

Manager's Report

10/11/2024

Administration

1. Joint Use Agreement Final draft provided to new Battalion Chief Dusty Gyves. Being reviewed by County attorney. Will continue after fire season.
2. Shop Building Permit Permit issued. Soliciting bids for the concrete work.
3. Audit Staff effort complete.
4. Westridge City approvals expiring in late September. Being presented at the Planning Commission and City Council requesting two (2) 5-year extensions.
5. Coastal Business Systems Reviewing copier lease proposal. Current expiring soon.

Committee Meetings

<u>R&P Committee</u>	Future Meeting: Oct/Nov Capital Improvement Program Review and Prioritization Options for AC Pipe Table III - non-growth items
<u>Personnel Committee</u>	Future Meeting: TBD Indoor Heat & Illness Policy
<u>Ordinance Committee</u>	Future Meeting: TBD
<u>Finance Committee</u>	Future Meeting: TBD
<u>Public Info. Committee</u>	Future Meeting: TBD

Operations

1. Leaks

Current

FYTD

Mainline Leaks - Repaired

0

0

Service Leaks - Repaired

Rutgers - temp clamp

1

2

Service Lines - Replaced

2-Olney Park & 1-Silverking

3

8

Service Lines - Planned

Rutgers (2 lines)

2 New Meters - Installed

This past month:
sold to:

0

Fiscal Year TOTAL:

0

Annual Projection:

4

WAC Total

0

3. Misc Activities

AV Program

This past month

0

Total Done

29 of 90

Customer Service Line ID

Report completed and submitted to the State.
Report due in October 2024.

This past month

125

Total Done

555 of 555

Tank Maintenance Program

C2 Tank - completed. Tracking the new air vent install.

Flushing Program

completed 52 hydrants



Regular Board Meeting of the Board of Directors
Wednesday, October 16, 2024

7:00 PM

AGENDA

TO ADDRESS THE BOARD DURING OPEN TIME OR NOTICED PUBLIC HEARINGS: pursuant to the Brown Act (Government Code Section 54950 et seq.) action or Board discussion can not be taken on open time matters other than to receive the comments, and if deemed necessary, to refer the subject matter to the District Manager for follow up and/or to schedule the matter on a subsequent Board agenda.

ITEM

FUNCTION

PRELIMINARY BUSINESS

- | | | |
|---|---|-------------|
| 1 | Call to Order | |
| 2 | Public Comment Period – Open Time – This time is set for members of the public to address the Board on matters not on the agenda. If your comments concern an item noted on the regular agenda, please address the Board after that item is open for public comments. By law, the Board of Directors cannot discuss or make decisions on matters that are not on the agenda. The Board will customarily refer these matters to the District Manager’s Office. Each speaker is allocated (5) minutes to speak for a maximum of 20 minutes on each subject. Speakers may not cede their time. Comments should be limited to matters within the jurisdiction of the District. After receiving recognition from the Board President, please state your name and comments. | |
| 3 | Approval of the minutes of:
September 18, 2024, Regular Board Meeting | Action |
| 4 | Authorize Payment of Bills for Current Expenses | Action |
| 5 | Status of the Budget Report | Information |

NEW BUSINESS

- | | | |
|---|--|--------|
| 1 | Authorization to Award Muletown Wire Replacement Project | Action |
|---|--|--------|

OLD BUSINESS

- | | | |
|---|--|-------------|
| 1 | Muletown Pump Station Generator Project Update | Information |
| 2 | Carr Fire Recovery Project Update | Information |
| 3 | PLC, Radio, and Antenna Replacement Project Update | Information |

GENERAL BUSINESS

- | | | |
|---|-------------------|-------------|
| 1 | Correspondence | Information |
| 2 | Director's Report | Information |
| 3 | Manager's Report | Information |
| 4 | Committee Reports | Information |
| 5 | Announcements | |
| 6 | Adjournment | |

Next Scheduled Board Meeting
November 20, 2024 @ 7:00 P.M.

"This is an equal opportunity provider"

In compliance with the Americans with Disabilities Act, the Centerville Community Services District will make available to any member of the public who has a disability, a needed modification or accommodation, including an auxiliary aid or service, for that person to participate in the public meeting. A person needing assistance should contact the district office by telephone at (530) 246-0680, or in person or by mail at 8930 Placer Road, Redding, California 96001, or by e-mail at tteuscher@centervillecsd.com, at least two working days in advance. Accommodation may include, but are not limited to, interpreters, assistive listening devices, accessible seating, or documentation in an alternate format. If requested, this document and other agenda materials can be made available in an alternative format for persons with a disability who are covered by the Americans with Disabilities Act.

CENTERVILLE COMMUNITY SERVICES DISTRICT
REGULAR BOARD OF DIRECTORS MEETING

Directors Present: Vice President Hopson, Director Whitehead and Director Woodstrom

Absent: President Richison and Director Oliver

Others Present: Collin Bogener, Bryan Gentles, Tina Teuscher and Chris Muehlbacher

PRELIMINARY BUSINESS:

1. Call to Order: Vice President Hopson called the meeting to order at 7:00 pm.
2. Public Comment Period: Vice President Hopson opened the public comment period. No comments were received. The public comment period was closed.
3. Approval of the July 17, 2024, minutes: Director Woodstrom moved to approve the minutes. Director Whitehead seconded. The vote was unanimous. Motion carried.
4. Authorize Payment of Bills for Current Expenses: Director Whitehead moved to pay the bills. Director Woodstrom seconded. Mr. Muehlbacher highlighted the non-routine payments. The vote was unanimous. Motion carried.
5. Status of the Budget Report: Mr. Muehlbacher stated that the O&M revenue for the 2024/25 Fiscal Year was \$169,810 versus expenses of \$110,627. He mentioned that water consumption continues to be higher than budgeted.

Mr. Muehlbacher stated that the Capital revenue was \$769 versus expenses of \$618. He stated all the general property taxes received in July were moved to June.

Reserve Fund Status Sheet: The total reserve is \$1,150,393. He stated that the O&M Reserve increased by approximately \$62k, the Water Treatment Plant increased by approximately \$7.7k and the Capital Improvement Reserve decreased approximately by \$2.5k.

NEW BUSINESS

None.

OLD BUSINESS

1. Authorization to Solicit Bids for the PLC, Radio, and Antenna Replacement Project: Mr. Muehlbacher stated that the Resource and Planning Committee concurs that the Board authorize the solicitation of bids. He also stated that PACE Engineering anticipates minimal further impacts to the remaining contingency fund. Byran Gentles of PACE Engineering provided a brief overview of the project status. Director Whitehead moved to authorize bid solicitation. Director Woodstrom seconded. The vote was unanimous. Motion carried.

2. Consider Resolution 2024-09 Adopting a Workplace Violence Prevention Plan: Following a brief discussion, Director Woodstrom moved to approve Resolution 2024-09. Director Whitehead seconded. Roll call vote: Director Whitehead – yes; Director Woodstrom - yes; Vice President Hopson – yes. President Richison – absent and Director Oliver – absent. Motion carried.
3. Muletown Pump Station Generator Project Update: Mr. Muehlbacher provided an update which included the need to request a project change of scope.
4. Carr Fire Recovery Project Update: There is no additional information currently.

GENERAL BUSINESS

1. Correspondence: Mr. Muehlbacher stated that he placed the letter from the Bureau of Land Management in the Board packet regarding the District's right-of-way renewal application filed on January 30, 2024. They informed the District that we would not have a response until April 2025.
2. Director's Report: None
3. Manager's Report: Mr. Muehlbacher stated that the onsite audit work has been completed. He also indicated that the County issued the building permit for the final Shop Building efforts. He provided an update on the Westridge development. The City approvals will be expiring late September and two five-year extension requests are being sought. Operations has completed the customer service line identification and will be submitting it to the State. Operations also confirmed that only eight control wires need to be replaced at the Muletown Pump Station. The remaining wires tested in good condition.
4. Committee Reports: None
5. Announcements: The next regular Board Meeting will be held October 16, 2024.
6. Adjournment: Meeting adjourned at 7:40 pm.

Centerville Community Services District Profit & Loss Budget Performance September 2024

	Sep 24	Budget	% of Budget	Jul - Sep 24	YTD Budget	% of Budget
Ordinary Income/Expense						
Income						
41000 · WATER SALES						
41100 · Base Rate	48,005.25	48,000.00	100.01%	143,947.00	141,000.00	102.09%
41200 · Consumption Rate	91,023.72	82,100.00	110.87%	322,082.66	295,600.00	108.96%
41210 · Late Fees	1,467.53	1,200.00	122.29%	5,499.36	4,200.00	130.94%
41220 · Miscellaneous Charges	-45.00	0.00	100.0%	-45.00	0.00	100.0%
41300 · Water Sales-Temp Const	168.29	0.00	100.0%	168.29	0.00	100.0%
41400 · Pump Zone A (Base Rate)	1,421.75	1,500.00	94.78%	4,277.00	4,000.00	106.93%
41450 · Pump Zone A (Power Comp)	3,339.24	2,800.00	119.26%	11,618.12	9,000.00	129.09%
41500 · Pump Zone A-1 (Base Rate)	418.50	400.00	104.63%	1,255.50	1,200.00	104.63%
41550 · Pump Zone A-1(Power Comp)	1,065.60	700.00	152.23%	3,341.52	2,100.00	159.12%
Total 41000 · WATER SALES	146,864.88	136,700.00	107.44%	492,144.45	457,100.00	107.67%
41600 · RESERVE FUNDS						
41605 · Consumption Surcharge	3,266.56	2,900.00	112.64%	11,402.04	10,500.00	108.59%
41700 · Water Treatment Plant Fee	6,395.74	5,800.00	110.27%	22,474.02	21,000.00	107.02%
41800 · Rate Stabilization Fee	9,587.36	8,700.00	110.2%	33,700.34	31,500.00	106.99%
56250 · Transfer Reserve Funds	-19,249.66	-17,400.00	110.63%	-67,541.60	-63,000.00	107.21%
Total 41600 · RESERVE FUNDS	0.00	0.00	0.0%	34.80	0.00	100.0%
43000 · INTEREST						
43001 · LAIF	0.00	0.00	0.0%	12,592.49	7,500.00	167.9%
43002 · Other Interest	0.42	0.00	100.0%	3.88	0.00	100.0%
Total 43000 · INTEREST	0.42	0.00	100.0%	12,596.37	7,500.00	167.95%
45000 · OTHER OPER. REVENUE						
45850 · Backflow Prevention Testing	251.75	250.00	100.7%	745.75	750.00	99.43%
Total 45000 · OTHER OPER. REVENUE	251.75	250.00	100.7%	745.75	750.00	99.43%
Total Income	147,117.05	136,950.00	107.42%	505,521.37	465,350.00	108.63%
Gross Profit	147,117.05	136,950.00	107.42%	505,521.37	465,350.00	108.63%

Centerville Community Services District Profit & Loss Budget Performance September 2024

	Sep 24	Budget	% of Budget	Jul - Sep 24	YTD Budget	% of Budget
Expense						
51000 · WATER COSTS						
51100 · Raw Water Charge	3,093.48	1,200.00	257.79%	11,501.40	6,000.00	191.69%
51300 · Oper. & Maint. - Clear Creek	0.00	13,700.00	0.0%	21,777.90	39,100.00	55.7%
51305 · Administration - Clear Creek	0.00	6,000.00	0.0%	14,472.72	21,500.00	67.32%
51315 · Restoration Fee	3,092.51	1,100.00	281.14%	11,444.37	5,900.00	193.97%
51325 · WINN Act Lawsuit	0.00	250.00	0.0%	184.14	750.00	24.55%
Total 51000 · WATER COSTS	6,185.99	22,250.00	27.8%	59,380.53	73,250.00	81.07%
52000 · TRANSMISSION & DISTRIB.						
52100 · General Repair & Maint.	1,663.66	4,000.00	41.59%	20,898.17	12,000.00	174.15%
52200 · Operating Supplies & Expense	1,651.56	1,800.00	91.75%	4,702.25	5,400.00	87.08%
52400 · Utilities - General Plant	65.62	150.00	43.75%	383.20	450.00	85.16%
52425 · Elect., Muletown Pump Station	224.28	300.00	74.76%	641.51	1,100.00	58.32%
52450 · Elect., Towerview Pump Station	159.36	200.00	79.68%	1,754.59	600.00	292.43%
52500 · Utilities Pump Zone A	5,124.18	3,800.00	134.85%	16,891.71	13,300.00	127.01%
52600 · Utilities Pump Zone A-1	1,041.96	800.00	130.25%	3,014.84	2,400.00	125.62%
52850 · Backflow Prevention Testing	0.00	0.00	0.0%	0.00	0.00	0.0%
Total 52000 · TRANSMISSION & DISTRIB.	9,930.62	11,050.00	89.87%	48,286.27	35,250.00	136.98%
53000 · EQUIPMENT						
53100 · Equipment Repairs & Maint.	979.05	700.00	139.86%	3,163.82	2,100.00	150.66%
53200 · Gasoline	610.09	700.00	87.16%	1,845.95	2,200.00	83.91%
Total 53000 · EQUIPMENT	1,589.14	1,400.00	113.51%	5,009.77	4,300.00	116.51%

Centerville Community Services District Profit & Loss Budget Performance September 2024

	Sep 24	Budget	% of Budget	Jul - Sep 24	YTD Budget	% of Budget
54000 · ADMINISTRATIVE						
54100 · Liability Insurance - District	0.00	0.00	0.0%	13,669.64	15,000.00	91.13%
54150 · Utilities-District Office	873.51	900.00	97.06%	2,913.58	2,900.00	100.47%
54200 · Telephone - District Office	824.79	700.00	117.83%	1,932.21	2,100.00	92.01%
54300 · Travel & Training	36.18	100.00	36.18%	36.18	100.00	36.18%
54325 · Employee Recognition	55.00	100.00	55.0%	145.74	100.00	145.74%
54375 · LAFCO	0.00	0.00	0.0%	3,081.47	4,000.00	77.04%
54400 · Miscellaneous	0.02	0.00	100.0%	0.02	0.00	100.0%
54500 · Engineering - District Engineer	84.42	700.00	12.06%	4,770.42	2,100.00	227.16%
54550 · Legal-Dist. Attorney	0.00	900.00	0.0%	2,237.10	2,700.00	82.86%
54600 · Accounting-Audit & Consult	870.00	0.00	100.0%	2,070.00	0.00	100.0%
54625 · Meals	0.00	100.00	0.0%	243.68	300.00	81.23%
54630 · Construction Meals	0.00	100.00	0.0%	314.28	300.00	104.76%
54650 · Office Supplies	1,070.97	800.00	133.87%	2,274.10	2,400.00	94.75%
54680 · Merchant Fees	79.50	100.00	79.5%	192.15	300.00	64.05%
54700 · Postage	-2.31	800.00	-0.29%	2,588.59	2,400.00	107.86%
54750 · Office Equipment (Small)	1,875.98	1,900.00	98.74%	3,720.50	5,700.00	65.27%
54800 · Office Building - R&M	709.04	400.00	177.26%	2,668.47	1,200.00	222.37%
54850 · Directors Compensation	250.00	500.00	50.0%	750.00	1,500.00	50.0%
54900 · Subscription & Licenses	10,030.16	10,000.00	100.3%	15,267.76	15,600.00	97.87%
Total 54000 · ADMINISTRATIVE	16,757.26	18,100.00	92.58%	58,875.89	58,700.00	100.3%

Centerville Community Services District Profit & Loss Budget Performance

September 2024

	Sep 24	Budget	% of Budget	Jul - Sep 24	YTD Budget	% of Budget
55000 · WAGES & BENEFITS						
55100 · Salaries	33,801.55	34,500.00	97.98%	97,066.71	103,500.00	93.78%
55110 · Salaries - Standby	425.00	500.00	85.0%	1,250.00	1,500.00	83.33%
55120 · Overtime	1,088.57	500.00	217.71%	3,815.42	1,500.00	254.36%
55200 · Salaries - Part Time Employees	1,263.19	1,600.00	78.95%	3,280.63	4,800.00	68.35%
55300 · Pension - Retirement	2,762.97	3,200.00	86.34%	64,420.86	65,200.00	98.81%
55400 · Insurance - Emp. Health&Dental	9,629.70	9,600.00	100.31%	28,889.10	28,800.00	100.31%
55500 · Workman's Comp. Insurance	4,480.30	7,250.00	61.8%	4,480.30	7,250.00	61.8%
55600 · F.I.C.A.	2,236.15	2,300.00	97.22%	6,440.46	6,900.00	93.34%
55700 · Medicare Tax	522.97	500.00	104.59%	1,506.23	1,500.00	100.42%
Total 55000 · WAGES & BENEFITS	56,210.40	59,950.00	93.76%	211,149.71	220,950.00	95.56%
58000 · OTHER CAPITAL EXPENSES						
58515 · Shop Bldg Dev Improvements	458.11			458.11		
Total 58000 · OTHER CAPITAL EXPENSES	458.11			458.11		
Total Expense	91,131.52	112,750.00	80.83%	383,160.28	392,450.00	97.63%
Net Ordinary Income	55,985.53	24,200.00	231.35%	122,361.09	72,900.00	167.85%
Net Income	55,985.53	24,200.00	231.35%	122,361.09	72,900.00	167.85%

Centerville Community Services District
Capital Profit & Loss Budget Performance
September 2024

3:54 PM
 10/09/24
 Accrual Basis

	Sep 24	Budget	Jul - Sep 24	YTD Budget	Annual Budget
Ordinary Income/Expense					
Income					
46000 · CAPITAL FUNDS					
46100 · Capacity Charge	768.75	770.00	2,306.25	2,310.00	4,620.00
Total 46000 · CAPITAL FUNDS	768.75	770.00	2,306.25	2,310.00	4,620.00
49500 · OTHER CAPITAL REVENUE					
49505 · Other Interest	0.00	0.00	0.64	0.00	0.00
Total 49500 · OTHER CAPITAL REVENUE	0.00	0.00	0.64	0.00	0.00
Total Income	768.75	770.00	2,306.89	2,310.00	4,620.00
Gross Profit	768.75	770.00	2,306.89	2,310.00	4,620.00
Expense					
57000 · DISTRIBUTION SYSTEM IMPROVE.					
57090 · Tank Coating Program	39,495.83	40,000.00	39,552.83	40,000.00	40,000.00
Total 57000 · DISTRIBUTION SYSTEM IMPROVE.	39,495.83	40,000.00	39,552.83	40,000.00	40,000.00
57400 · PRINCIPAL EXPENSE					
57406 · Sp./Asst. Tx Sprg 2001-1 Prin.	9,900.00	9,900.00	9,900.00	9,900.00	9,900.00
Total 57400 · PRINCIPAL EXPENSE	9,900.00	9,900.00	9,900.00	9,900.00	9,900.00
57500 · INTEREST EXPENSE					
57506 · Sp./Asst. Tx Sprg 2001-1 Int.	5,662.78	5,700.00	5,662.78	5,700.00	5,700.00
Total 57500 · INTEREST EXPENSE	5,662.78	5,700.00	5,662.78	5,700.00	5,700.00
57800 · BOND ADMIN. FEE					
57806 · NBS Admin. Fee TSWAD 2002-1	1,246.13	1,500.00	1,246.13	1,500.00	1,500.00
Total 57800 · BOND ADMIN. FEE	1,246.13	1,500.00	1,246.13	1,500.00	1,500.00
58000 · OTHER CAPITAL EXPENSES					
58070 · Muletown Pump - Generator	41,666.75	0.00	41,666.75	100.00	100.00
58080 · Telemetry Replacement Program	867.00	2,000.00	17,413.00	18,600.00	18,600.00
Total 58000 · OTHER CAPITAL EXPENSES	42,533.75	2,000.00	59,079.75	18,700.00	18,700.00
Total Expense	98,838.49	59,100.00	115,441.49	75,800.00	75,800.00
Net Ordinary Income	-98,069.74	-58,330.00	-113,134.60	-73,490.00	-71,180.00
Net Income	-98,069.74	-58,330.00	-113,134.60	-73,490.00	-71,180.00

CENTERVILLE COMMUNITY SERVICES DISTRICT RESERVE FUND STATUS

September 30, 2024

DESCRIPTION	Balance as of 7-1-2023	Balance as of 7-1-2024	Balance as of Last Month	Current Balance	Projected Balance As of 7-1-2025	Goal Range
DESIGNATED RESERVES:						
Operation & Maintenance	\$204,925.15	\$202,305.90	\$328,440.79	\$361,143.07	\$335,000.00	\$546k - \$819k (2)
Water Treatment Plant	\$142,309.81	\$195,972.20	\$214,267.84	\$220,663.58	\$255,000.00	\$170k - \$250k (3)
Carr Fire Funds	\$144,040.80	\$149,460.79	\$151,201.57	\$151,201.57	\$152,000.00	
Pump Sta. Rep. & Rep. (Zones A & A1)	\$17,909.81	\$18,583.72	\$15,166.17	\$15,166.17	\$22,000.00	
Capital Improvement Reserve	\$434,276.16	\$395,481.74	\$293,401.62	\$253,534.85	\$346,000.00	
Subtotal	\$943,461.73	\$961,804.35	\$1,002,477.99	\$1,001,709.24	\$1,110,000.00	
OBLIGATED RESERVES:						
Capacity Charge	\$86,704.43	\$119,370.25	\$122,289.10	\$123,057.85	\$209,000.00	
Subtotal	\$86,704.43	\$119,370.25	\$122,289.10	\$123,057.85	\$209,000.00	
RESTRICTED RESERVES:						
						<u>Maturity Date</u>
1 1995-1 Redemption Fund	\$52,605.70	\$0.00	\$0.00	\$0.00	\$0.00	
2 Texas Springs Assessment	\$43,451.90	\$25,629.19	\$37,080.12	\$25,159.80	\$33,000.00	
Subtotal	\$96,057.60	\$25,629.19	\$37,080.12	\$25,159.80	\$33,000.00	
Total Reserve Balance	\$1,126,223.76	\$1,106,803.79	\$1,161,847.21	\$1,149,926.89	\$1,352,000.00	

1 Texas Springs Assessment

This Assessment District was formed for the water distribution system within the Texas Springs area, matures in 2041.

2 O&M Goal Range

Goal Range is projected to achieve the Reserve Policy range within 4 - 8 years using the Rate Stabilization Fee.

3 WTP Goal Range

Goal Range is projected to achieve the Reserve Policy range within 1.5 - 3 years using the Water Treatment Plant Fee.



MEMORANDUM

Date: October 8, 2024
To: Board of Directors
From: Chris Muehlbacher
Subject: **New Business 1 – Authorization to Award Muletown Wire Replacement Project**

Recommendation

ACTION – It is recommended that the Board authorize the Manager to proceed with awarding the project to Bullert Industrial Electric in the amount of \$8,900.

Discussion

The Muletown Pump Station contains critical controls and instrumentation for both the pump station as well as the Muletown Conduit Turn-Out. More recently, operations had experienced repeated control failures at the turn-out which provided both erroneous information to the SCADA system and resulted in the need to manually operate the valves at the turn-out. In general, the 12” and 16” valves were not always showing the correct open/close status in SCADA which was leading to frequent “failure to open” and “failure to close” alarms. This would then lock up the valves and require manually resetting the valves to restore SCADA operation. While this issue first appeared as sporadic, it continued to get worse as the weeks went on. This eventually required an operator to monitor and manually operate the turn-out valves 24/7 to ensure the system was being supplied with water.

In assessing the situation, operator staff initially replaced the limit switches on the turn-out valves. This was then followed by a more thorough site visit requiring both PACE Engineering and an electrician to conduct insulation resistance testing on the wires from the pump station control panel to the turn-out vaults located approximately 1,100 feet away. As part of the analysis, the PLC terminals were confirmed to be working properly.

In testing the control wires PACE Engineering conducted continuity tests and confirmed that all wires experienced shorted resistance somewhere between the two sites. Wagner Electric then conducted insulation resistance testing on all the signal wires and identified an issue. When conducting the Megger test, Wagner started with two conductors that were not connected and between all different combinations were seeing values between 10-20MOhms. Then the conductors were connected at the valve vault end and each reading was consistent with its previous readings when they were not connected. This means that regardless of whether the wires were connected on the other end of the line or completely separated, the insulation resistance was always the same, which indicates an issue with the conductors themselves.

PACE Engineering, Wagner, and operator staff then walked along the buried conduit path between the pump station and the turn-out vaults and discovered that the conductors were spliced, sometimes with just tape and that there was water in all conduits. The final pull box was also fully submerged in water and the conductor's insulation was flaking, cracking, and falling off in some parts. Based upon this, PACE and Wagner made recommendation to replace the failed conductors. Following this troubleshooting event, all remaining wires were tested and confirmed to be in satisfactory condition and are not recommended to be replaced at this time.

To better mitigate repeating this issue in the future, competitive bids were solicited to replace the failed, spliced wires with a single line pull (approximately 1,100-ft to include 8-#12 THHN conductors) through four junction boxes continuously without any splices between the pump station and the turn-out.

Below is a summary of the bid results:

Muletown Wire Replacement Project	
Wagner Electric	\$14,833
Stephens Electrical	\$9,940.89
Bullert Industrial Electric	\$8,900
Terry Hansen Electric	\$18,750
M&J Electric	\$19,500

Fiscal Impact

This is an extraordinary expense which is typically not anticipated in the O&M Budget. This expense would be funding using operating funds and the O&M Reserve. Adequate funding is available for this expense.

Attachment(s) – **None**



MEMORANDUM

Date: October 11, 2024
To: Board of Directors
From: Chris Muehlbacher
Subject: **Old Business 1 – Muletown Pump Station Generator Project Update**

Recommendation

Information – This provides updated information related to the project.

Discussion

At present, staff continues to review the updated engineer's estimate and the necessary steps to change the scope of work as well as the potential need to adjust the project budget. During the design of the project, the scope was changed from a single 350 kW generator to that of two smaller generators. In addition, there were several new factors that were included in the design which were not considered in the original application; these include: safety bollards (\$26k), a compacted embankment (\$21k) and paving (\$21k). This project is funded by FEMA (75%) and REU (25%). The approved budget is \$418k with REU committing 25% up to a maximum \$500k project (up to \$125k). Based upon the engineer's estimate, the project cost is now \$770k.

CalOES has indicated that identified cost overruns can apply for additional funding if available. Currently there are no additional funds available but that is subject to change in the future. However, CalOES does maintain a waitlist in case funding becomes available.

Moving forward, staff will continue to coordinate with Mead & Hunt for cost-saving approaches as well as meet with the City of Redding to confirm any further financial commitment.

Attachment(s) – None



MEMORANDUM

Date: October 9, 2024
To: Board of Directors
From: Chris Muehlbacher
Subject: **Old Business 2 – Carr Fire Recovery Project Update**

Recommendation

Information – This is a project update and an agenda place holder. No additional information is currently available.

The remaining \$151k continues to be held in the District's LAIF account compounding interest.

Discussion

CalOES has completed its review and has submitted it to FEMA on June 24th for its review as an Application Closeout. No timeframe is available for their processing time. Moving forward we will receive notice once completed.

Fiscal Impact

It is anticipated that the remaining reserve funds will be retained by the District. It has been reaffirmed by the consultant that part of the close-out process is to confirm that the projects were completed, the expenses are valid, and that there were no additional funding sources such as an insurance claim.

In summary, FEMA awarded a total of seven (7) projects totaling \$347k for the benefit of this District because of Carr Fire impacts. At present, there remains approximately \$151k in reserve which was not used in completing the approved projects and continues to compound interest.

Attachment(s) – None



MEMORANDUM

DATE: October 11, 2024
TO: Board of Directors
FROM: Chris Muehlbacher
Subject: **Old Business 3 – PLC, Radio, and Antenna Replacement Project Update**

Recommendation

Information – This item provides a project update.

Item Explanation

The Board provided authorization to solicit bids at the September meeting. At present, competitive bids are being actively sought. There are a total of three plan holders (Bullert Industrial, Wagner Electrical and SnL Group).

On October 11th, a mandatory pre-bid job walk took place with Bullert Industrial, Wagner Electric and Unwired Broadband in attendance.

Bid opening is scheduled for Friday, November 1st at 11 am. Based upon bid evaluation it is anticipated that authorization to award the project will be presented at the November Board meeting.

The contractor shall have 180 calendar days to complete the submittal and construction phases of this project upon notice to proceed. It is acknowledged that there is an estimated 20-week lead time to receive materials once the material submittals are approved which will not be counted against the 180-calendar day timeline.

Engineer's estimate for the field construction is \$116k.

Attachments – None



SHASTA COUNTY

Tom Toller, County Clerk / Registrar of Voters

Joanna Francescut, Assistant County Clerk / Registrar of Voters

County Clerk / Elections Department / elections.shastacounty.gov

1450 Court St., Suite 108, Redding, CA 96001 / PO Box 990880, Redding, CA 96099-0880

Phone: 530-225-5730 / FAX: 530-225-5454 / CA Relay Service: 711 or 800-735-2922

October 1, 2024

Centerville Community Services District (CSD)
8930 Placer Road
Redding, CA 96001

RECEIVED CM
OCT 04 2024
CENTERVILLE C.S.D.

RE: Appointments in Lieu of Election for the General Election of November 5, 2024

Dear Centerville Community Services District (CSD),

Attached is a copy of the Certified List of Qualified Candidates who filed for special district directors and will be appointed in-lieu of election by the Shasta County Board of Supervisors at a regular meeting on **Tuesday, October 15, 2024** per Election Code Section 10515.

The Clerk of the Board of Supervisors will issue certificates of appointment in lieu of election. If you have any questions, please contact our office at 225-5730 or the Board of Supervisors at 225-5550. Thank you for all of your help with this election.

Sincerely,

A handwritten signature in blue ink that reads "Mary Paul".

Mary Paul
Candidate Services / Analyst II

Enclosures



SHASTA COUNTY

Tom Toller, County Clerk/Registrar of Voters

Joanna Francescut, Assistant County Clerk/Registrar of Voters
County Clerk/Elections Department / elections.shastacounty.gov
1643 Market St., Redding, CA 96001 / PO Box 990880, Redding, CA 96099-0880
Phone: 530-225-5730 / FAX: 530-225-5454 / CA Relay Service: 711 or 800-735-2922

**Certificate of County Clerk of
Qualified Candidates to be Appointed in-Lieu of Election for
the General Election of November 5, 2024**

STATE OF CALIFORNIA }
COUNTY OF SHASTA } ss.

I, Thomas P. Toller, Shasta County Clerk, do hereby certify pursuant to the provisions of Section 10515 of the Elections Code, that each of the attached named candidates has filed a declaration of candidacy for the office of Director and that the number of candidates who have filed for that office of the said district does not exceed the number of offices to be filled at said election and that no petition has been submitted requesting that the general election be held. As such, I respectfully request Pursuant to Section 10515 of the Elections Code that these said candidates (attached hereto as Exhibit A) be appointed at a Board of Supervisors' meeting held prior to Monday, December 2, 2024.

WITNESS my hand and Official Seal this 26th day of September 2024.



Thomas P. Toller
Shasta County Clerk/Registrar of Voters

Exhibit A



**Certified List of Qualified Special District Candidates
Appointed in-Lieu of Election for the
November 5, 2024 Presidential General Election**

Special Disticts	Open Seats	Candidates
Anderson Cottonwood Irrigation District, Area 3	1	Daniel Woolery
Anderson Cottonwood Irrigation District, Area 4	1	Grant Amen
Burney Fire Protection District	2	Forrest Bartell Roger Valinoti
Burney Water District	2	David Barry Fred Ryness
Castella Fire Protection District	3	Lisa Hubbard No one filed No one filed
Centerville Community Sevices District	2	Walton Richison Eric Woodstrom
Clear Creek Community Services District	3	Logan Johnston Patricia Beaver Scott McVay
Cottonwood Fire Protection District	2	Lindsay Sundal Stephen Brown
Cottonwood Water District - 2 year	1	Byron Peebles
Cottonwood Water District - 4 year	3	Ronald Spurgeon Arthur Parham Lewis Presley
Fall River Valley Community Services District	2	Tamara Lopez No one filed
Happy Valley Fire Protection District	2	Stephen Wogoman Earnest Bostick
Mayers Memorial Hospital District	3	James Ferguson Tami Humphry Jerry Hathaway
Millville Fire Protection District	2	Anthony Roberts Jess Rodriguez
Shasta Commmunity Service District	2	Christopher Hunter Valerie Coon
Shasta Lake Fire Protection District	3	Patricia Morningstar Stephen Morgan David Thompson
Anderson Fire Protection District	2	Jeffery Hogue No one filed