shasta LAFCO no later than August 31, 2023

CANDIDATE INFORMATION SHEET
Nominated for Regular Special District Member – Seat 1

Candidate Name Fred Ryness

Address 20277 Marquette Street, Burney, CA 96013

Telephone (530) 335-5555

E-mail ryness.fred@gmail.com

District Burney Water District

Title Board of Director

Length of service with District: 16 years

Present Occupation: Forestry Instructor (Lifetime Credential)

Personal and Professional Background: Married 55 years to Charlene Ryness, 3 grown children, and 10 grand children.

Summarize your interest in serving on Shasta LAFCO: I am serving on Seat 1 upon recommendation of Erwin Fust who retired. Prior I was elected to Seat 2 as an alternate and have just been elected to the Executive Committee. I would like to continue as a member on Seat 1 as I feel LAFCO plays an integral part in the Special Districts in Shasta County.

Summarize your qualifications for serving on Shasta LAFCO: In addition to presently serving on Shasta LAFCO, I am also a Board Member on the California Special District Association for the Northern Network.

List local government involvement: Burney Water District Board, Shasta LAFCO, California Special District Association.

List civic organization involvement: Guest speaker for Local Lions Club and Rotary Club. Previous Adin Community Volunteer Fire Department.

List special interests or hobbies: Hunting, Fishing, Golf, Distant Running.

NOMINATION FORM

Regular Special District Member – Seat 1

District Name: SHASTA LAKE FIRE PROTECTION DIST.

Address: 4126 ASHBY CT., SHASTA LAKE, CA 96019

Contact Person: SHARYN TOSO

Contact Email: STOSO@SHASTALAKEFPD.ORG

Telephone: (530) 275-7474

The Board hereby nominates ROSEMARY SMITH to fill the four-year term from January 1 2024 to January 1 2028, as a regular member of the Shasta Local Agency Formation Commission representing independent Special Districts in Shasta County.

Board action taken on the 14TH day of AUGUST, 2023 by the following vote:

Ayes: DIRECTOR'S THOMPSON, MORNINGSTAR, MORGAN, CHASE, SMITH

Noes: NONE

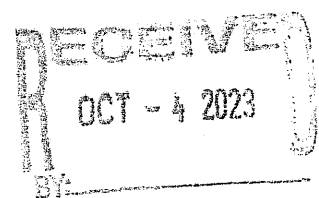
Abstain: NONE

Absent: NONE

Sharyn Toso
Signature of Board President/Clerk

SHARYN TOSO
Printed Name

This Nomination Form must be received by Shasta LAFCO no later than August 31, 2023



CANDIDATE INFORMATION SHEET
Nominated for Regular Special District Member – Seat 1

Candidate Name Rosemary Smith
Address 4243 Main St Shasta Lake CA 96019
Telephone (530) 351-5292
E-mail smithrose-bejr@sbcglobal.net
District Shasta Lake Fire Protection District
Title Director

Length of service with District: 9 years

Present Occupation: Retired Account Clerk, Community Volunteer

Personal and Professional Background: Shasta Co. resident for 40+ years. 22 years work experience as an Account Clerk for Cottonwood School Dist and Shasta Co Office of Education. Past 10 years - Active Shasta Lake Community volunteer.

Summarize your interest in serving on Shasta LAFCO: I would like to be a Special District Representative Member. My interests are growth management, land use, and planning on the County and smaller level.

Summarize your qualifications for serving on Shasta LAFCO: Served as a member of the Shasta Lake General Plan Committ for 5+ years. I understand government budgets and procedures. Good at research.

List local government involvement: Currently on Shasta Lake Parks + Rec Commission. Former Gateway Unified School District trustee - 15 years.

List civic organization involvement: Shasta Lake Garden Club - treasurer. Shasta Dumboree. Former Board Member of Central Valley Youth Football + Shasta Lake Library

List special interests or hobbies: Private forest land rehabilitation. Photography + wildlife videos. member of Forest Landowners of California protecting family forests.

NOMINATION FORM

Regular Special District Member – Seat 1

District Name: Mountain Gate Community Services District

Address: 14508 Wonderland Blvd

Contact Person: Jeff Cole

Contact Email: mgcsd@shastaemail.com

Telephone: (530)275-3002

The Board hereby nominates Karrie Walter to fill the four-year term from January 1 2024 to January 1 2028, as a regular member of the Shasta Local Agency Formation Commission representing independent Special Districts in Shasta County.

Board action taken on the 13th day of September, 2023 by the following vote:

Ayes: 5

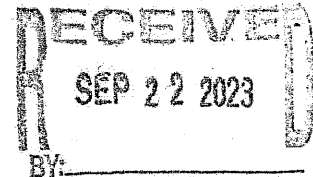
Noes: _____

Abstain: _____

Absent: _____

Amanda Alamo, Clerk
Signature of Board President/Clerk

Amanda Alamo
Printed Name



This Nomination Form must be received by Shasta LAFCO no later than August 31, 2023

CANDIDATE INFORMATION SHEET
Nominated for Regular Special District Member – Seat 1

Candidate Name Karrie L. Walter
Address 19766 Copper Canyon Rd
Telephone (530) 646-7418
E-mail jkhomes2012@gmail.com
District Mtn Gate
Title Director

Length of service with District: 9 yrs

Present Occupation: Real Estate Agent

Personal and Professional Background: I served 6 years with the Mtn Vol. Fire Dept. I have been serving as a Director on Board of Directors Mtn Gate

Summarize your interest in serving on Shasta LAFCO: Shasta County is a wonderful community. I love being a part of and helping when I can.

Summarize your qualifications for serving on Shasta LAFCO: I have been serving this community in some form for the past 8 yrs. I was a firefighter in both CARR & CAMP Fires.

List local government involvement: Mtn. Gate Volunteer Fire Dept
Mtn Gate Board of Directors.

List civic organization involvement: Chairman Salvation Army Advisory Board
Emergency Disaster Services (EDS), VOAD, Enterprise Lions
ELKS

List special interests or hobbies: Fundraisers, Outreach

NOMINATION FORM

Regular Special District Member – Alternate

District Name: SHASTA LAKE FIRE PROTECTION DIST.
Address: 4126 ASHBY CT., SHASTA LAKE, CA 96019
Contact Person: SHARYN TOSO
Contact Email: STOSO@SHASTALAKEFPD.ORG
Telephone: (530) 275-7474

The Board hereby nominates ROSEMARY SMITH to fill the four-year term from January 1 2024 to January 1 2028, as an alternate member of the Shasta Local Agency Formation Commission representing independent Special Districts in Shasta County.

Board action taken on the 14TH day of AUGUST, 2023 by the following vote:

Ayes: DIRECTOR'S THOMPSON, MORNINGSTAR, MORGAN, CHASE, SMITH

Noes: NONE

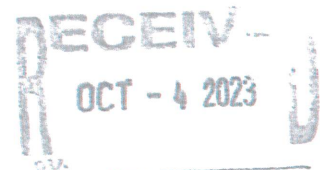
Abstain: NONE

Absent: NONE


Signature of Board President/Clerk

SHARYN TOSO
Printed Name

This Nomination Form must be received by Shasta LAFCO no later than August 31, 2023



CANDIDATE INFORMATION SHEET
Nominated for Regular Special District Member – Alternate

Candidate Name Rosemary Smith
Address 4243 Main St Shasta Lake CA 96019
Telephone (530) 351-5292
E-mail smithrose-bejr@sbcglobal.net
District Shasta Lake Fire Protection District
Title Director

Length of service with District: 9 years

Present Occupation: Retired Account Clerk, Community Volunteer

Personal and Professional Background: Shasta Co. resident for 40+ years. 22 years work experience as an Account Clerk for Cottonwood School Dist and Shasta Co. Office of Education. Past 10 years - Active Shasta Lake Community volunteer.

Summarize your interest in serving on Shasta LAFCO: I would like to be a Special District Representative Member. My interests are growth management, land use, and planning on the County and smaller level.

Summarize your qualifications for serving on Shasta LAFCO: Served as a member of the Shasta Lake General Plan Committ for 5+ years. I understand government budgets and procedures. Good at research.

List local government involvement: Currently on Shasta Lake Parks + Rec. Commission
Former Gateway Unified School District trustee - 15 years.

List civic organization involvement: Shasta Lake Garden Club - treasurer. Shasta Democrat
Former Board Member of Central Valley Youth Football + Shasta Lake Library

List special interests or hobbies: Private forest land rehabilitation. Photography + wildlife videos. Member of Forest Landowners of California protecting family forests.

RECEIVED CM

OCT 30 2023

CENTERVILLE C.S.D.

October 25, 2023

Dear Special District Board Members,

As you know I am one of the candidates for Irwin Fusts former seat on the Shasta County LAFCO Commission. Erwin and I, along with Brenda Haynes, served together as commissioners. I now serve with Ronnean Lund. These folks know that I am an active participant. Some of my suggestions have produced results. For example, in one meeting I suggested that Shasta Community Services District split into two separate districts to solve their problem. This suggestion is now in the process of being worked out. I have also met with the Fall River Valley Fire Protection District Chief and a volunteer fireman concerning an issue brought before the commission at our last meeting. I believe that this issue will also bring results, as a result of this meeting.

Irwin Fust recommended that the commission appoint me to fill his Seat 1 position upon his retirement. I was appointed to this seat and elected by the Commission to be seated on the Executive Committee. I would very much like to continue with Shasta County LAFCO as Seat 1 commissioner. I appreciate the opportunity to present this request to you and if I can provide any additional information, please feel free to contact me by phone or e-mail as listed on my information sheet. I thank you for your consideration.

Fred Ryness

A handwritten signature in cursive script that reads "Fred Ryness". The signature is written in dark ink and is positioned below the typed name.



MEMORANDUM

Date: November 9, 2023
To: Board of Directors
From: Chris Muehlbacher
Subject: **New Business 2 – Consider Approval of a Demolition Proposal for the Shop Building’s Mezzanine Structure**

Recommendation

ACTION – It is recommended that the Board award the Demolition Proposal for the Shop Building’s Mezzanine Structure.

Discussion

At the Special Meeting of October 23, 2023, the Board authorized soliciting bids for the demolition of the Mezzanine Structure contained within the Shop Building. This project was identified as the second current priority for the District. A single bid in the amount \$3,725 (\$3,500 for demo and \$225 for the permit) was received from Gabel’s Hauling and Demolition. The contractor’s license has been confirmed to be active and current. Reference has also been reviewed.

Contractor vs Force Account

Based upon Board direction, the use of a contractor to complete the demolition versus using a District force account was evaluated. Gabel’s Hauling and Demolition (License 884396) has the following classifications: C21 – Building moving, demolition; C-61/D63 – Construction clean-up; C-61/D06 – Concrete related services. The contractor is bonded and licensed to complete this type of work. The contractor estimated the time to complete this work to be about one-half of a workday.

In contrast, the District’s operators primary core work experience is pipework and have no formal carpentry nor the demolition of wooden structures training. Operations estimates that it would take them most of a work week to complete the effort and that they will need to balance this project with ongoing demands of the operations and maintenance of the distribution system.

Based upon Gabel’s Hauling and Demolition bid amount and their expertise in completing demolition work it is recommended that the Board award this project to them.

Fiscal Impact

This demolition project will be funded by the Capital Improvement Reserve which has adequate funds to complete this effort. The demolition project is estimated as:

• Demolition Work	\$3,725
• Electrical	\$ 500
• Contingency	<u>\$ 775</u>
Total	\$5,000

Attachment(s)

- Gabel's Hauling and Demolition proposal dated Oct. 27, 2023



CONTRACTORS STATE LICENSE BOARD

▼ Contractor's License Detail for License # 884396

DISCLAIMER: A license status check provides information taken from the CSLB license database. Before relying on this information, you should be aware of the following limitations.

- ▶ CSLB complaint disclosure is restricted by law (B&P 7124.6) If this entity is subject to public complaint disclosure click on link that will appear below for more information. Click [here](#) for a definition of disclosable actions.
- ▶ Only construction related civil judgments reported to CSLB are disclosed (B&P 7071.17).
- ▶ Arbitrations are not listed unless the contractor fails to comply with the terms.
- ▶ Due to workload, there may be relevant information that has not yet been entered into the board's license database.

Data current as of 11/9/2023 9:53:38 AM

Business Information

GABEL'S HAULING AND DEMOLITION INC
2741 GIRVAN RD
REDDING, CA 96001
Business Phone Number:(530) 242-1840

Entity Corporation
Issue Date 09/18/2006
Reissue Date 09/24/2012
Expire Date 09/30/2024

License Status

This license is current and active.

All information below should be reviewed.

Classifications

- ▶ C21 - BUILDING MOVING, DEMOLITION
- ▶ C-61 / D63 - CONSTRUCTION CLEAN-UP
- ▶ C-61 / D06 - CONCRETE RELATED SERVICES

Bonding Information

Contractor's Bond

This license filed a Contractor's Bond with [AMERICAN CONTRACTORS INDEMNITY COMPANY](#).

Bond Number: 100205604

Bond Amount: \$25,000

Effective Date: 01/01/2023

[Contractor's Bond History](#)

Bond of Qualifying Individual

The qualifying individual FREDERICK ALEXANDER GABEL II certified that he/she owns 10 percent or more of the voting stock/membership interest of this company; therefore, the Bond of Qualifying Individual is not required.

Effective Date: 01/31/2019

[BQ's Bond History](#)

Workers' Compensation

An employee service group holds the workers compensation insurance.

Policy Number: WC008916604

Effective Date: 04/01/2021

Expire Date: 04/01/2024

[Workers' Compensation History](#)

Gabel's Hauling and Demolition, Inc.
2741 Girvan Rd
Redding, CA 96001 US
530.276.1752
ghdinc@gabelshauling.com
www.gabelshauling.com

Estimate

ADDRESS
Daniel Peters Centerville Community Services District 8930 Placer Road Redding, CA 96001 US

SHIP TO
Daniel Peters Centerville Community Services District P.O.Box 990431 Redding, CA 96099-0431 US

ESTIMATE #	DATE	
3222E	10/27/2023	

SALES REP
Jared Corbet

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
	Demo	Demolition, hauling, and disposal of unpermitted structure in shop as specified during walkthrough. Work to be performed at prevailing wage with certified payroll.	1	3,500.00	3,500.00
	Misc Service	Permit cost and acquisition if necessary	1	225.00	225.00

SUBTOTAL	3,725.00
TAX	0.00
TOTAL	\$3,725.00

Accepted By

Accepted Date



MEMORANDUM

Date: November 9, 2023
To: Board of Directors
From: Chris Muehlbacher
Subject: **Old Business No. 1 – Muletown Pump Station Generator Project Update**

Recommendation

Information – This provides updated information related to the project.

Discussion

The preliminary design is underway with Mead & Hunt. The pre-design meeting and site visit was completed on Thursday, October 19th. At present, the design is underway, and the engineer is working on the generator specifications. It is their recommendation that the District procure the generator in advance of publicly bidding the construction due to the long-lead time for delivery.

Attachment(s) – None



MEMORANDUM

Date: November 8, 2023
To: Board of Directors
From: Chris Muehlbacher
Subject: **Old Business 2 – Carr Fire Recovery Project Update**

Recommendation

Information – This is a project update and an agenda place holder. There is no additional information or timeline available.

Discussion

At present the CalOES consultant has completed the expense validation process and has submitted it for FEMA final review and close-out. Currently, there are no updates available regarding the close-out process. The consultant advised that there is no timeline for the time remaining.

Fiscal Impact

It is anticipated that the remaining reserve funds will be retained by the District. It has been reaffirmed by the consultant that part of the close-out process is to confirm that the projects were completed, the expenses are valid, and that there were no additional funding sources such as an insurance claim.

In summary, FEMA awarded a total of seven (7) projects totaling \$347k for the benefit of this District because of Carr Fire impacts. At present, there remains approximately \$141k in reserve which was not used in completing the approved projects.

Attachment(s)

None

**MEMORANDUM**

DATE: November 6, 2023
TO: Board of Directors
FROM: Chris Muehlbacher
SUBJECT: **Old Business 3 – Reject Bid for the Telemetry Replacement Project**

Recommendation

ACTION – It is recommended by PACE Engineering and staff that the Board reject the bid received for the Telemetry Replacement Project.

Discussion

The Board authorized solicitation of bids on September 20, 2023, for the Telemetry Replacement Project. This project included the removal and replacement of the radios, antennas, surge protective devices and cabling at seven sites located throughout the District's service area. Despite listing this project on CIPList.com as well as providing notice to known contractors a single bid from Wagner Electric was received in the amount of \$47,357. Below is a summary of the project costs:

<u>Description</u>	<u>Estimated Cost</u>
Telemetry System Construction	\$49,500
Engineering Services (design, bid, construction)	\$20,500
Contingency	<u>\$15,000</u>
TOTAL	\$85,000

At the Workshop held on October 23, 2023, the Board reviewed and prioritized the following projects:

1. Replace the Programmable Logic Controllers (PLCs)
2. Demolition of the Shop Mezzanine Structure
3. AMI System

Based upon the Board's direction to advance the PLC replacement project as the highest priority, it is staff and PACE Engineering's recommendation that the bid be rejected. Doing so will enable the District an ability to amend the plans and specifications to now include the PLC replacement. Due to the logistics of each project, it is important that they be combined concurrently to ensure a consistent and cost-effective construction. Based upon the required engineering it is anticipated that the revised bid packet will be ready within the next 3-4 months.

Financial Impacts

The new Telemetry & PLC Replacement Project is estimated to exceed \$200k. It has been confirmed that the ARPA funding of \$142k can be applied towards this revised project. Project costs exceeding the ARPA money will continue to be funded using the Capital Improvement Reserve. This reserve has adequate funds to support the Capital Budget. Based upon this, the project does not have a fiscal impact beyond what has already been planned.

Attachment(s) – None